

**MINUTES OF THE REGULAR MEETING
OF THE PRESIDENT AND BOARD OF TRUSTEES
OF THE VILLAGE OF FOREST VIEW
VILLAGE HALL – BOARD MEETING ROOM
July 14, 2020**

1. CALL TO ORDER:

The regular board meeting of the Village of Forest View was called to order by Village President Powell at 7:00 P.M.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL:

Present: Trustees Grossi, Sudkamp, Hubacek, Miller, Stimach, Kirchgatterer
Absent: None

4. APPROVAL OF PREVIOUS MINUTES:

That the minutes of the regular board meeting of June 23, 2020 be approved as read:

Motion: Trustee Kirchgatterer
Second: Trustee Stimach

Yes: Trustees Sudkamp, Hubacek, Miller, Stimach, Kirchgatterer, Grossi
No: None
Motion Carried.

5. APPROVAL OF PREVIOUS CHECK REGISTER:

- A. To approve the check register from the payroll of the June 23, 2020 board meeting in the amount of \$ 101,799.95

Check # 30352-30359
Voided: None

- B. To approve the check register from the accounts payable of the June 23, 2020 board meeting in the amount of \$ 52,384.78

Check # 30360-30397
Voided: None

Motion: Trustee Kirchgatterer
Second: Trustee Hubacek

Yes: Trustees Hubacek, Miller, Stimach, Kirchgatterer, Grossi, Sudkamp
No: None
Motion Carried.

6. REPORTS OF EXPENDITURES:

- A. To approve the village payroll in the gross amount of \$ 94,668.87. This payroll covers the period from July 1-15, 2020 for regular full-time employees. Also covered is the Officials payroll from July 1-31, 2020 and the part-time payroll from June 16-30, 2020. The quarterly drill pay is included in this payroll run.
- B. To approve the accounts payable as listed in the amount of \$ 165,729.46
- C. Total Expenditures: \$ 260,398.33

Motion: Trustee Miller
Second: Trustee Grossi

Yes: Trustees Miller, Stimach, Kirchgatterer, Grossi, Sudkamp, Hubacek
No: None
Motion Carried.

7. REPORTS OF REVENUE – As of June 30, 2020:

Cash Receipts:	\$	145,428.09
Sales Tax:	\$	50,545.25
Home Rule Sales Tax:	\$	23,899.41
Interest:	\$	708.38
Local Gas Tax:	\$	<u>14,000.32</u>
Total Revenue:	\$	234,581.45

Action Requested: None, informational only.

8. DEPARTMENTAL CORRESPONDENCE:

Agenda Item # 1 – Letter from Village Administrator, Mark C. Masciola, and Superintendent of Public Works and Water, Jack O’ Donohue, regarding the preventative maintenance contract for the HVAC Equipment at the Municipal Building and Firehouse.

Action Requested: Motion to award the preventative maintenance contract for the HVAC Equipment at the Municipal Building and Firehouse to Air Comfort Corporation in an amount not to exceed \$6,560.00 for 2020, \$6,560.00 for 2021, and \$6,560.00 for 2022 and authorize the Village Administrator to sign the contract document.

Village Administrator Masciola spoke regarding implementing a preventative maintenance contract for the HVAC equipment that serves both the Municipal Building and Fire House. In 2017, a three-year contract was awarded to Air Comfort Corporation for this contractual service. A quotation packet was sent to five HVAC contractors on June 10, 2020. Of the five, Air Comfort Corporation was the only contractor to return a completed quotation. They will freeze the rate at \$6,560.00 per year for a three-year period. The hourly rate for emergency services would be \$145.00 for year one, \$148.00 for year two and \$151.00 for year three. They have provided excellent service over the past three years. Village Administrator Masciola is recommending that we award the preventative maintenance contract for the HVAC Equipment to Air Comfort Corporation in an amount not to exceed \$6,560.00 for 2020, \$6,560.00 for 2021, and \$6,560.00 for 2022.

To approve Agenda Item # 1

Motion: Trustee Kirchghatterer

Second: Trustee Stimach

Yes: Trustees Stimach, Kirchghatterer, Grossi, Sudkamp, Hubacek, Miller

No: None

Motion Carried.

Agenda Item # 2 – Letter from Superintendent of Public Works and Water, Jack O’ Donohue, requesting authorization to remove eleven (11) dead, dying and dangerous parkway trees at various locations throughout the Village.

