

**MINUTES OF THE REGULAR MEETING
OF THE PRESIDENT AND BOARD OF TRUSTEES
OF THE VILLAGE OF FOREST VIEW
June 25, 2024**

1. CALL TO ORDER:

The regular board meeting of the Village of Forest View was called to order by Village President Miller at 7:00 P.M.

2. PLEDGE OF ALLEGIANCE

President Miller led the Board Trustees and audience in the Pledge of Allegiance.

3. ROLL CALL

The Roll Call of Board Trustees by Clerk McGuffey is as follows:

Present: Trustees Grossi, Sudkamp, Hubacek, Ramirez, Nevarez, Liska
Absent: NA

4. APPROVAL OF THE MINUTES MAY 28, 2024

That the minutes of the regular board meeting of May 28, 2024 to be approved as read:

Action Requested: Motion to approve.

Motion: Trustee Ramirez
Second: Trustee Sudkamp

Yes: Trustees Ramirez, Sudkamp, Grossi, Hubacek, Nevarez, Liska
No: NA
Motion Carried.

5. APPROVAL OF THE MINUTES JUNE 11, 2024

That the minutes of the regular board meeting of June 11, 2024 to be approved as read:

Action Requested: Motion to approve.

Motion: Trustee Hubacek
Second: Trustee Ramirez
Yes: Trustees Hubacek, Ramirez, Liska, Grossi, Sudkamp

Abstained: Trustee Nevarez
No: NA
Motion Carried.

6. REPORTS OF EXPENDITURES JUNE 1 – JUNE 15, 2024

To approve the village payroll and accounts payable expenditures as of June 15, 2024:

1.)	Payroll – Full-time / Part-Time / Officials	\$	111,659.12
2.)	Bills Payable	\$	<u>203,458.40</u>
	Total Expenditures:	\$	315,117.52

Action Requested: Motion to approve.

Motion: Trustee Sudkamp
Second: Trustee Liska

Yes: Trustees Sudkamp, Liska, Grossi, Hubacek, Ramirez, Nevarez
No: NA
Motion Carried.

7. REPORTS OF EXPENDITURES JUNE 16 – JUNE 30, 2024

To approve the village payroll and accounts payable expenditures as of June 30, 2024:

1.)	Payroll – Full-time / Part-Time / Officials	\$	102,111.69
2.)	Bills Payable	\$	<u>162,041.68</u>
	Total Expenditures:	\$	264,153.37

Action Requested: Motion to approve.

Motion: Trustee Sudkamp
Second: Trustee Hubacek

Yes: Trustees Sudkamp, Hubacek, Grossi, Ramirez, Nevarez, Liska
No: NA
Motion Carried.

8. REPORTS OF REVENUES AS OF MAY 30, 2024:

Cash Receipts:	\$	469,591.11
Sales Tax:	\$	39,269.40
Home Rule Sales Tax:	\$	35,633.93
Local Gas Tax:	\$	48,811.36
Interest:	\$	<u>20,826.26</u>
Total Revenue:	\$	614,132.06

Action Requested: None, information only

9. TREASURERS REPORT FOR MAY 2024:

Revenues:	\$	633,829.73
Expenses:	\$	<u>837,318.15</u>
Exceeds Expenses	\$	-203,488.42

Administrator Dropka stated that accounting issued checks for two Cicero Dispatch 911 invoices which caused a negative balance. Trustee Ramirez commented that in April we had a negative balances. Dropka stated that April was at the end of the fiscal year and one of the invoices was sent late which caused the negative balance in May.

Action Requested: None, information only.

10. DEPARTMENTAL CORRESPONDENCE:

Agenda Item # 1 - Letter from Village President Miller requesting the board approve Resolution No. R24-10, a resolution in recognition of the retirement of Richard Grego.

Action Requested: Motion to approve Resolution No. R24-10, a resolution in recognition of the retirement of Richard Grego.

Motion: Trustee Hubacek
Second: Trustee Ramirez

Yes: Trustees Hubacek, Ramirez, Nevarez, Liska, Grossi, Sudkamp
No: NA
Motion Carried.

Agenda Item # 2 - Administrator Dropka is requesting the board approve Ordinance No. 24-08, making appropriations for General Corporate Purposes and for Special Purposes for the Village of Forest View beginning May 1, 2024 and ending April 30 2025.

Action Requested: Motion to approve Ordinance No. 24-08, appropriations for General Corporate Purposes and for Special Purposes for the Village of Forest View beginning May 1, 2024 and ending April 30 2025 with adjustments per Board's direction at the Special Meeting on June 11, 2024.

Motion: Trustee Sudkamp
Second: Trustee Liska

Yes: Trustees Sudkamp, Liska, Grossi, Hubacek, Ramirez, Nevarez
No: NA
Motion Carried.

