

**MINUTES OF THE REGULAR MEETING
OF THE PRESIDENT AND BOARD OF TRUSTEES
OF THE VILLAGE OF FOREST VIEW
VILLAGE HALL – TRECKLER ROOM
November 10, 2020**

1. CALL TO ORDER:

The regular board meeting of the Village of Forest View was called to order by Village President Powell at 7:00 P.M.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL:

Present: Trustees Grossi, Sudkamp, Hubacek, Miller, Stimach
Absent: Trustee Kirchgatterer

4. APPROVAL OF PREVIOUS MINUTES:

That the minutes of the regular board meeting of October 27, 2020 be approved as read:

Motion: Trustee Stimach
Second: Trustee Miller

Yes: Trustee Stimach
No: Trustees Sudkamp, Hubacek, Miller, Grossi
Absent: Trustee Kirchgatterer
Motion Not Carried.

Discussion ensued regarding the removal of a Trustees name to keep the minutes uniform. A copy of the revised minutes from the September 22, 2020 meeting has been requested for review.

Action Requested: Motion to amend:

Motion: Trustee Grossi
Second: Trustee Miller

Yes: Trustee: Hubacek, Miller, Stimach, Grossi, Sudkamp
No: None
Absent: Trustee Kirchgatterer
Motion Carried.

5. APPROVAL OF PREVIOUS CHECK REGISTER:

- A. To approve the check register from the payroll of the October 27, 2020 board meeting in the amount of \$ 94,958.68

Check # 30687-30694
Voided: # 30693-30694

- B. To approve the check register from the accounts payable of the October 27, 2020 board meeting in the amount of \$ 56,428.02

Check # 30695-30721
Voided: None

Action Requested: Motion to approve

Motion: Trustee Grossi
Second: Trustee Stimach

Yes: Trustees Hubacek, Miller, Stimach, Grossi, Sudkamp,
No: None
Absent: Trustee Kirchgatterer
Motion Carried.

6. REPORTS OF EXPENDITURES:

- A. To approve the village payroll in the gross amount of \$ 92,560.47. This payroll covers the period from November 1-15, 2020 for regular full-time employees. Also covered is the Officials payroll from November 1-30, 2020 and the part-time payroll from October 16-31, 2020.
- B. To approve the accounts payable as listed in the amount of \$ 30,409.79
- C. Total Expenditures: \$ 122,970.26

Action Requested: Motion to approve

Motion: Trustee Miller
Second: Trustee Stimach

Yes: Trustees Miller, Stimach, Grossi, Sudkamp, Hubacek
No: None
Absent: Trustee Kirchgatterer
Motion Carried.

7. REPORTS OF REVENUE - As of October 31, 2020:

Cash Receipts: \$ 228,842.99

Sales Tax:	\$	35,724.19
Home Rule Sales Tax:	\$	25,059.32
Interest:	\$	205.97
Local Gas Tax:	\$	<u>17,267.89</u>
Total Revenue:	\$	307,100.36

Action Requested: None, informational only.

8. DEPARTMENTAL CORRESPONDENCE:

Agenda Item #1 - Letter from Village President, Lawrence Powell, regarding the 2021 Business and Liquor License fees.

Action Requested: Motion to approve.

Village President Powell spoke regarding the 2021 Business and Liquor Licenses. He asked the Board for direction regarding the option to discount License fees. Most businesses around here are offering a discount, while some are waiving the fee altogether. If we were to offer a one hundred percent discount, the Village would lose approximately twenty-three thousand dollars in License fees.

Discussion ensued regarding discounting Business License fees, Liquor License fee options, gaming revenue loss and how the businesses are feeling the effect of the pandemic. Village President Powell mentioned how the businesses have supported the Village Picnic throughout the years, it would be nice to help them out. A Trustee stated it would be nice, to help them survive the pandemic. A fifty percent Business and Liquor License fee discount was suggested by our Trustees.

A Trustee had a question regarding one of the businesses and the issue with motorcycles being driven through the Village. Village President Powell stated that he spoke to the owner directly.