Action Requested: Motion to approve the removal of eleven (11) dead, dying and dangerous parkway trees by Bluders Tree Service & Landscaping, Inc. in an amount not to exceed \$7,000.00 and authorize the Village Administrator to sign the proposal document.

Superintendent of Public Works & Water O’Donohue spoke regarding the approval to hire Bluders Tree Service to remove eleven parkway trees and trim two parkway trees. The stump and wood chip removal are included in the quote. We have received four quotes, Bluders offered the lowest quote of \$6,500.00. Public Works will plant trees this fall to replace the trees taken out.

To approve Agenda Item # 2

Motion: Trustee Miller

Second: Trustee Kirchghatterer

Yes: Trustees Kirchghatterer, Grossi, Sudkamp, Hubacek, Miller, Stimach

No: None

Motion Carried.

Agenda Item # 3 – Letter from Chief of Police, Gary Wiseman Jr., regarding the establishment of the Forest View Public Safety Radio Communications Wide Area

Network to connect to the Southwest Cook County Communications Center as mandated by the 9-1-1 Consolidation.

Action Requested: Motion to award the Forest View Public Safety Radio Communications Wide Area Network contract to Mercury Systems in an amount not to exceed \$36,000.00 and authorize the Chief of Police to sign the contract document.

Police Chief Wiseman Jr. spoke regarding the related equipment needed and the required fiber optic line for the Police and Fire Department's continued transition into the 9-1-1 Joint Dispatch with Justice Police Department. The quote will be split between the Police and Fire Department budgets. Without the fiber optic line, the Justice P.D. dispatch will not be able to contact our F.D. personnel when they are using their portable radios at a scene. Other uses include the Justice P.D. dispatch to remotely open P.D./F.D. doors, video monitoring, and activate the tornado siren. Questions and discussion ensued regarding Mercury Systems and other companies that may be able to provide the same service.

To approve Agenda Item # 3

Motion: Trustee Stimach

Second: Trustee Kirchgatterer

Yes: Trustees Miller, Stimach, Kirchgatterer, Village President Powell

No: Trustees Grossi, Sudkamp, Hubacek

Motion Carried.

9. REQUESTS FOR SOLICITATION:

Agenda Item # 4 – Bread of Life Outreach Program, Inc., TAG DAYS to solicit funds for repairs to the church from July 17 to July 22, 2020.

The locations of the Tag Day will be at the ramps of I55 & Harlem and I55 & Central.

Action Requested: None, information only.

10. APPLICATIONS FOR PERMITS:

NF20-19 Rosario Pressler, 4500 S. Kenilworth Avenue, Replace Water Heater.

NF20-20 Sandra L. Melgoza, 4506 S. Clinton Avenue, Replace Plumbing in Kitchen, Remodel Two Bathrooms.

NF20-21 Jose L. Ojeda, 4601 S. Kenilworth Avenue, Replace Drywall and Tile in Bathroom.

NF20-22 Francisco Landeros, 4614 S. Wisconsin Avenue, Remove Asphalt Driveway and Replace with Concrete.

- NF20-23 Primitivo Salto, 4515 S. Grove Avenue, Replace Patio Doors, Remove Pool and Enclose Deck and Remove Chain Link Fence and Install Wooden Fence in Rear Yard.
- NF20-24 Richard M. Hubacek, 4506 S. Wenonah Avenue, Replace Furnace and Air Conditioner.
- NF20-25 Richard Shelton, 4624 S. Wenonah Avenue, Repair Cracks in Concrete Steps.
- F20-19 Leidi Guzman, 4619 S. Grove Avenue, Replace Exterior Stair Case and Add to Existing Deck.
- F20-20 Christina Medina, 4613 S. Grove Avenue, New Brick Paver Patio and Limestone Base for Shed.
- F20-21 Beatrice Loza, 4504 S. Oak Park Avenue, New Rubber Paver Patio.
- F20-22 Orlando Gonzalez, 4526 S. Maple Avenue, New Swing Gate and door and Replacement Side and Rear Fence.

A question was asked and discussion ensued regarding possible home construction without a permit.

11. REPORTS OF OFFICERS:

A.) Reports from Department Heads

1. Village Administrator Mark Masciola
 - A resident has requested that a stop sign be placed on Wenonah Avenue going East & West at 46th Street. Discussion ensued regarding an amendment to the Ordinance.
 - Regarding the 45th Street Reconstruction Project, the final lift of asphalt was completed on June 23, 2020. Pavement striping was completed on July 6, 2020. There will be some changes with the pavement striping. Sod will be placed once the weather has cooled down.
 - Seldon Fox auditors started their field work on July 6, 2020.