Agenda Item # 3 - Administrator Dropka is requesting the board approve Ordinance No. 24-09, amending section 1-5-8 of the Forest View Village Code Salary Ordinance effective July 1, 2024

Action Requested: Motion to approve Ordinance No. 24-09, amending section 1-5-8 of the Forest View Village Code Salary Ordinance effective July 1, 2024 with adjustments per Board’s direction at the Special Meeting on June 11, 2024.

Motion: Trustee Sudkamp
Second: Trustee Ramirez

Yes: Trustees Sudkamp, Ramirez, Nevarez, Liska, Grossi, Hubacek
No: NA
Motion Carried.

Agenda Item #4 - Letter from Administrator Dropka to discuss upgrading the village payroll system and requesting the Board approve a contract with ADP payroll for an amount not to exceed \$5,000.00.

Discussion ensued.

Action Requested: Motion to approve a contract with ADP payroll for an amount not to exceed \$5,000.00.

Motion: Trustee Liska
Second: Trustee Nevarez

Yes: Trustees Liska, Nevarez, Gross, Sudkamp
No: Trustees Hubacek, Ramirez
Motion Carried.

Agenda Item # 5 - Letter from Administrator Dropka requesting the board approve Ordinance No. 24-07 amending Title 3 of the Forest View Village Code by adding a new Chapter 25 “Short Term Rentals Prohibited”.

Action Requested: Motion to approve Ordinance No. 24-07 amending Title 3 of the Forest View Village Code by adding a new Chapter 25 “Short Term Rentals Prohibited”.

Discussion ensued.

Motion: Trustee Grossi
Second: Trustee Hubacek

Yes: Trustees Grossi, Hubacek, Ramirez, Nevarez, Sudkamp
No: Trustee Liska
Motion Carried.

Agenda Item # 6 - Letter from Administrator Dropka regarding a Property Tax Intervention and is requesting the board approve settlement of PTAB numbers 20-28655, 21-52904 and 22-31318 First Midwest Bank for property located at 5504 W. 47th St.

Action Requested: Motion to approve settlement of PTAB numbers 20-28655, 21-52904 and 22-31318 First Midwest Bank for property located at 5504 W. 47th St.

Motion: Trustee Liska
Second: Trustee Grossi

Yes: Trustees Liska, Grossi, Sudkamp, Hubacek, Ramirez, Nevarez
No: NA
Motion Carried.

Agenda Item # 7 - Letter from Administrator Dropka requesting the board approve an IDOT resolution for Improvement under the Illinois Highway code, a resolution authorizing the board's commitment to the 46th Street Road Improvement project with

Action Requested: Motion to approve the IDOT Resolution for Improvement under the Illinois Highway Code, a resolution authorizing the board's commitment to the 46th Street Road Improvement project with

Motion: Trustee Sudkamp
Second: Trustee Ramirez

Yes: Trustees Sudkamp, Ramirez, Grossi, Hubacek, Nevarez, Liska
No: NA
Motion Carried.

Agenda Item # 8 - Letter from Administrator Dropka is requesting the board approve Ordinance No. 24-10, an ordinance amending various sections of Chapter 3 of the Forest View Village Code, "Liquor" establishing a Liquor Commission comprised of the entire board of trustees, along with adding violations.

Discussion ensued to table item so Administrator Dropka can make changes to the Ordinance.

Action Requested: Motion to table.

Motion: Trustee Ramirez
Second: Trustee Sudkamp

Yes: Trustees Ramirez, Sudkamp, Grossi, Hubacek, Nevarez, Liska
No: NA
Motion Carried.

Agenda Item # 9 - Letter from Superintendent of Water and Public Works Filec seeking approval to use the allocated funds budgeted towards the 50/50 apron program. Once approved, scheduling will take place after all funds are received from the four (4) residents who applied for the aprons. Nardulli Concrete will be onsite to make the necessary improvements. Public Works to pay 50% of the project, not to exceed \$13,000.00.

Action Requested: Motion to approve Public Works to pay 50% of the project, not to exceed \$13,000.00.

Motion: Trustee Grossi
Second: Trustee Ramirez

Yes: Trustees Grossi, Ramirez, Hubacek, Nevarez, Sudkamp, Liska
No: NA
Motion Carried.

Agenda Item # 10 - Letter from Superintendent of Water and Public Works Filec seeking board recommendation on the style of a new welcome sign, after a discussion in a previous meeting when the board wanted to stay with a non-illuminated sign. He is providing a variety of designs for the board to choose from and is asking the board to approve a style for the Village of Forest View Welcome sign so he can send out to companies for quotes and a lead time .

Action Requested: Motion to approve a style for the Village of Forest View Welcome sign so he can send out to companies for quotes and a lead time .