To approve Agenda Item # 1

Motion: Trustee Miller

Second: Trustee Stimach

Yes: Trustees Stimach, Miller, Grossi, Sudkamp, Hubacek

No: None

Absent: Trustee Kirchgatterer

Motion Carried.

Agenda Item # 2 – Letter from Chief of Police, Gary Wiseman Jr., requesting the official appointment of David Lowisz and Joseph Conley as Part-Time Police Officers to the Forest View Police Department.

Action Requested: Motion to appoint David Lowisz and Joseph Conley as Part-Time Police Officers to the Forest View Police Department.

Police Chief Wiseman spoke regarding the request to hire two Part-Time Police Officers. Both Officers' are good candidates.

Officer Lowisz resigned his Part-Time position here in 2018, due to being hired as a Full-Time Police Officer with the Village of Posen, who did not allow probationary officers to work for another Police Department. In Lowisz's short time with Posen he has already earned a Department Commendation.

Officer Conley is currently working as a Full-Time Police Officer for Hines VA. Conley is a veteran having served 4 years in the Marine Corp. A background check was completed which consisted of interviews with his current and previous employers. This also consisted of a fingerprint & name check through LEADS database.

To approve Agenda Item # 2

Motion: Trustee Miller

Second: Trustee Sudkamp

Yes: Trustees Miller, Stimach, Grossi, Sudkamp, Hubacek

No: None

Absent: Trustee Kirchgatterer

Motion Carried.

Agenda Item # 3 – Letter from Village Administrator, Mark C. Masciola, regarding the approval Ordinance No. 20-10 authorizing the sale or disposal of certain surplus personal property.

Action Requested: Motion to approve Ordinance No. 20-10.

Village Administrator Masciola spoke regarding the Surplus General Property Ordinance. Based on discussion at the last Board Meeting, the surplus includes the following: the 1994 Simon Duplex Pumper Engine (Pinky Fire Engine); 2003 Ford Escape; 2013 Ford Taurus; 10 sets of old turn out gear; and 49 Survivor Air SCBA Bottles and Packs. This property needs to be declared surplus in order for us to sell or dispose of the property.

Discussion ensued regarding setting a deadline to sell the surplus vehicles and how many vehicles will be listed for sale.

Village President Powell stated that Pinky and the turn out gear will be donated to the Village of Equality as discussed in a prior Board Meeting.

Village Administrator Masciola stated that they took pictures of the vehicles for the Gov Deals site. Jack charged the battery, vehicles were started and they will be listed on the website. They will be sold as is. We will explain anything wrong with the vehicle that we are aware of.

Fire Chief Heller mentioned that they are waiting on the delivery of the new air packs. Once they arrive, we will get rid of these air packs that are being included in the surplus.

To approve Agenda Item # 3

Motion: Trustee Grossi
Second: Trustee Hubacek

Yes: Trustees Stimach, Grossi, Sudkamp, Hubacek, Miller
No: None
Absent: Trustee Kirchgatterer
Motion Carried.

Agenda Item # 4 – Letter from Village Accountant, Joy M. Conklin, regarding the renewal of the Employee Health Insurance Plan with Blue Cross/Blue Shield for Calendar Year 2021 without changes to the coverage parameters.

Action Requested: Motion to renew the Employee Health Insurance Plan with Blue Cross/Blue Shield for Calendar Year 2021 and authorize the Village Administrator to execute the renewal application.

Village Accountant Conklin went through the highlights of the renewal for the Blue Cross/Blue Shield Employee Health Insurance Plan as shown on Agenda Item #4.

To approve Agenda Item # 4

Motion: Trustee Miller
Second: Trustee Stimach

Yes: Trustees Grossi, Sudkamp, Hubacek, Miller, Stimach
No: None
Absent: Trustee Kirchgatterer
Motion Carried.

Agenda Item # 5 – Letter from Village Accountant, Joy Conklin, regarding the renewal of the employee life insurance contract.

Action Requested: Motion to approve the renewal of the employee life insurance contract with Reliance Standard Life Insurance Co. for the period from November 1, 2020 to October 31, 2021 and authorize the Village Administrator to execute the renewal contract.

Village Accountant Conklin went through the highlights of the renewal for the Employee Life Insurance Contract with Reliance Standard Life Insurance Co. as shown on Agenda Item #5.