A question was asked regarding concrete between Wenonah Avenue and Wisconsin Avenue. Village Administrator Masciola spoke with the resident. The resident has no problem with grass being placed around the pole instead of concrete.

2. Superintendent Water & Public Works Jack O'Donohue
 - The 45th Street Reconstruction Project is moving forward.

- On behalf of Jack and his family, he thanked the employees and personnel for the kind words regarding his brother's passing. The kindness meant a lot to him and his family.
3. Police Chief Gary Wiseman Jr.
 - There was a double shooting on July 13, 2020 involving two vehicles at 47th & Central. A 17-year-old juvenile was shot four times and transported to Loyola Hospital. MCAT is involved with this ongoing investigation.
 - There was a house fire at 4521 Wisconsin Avenue which led to three residents taken into custody after 49 marijuana plants, cash and equipment were discovered. They were charged with possession of cannabis plants, manufacturing equipment for making drugs and over five thousand grams of cannabis.
 - Provided Police Reports.
 - Computers have been fixed for the Police Department vehicles.
 4. Fire Chief Tom Heller
 - Provided Fire Department Reports.
 - On July 1, 2020 we had a house fire. The crew was able to extinguish the fire quickly. Assistance was provided from Riverside, McCook, Stickney and Summit Fire Departments.
 - We assisted Stickney on July 13, 2020 for a fire at Koppers Chemical Company.
 - We assisted Brookfield for a house fire the evening of July 13, 2020.
 - Engine 812 should be in service next week as our front-line engine.

A question was asked regarding who was in charge at the house fire on July 1, 2020. Fire Chief Heller stated that he was in charge at the scene.

A question was asked regarding an itemized bill for Engine 812. Village Administrator Masciola mentioned that the maintenance and striping bill totaled \$13,889.75.

B.) Reports from Village Trustees

A Trustee mentioned that the residents should be encouraged to fill out the Census. A question was asked regarding cameras at the Pump House. Village Administrator Masciola mentioned that we are in the process of obtaining quotes.

C.) Report from the Village President

Village President Powell welcomed everyone back to a live meeting. He thanked the residents for attending the meeting.

12. MOTION TO GO INTO CLOSED SESSION AT 7:37 P.M.:

Agenda Item #5 - To consider individual employee hiring, pursuant to Section 2 (c) (1) of the Open Meetings Act (Part-Time Police Officer).

Agenda Item #6 – To consider employee compensation pursuant to Section 2 (c) (1) of the Open Meetings Act (Part-Time Police Officer).

Agenda Item #7 – To consider the promotion of an individual employee pursuant to Section 2 (c) (1) of the Open Meetings Act (Police Officer).

Agenda Item #8 – To consider pending litigation, pursuant to Section 2 (c) (11) of the Open Meetings Act.

Motion: Trustee Miller
Second: Trustee Hubacek

Yes: Trustees Sudkamp, Hubacek, Miller, Stimach, Kirchgatterer, Grossi
No: None
Motion Carried.

13. MOTION TO RETURN TO REGULAR SESSION AT 8:36 P.M.:

Motion: Trustee Grossi
Second: Trustee Stimach

Yes: Trustees Hubacek, Miller, Stimach, Kirchgatterer, Grossi, Sudkamp
No: None
Motion Carried.

Agenda Item #5 - To consider individual employee hiring, pursuant to Section 2 (c) (1) of the Open Meetings Act (Part-Time Police Officer).

Village President Powell requested a motion to appoint Daniel Mulica as a part-time police officer.

Motion: Trustee Miller
Second: Trustee Kirchgatterer

Yes: Trustees Miller, Stimach, Kirchgatterer, Grossi, Sudkamp, Hubacek
No: None
Motion Carried.

Agenda Item #6 – To consider employee compensation pursuant to Section 2 (c) (1) of the Open Meetings Act (Part-Time Police Officer).

No action taken. Additional information to be provided regarding Part-Time Police Officer hourly rate.

Agenda Item #7 – To consider the promotion of an individual employee pursuant to Section 2 (c) (1) of the Open Meetings Act (Police Officer).

No action taken. Additional information to be provided at a future meeting.

14. PUBLIC COMMENT OR QUESTIONS:

None

15. ADJOURNMENT:

To adjourn at 8:40 P.M.

Motion: Miller

Second: Grossi

VOICE VOTE: AYES: ALL NAYS: NONE Motion Carried.

Respectfully submitted,

Joy M. Conklin
Village Clerk