Motion: Trustee Grossi
Second: Trustee Nevarez

Yes: Trustees Grossi, Nevarez, Liska, Hubacek, Sudkamp, Ramirez
No: NA
Motion Carried.

Agenda Item # 11 - Letter from Administrator Dropka is requesting to have an open discussion among the village board regarding the speed bumps and speed humps that were first purchased and installed in March of this year.

Discussed in meeting.

Trustee Ramirez said that there is more traffic in town and asked if IDOT is going to help.

Superintendent Filec stated that four of the bumps were damaged and removed.

Trustee Ramirez suggested that the lower speed humps are working, and cars are slowing down.

Grossi said that we need to put them back where they were, the cars are blowing the stop signs.

Dropka stated that we will be redoing 46th Street and he, the Chief Zarate and Filec are looking into different options.

Action Requested: None, discussion only.

Agenda Item # 12 - Letter from Police Chief Zarate seeking approval to purchase a yearly subscription to Power DMS Software for the amount of \$9,920.80 for the first year and \$8,546.50 for the second year not to exceed \$ 20,000.00.

Action Requested: Motion to approve the purchase of a yearly subscription to Power DMS Software for the amount of \$9,920.80 for the first year and \$8,546.50 for the second year not to exceed \$ 20,000.00.

Motion: Trustee Grossi
Second: Trustee Sudkamp

Yes: Trustees Grossi, Sudkamp, Hubacek, Ramirez, Nevarez, Liska
No: NA
Motion Carried.

Agenda Item # 13 - Letter from Police Chief Zarate seeking approval to hire Joseph Balsitis Jr. as a Part-time Police Officer.

Agenda Item # 14 - Letter from Police Chief Zarate seeking approval to hire Cedomir Bojovic as a Part-time Police Officer.

Discussion ensued. The board motioned to approve both hires together.

Action Requested: Motion to approve hiring both Joseph Balsitis Jr. and Cedomir Bojovic as a Part-time Police Officers.

Motion: Trustee Ramirez
Second: Trustee Hubacek

Yes: Trustees Ramirez, Hubacek, Grossi, Sudkamp, Nevarez, Liska
No: NA
Motion Carried.

Agenda Item # 15 - Letter from Police Chief Zarate seeking approval to hire three (3) Full-time Probationary Police Officers, Gerardo Martinez, Ramiro Magana, and Eric Baran to attend SWIC Police Academy in Southwestern Illinois College in Red Bud, IL. at a cost not to exceed in the amount of \$22,000.00.

Chief Zarate discussed during the meeting that Ramiro Magana decided not to seek employment after the agenda was issued. Chief is asking for the board to only approve two Full time Probationary Police Officers.

Action Requested: Motion to approve hiring three (3) Full-time Probationary Police Officers, Gerardo Martinez, and Eric Baran to attend SWIC Police Academy in Southwestern Illinois College in Red Bud, IL. at a cost not to exceed in the amount of \$22,000.00.

Motion: Trustee Sudkamp
Second: Trustee Ramirez

Yes: Trustees Sudkamp, Ramirez, Nevarez, Liska, Grossi, Hubacek
No: NA

Motion Carried.

11. APPLICATION FOR RESIDENTIAL BUILDING PERMITS:

F 24-17 – Joseph DiGiovanni Jr., 4515 Kenilworth Ave. Remove concrete stairs in front of house and install a deck approx. 14’ wide by 7’ deep.

NF 24-15 – Kent Minor, 4509 Wenonah Ave. Removing and replacing 3 front living room windows, 1 dining room window, 2 kitchen windows, 2 windows in back of house.

NF24-16 – Edgar Sanchez, 4511 Grove Ave. Tear off and replace roof home and detached garage. Removed siding on garage and replace with new vinyl siding.

NF24-17 – Bonnie Hasdal (Standley), 4613 Kenilworth Ave. Remove and replace entire roof.

Action requested: No action, information only.

12. REPORTS OF OFFICERS:

A) REPORTS OF VILLAGE ADMINISTRATOR:

- Announced that he received a call from Senator Cervantes who put \$350,000 in the Budget Bill (SB025) that was recently passed by the Illinois General Assembly for costs associated with capital improvements. He stated that the grant will be coming from the Build Illinois Bond Fund and the Department of Commerce and Economic Opportunity and is similar to the grant the village received for the streets and salt dome. He is working on the details to receive the money and wanted to share the news that it can be used for the landscaping project and to complete the rest of the streets in the village.
- Mentioned that at the July meeting there will be a petition for annexation for board discussion and action concerning a business on the corner of 51st Street and Central who wants to annex into the village. He stated that any addition of land and building in the village increases the villages tax base, which increases the village’s overall appraisal, while lowering taxes for everyone and will have more details at our next board meeting in July.
- Wished everyone a Happy 4th of July and stated that he will be on vacation and will return on July 10th.

B) REPORTS FROM DEPARTMENT HEADS

Superintendent of Water and Public Works Filec reported:

- Reported that KLM recently inspected the underground reservoir that had never been inspected. They took picture and stated that it was in pretty good shape even with the

condition of it. He stated that at some point he will need to coordinate with the Pump Installation Company to drain it and put in a new pump. He stated that it was good to know that the reservoir is in good shape considering the age of it as well as the underground tank and reservoir. He is happy that the funds that we are receiving will be cost-beneficial.

- He stated that with the budget passing tonight they will move forward with a lot of projects that are slated for this year such as the Oak Park Avenue sewer project and sign replacements. This week they are working on painting hydrants and curbs.

Trustee Liska asked how the Wenonah project was going. Superintendent Filec stated that it is going well and the first leg of it is done, the railroad is holding on to the permit allowing us to jack underneath the tracks to inspect the Casings. A new casing is being made and will be ready to install in about 6 to 8 weeks. Once that is done it should move pretty well. He reported that M&Q has pulled out for now and will be back once the casing is here and the permits are approved. Our Engineer with Hancock is on top of it. Commented that they are connecting to Harlem a 10-inch pipe so that it will be ready with the Harlem Ave project and thanked the board for passing the budget tonight.

Police Chief Zarate reported:

- Reported on the Police Department Activity report for the month of May 2024. They issued 61 Traffic State Citations, 92 Parking /Ordinance Tickets, 6 Accident Reports (Crash), for a Total of 187 Service Calls. There were 8 arrests, 7 misdemeanors, and 1 Felonies. Monies generated by the Police Department Total Paid Parking/Ordinance Tickets \$2,425.00, 4 Tow Seizures at \$3,000.00, Truck Enforcement \$150.00, total combined \$5,575.00.
- He gave a shout out two officers who prevented a potential carjacking at one of our local businesses where they made arrests and are working with the District Attorneys office.
- He reported that he has applied for four (4) grants and cameras will be installed in a couple of weeks. Pinner will be working on the pole for the Flock cameras and two other light cams.

Fire Chief Jones reported:

- Reported that IDP was out and completed inspections on the ambulance that went well.
- The Fire Department completed their spring and summer sessions live burn training and received updated new certifications
- Thanked the board for passing the budget for his department.
- He wanted to thank the Police Department for stopping the Carjackers.

D.) REPORTS FROM VILLAGE TRUSTEES:

- Trustee Hubacek asked about the custodian job opening. Administrator Dropka stated that it is on the village website and in the newsletter and we are accepting applications through June 30th.

- Trustee Nevarez asked if the Noise Ordinance will be in the newsletter. Dropka stated that it will be mentioned in the newsletter.

E.) REPORTS FROM THE VILLAGE PRESIDENT:

No reports in meeting.

13. QUESTIONS, COMMENTS, AND ANNOUNCEMENTS:

A resident commented that he drove over the speed hump very easily on 46th and Wisconsin going 15 miles over the speed limit to test it because no one is stopping or slowing down. He said that speed bump on 46th and Maple is working out very well and that when the bumps were by the park everyone was stopping. He also stated that he is noticing a lot more cars speeding on 45th street.

14. MOTION TO ADJOURN TO CLOSED SESSION AT 8:07 PM.

Motion: Trustee Ramirez
Second: Trustee Sudkamp

Yes: Trustees Ramirez, Sudkamp, Grossi, Hubacek, Nevarez, Liska
No: None
Motion Carried.

15. ROLL CALL

Present: Trustees Grossi, Sudkamp, Hubacek, Ramirez, Nevarez, Liska
Also Present: Fire Chief Jones, President Miller, Administrator Dropka, Clerk McGuffey

PURPOSE OF THE MEETING

Agenda Item # 10 – To consider individual employee personnel matter, pursuant to 5 ILCS 120/(c) (1) of the Open Meetings Act. (Discussion only)

Action Requested: None, informational only.

16. MOTION TO RETURN TO REGULAR SESSION AT 8:30 PM:

Motion: Trustee Liska
Second: Trustee Ramirez

17. ROLL CALL

Present: Trustees Liska, Ramirez, Grossi, Nevarez, Hubacek, Sudkamp

18. MOTION TO ADJOURN:

Motion: Trustee Liska
Second: Trustee Ramirez

19. ROLL CALL:

VOICE VOTE: AYES: ALL NAYS: NONE Motion Carried.

20. ADJOURNMENT:

To adjourn at 8:30 P.M.

Respectfully submitted,

Laura D. McGuffey

Village Clerk