To approve Agenda Item # 5

Motion: Trustee Grossi
Second: Trustee Hubacek

Yes: Trustees Grossi, Sudkamp, Hubacek, Miller, Stimach
No: None
Absent: Trustee Kirchgatterer
Motion Carried.

Agenda Item # 6 – Letter from Village Accountant, Joy Conklin, regarding the employee vision insurance plan.

Action Requested: Motion to approve the Employee Vision Insurance Plan with EyeMed for Calendar Year 2021 and authorize the Village Administrator to execute the application.

Village Accountant Conklin went through the highlights of the renewal for the Employee Vision Insurance Plan with EyeMed as shown on Agenda Item #6.

To approve Agenda Item # 6

Motion: Trustee Miller
Second: Trustee Grossi

Yes: Trustees Sudkamp, Hubacek, Miller, Stimach, Grossi
No: None
Absent: Trustee Kirchgatterer
Motion Carried.

Agenda Item # 7 – Letter from Village Accountant, Joy M. Conklin, regarding the renewal of the Employee Dental Insurance Contract from January 1, 2021 through December 31, 2021 with Delta Dental.

Action Requested: Motion to approve the renewal of the dental insurance contract with Delta Dental for the period January 1, 2021 through December 31, 2021 and authorize the Village Administrator to execute the renewal contract.

Village Accountant Conklin went through the highlights of the renewal for the Dental Insurance Contract with Delta Dental as shown on Agenda Item #7.

To approve Agenda Item # 7

Motion: Trustee Hubacek
Second: Trustee Miller

Yes: Trustees Hubacek, Miller, Stimach, Grossi, Sudkamp
No: None
Absent: Trustee Kirchgatterer
Motion Carried.

Agenda Item # 8 – Letter from Fire Chief, Thomas A. Heller, informing the Village Board of the resignation of Part-Time Firefighter/Paramedic Mark Jones from the Forest View Fire Department.

Action Requested: None, information only.

Fire Chief Heller spoke regarding the resignation of Firefighter/Paramedic Mark Jones. He has accepted the position as Fire Chief with the McCook Fire Department. He thanked him for his service and wished him well.

9. APPLICATIONS FOR PERMITS:

NF20-45 John Bednarz, 4537 S. Clinton Avenue, Replace Garage Door.

10. REPORTS OF OFFICERS:

A.) Reports from Department Heads

1. Village Administrator Mark Masciola
 - The new tentative cut-over date to the Southwest Cook County Consolidated ETSB is December 8, 2020 at 11:00 a.m. We have a meeting with the group Friday, November 13, 2020. We should find out any other information that we need. Comcast is finished here at the Village Hall with our fiber optic line. He believes they are finished with the line at Justice. We will find out whatever loose ends there are this Friday.
 - October 27, 2020, all of the paperwork was submitted to Cook County for the reimbursement of \$115,171.33 for the Corona Virus Relief Funds, that's being administered through Cook County. Village Accountant Conklin assisted with providing the time sheets and the payroll registers. On November 2, 2020, the Village was notified by Cook County that Forest View will receive a second allocation of CRF Funds in the amount of \$12,000.00. The second application paperwork was prepared and is being submitted today. Our total reimbursement of Corona Virus Relief Funds amount to \$127,171.33.
2. Superintendent Water & Public Works Jack O'Donohue
 - Current Technologies installed the security cameras at the Village's Water Tower. We now have a 365-degree view, full coverage of the property for the first time in the seventeen years that he's been here. He would like to invite the Board Members to check out the system.

- A few trees were planted last week. Brian David's Landscaping planted six Red Flame Maples and six Autumn Blaze Maples in locations where trees were removed. We would like to double that amount next year.
 - Be on the look out for new No Parking areas around town. With direction from Village President Powell and the Village Board, we have dedicated twenty feet off of the crosswalks and fifteen feet in front of a hydrant to the No Parking areas. Where applicable, No Parking zones are marked with yellow curbs. He stated he would advise not parking there.
3. Police Chief Gary Wiseman Jr.
- Provided Police Reports for October 27th through November 9th.
 - Officer Jeff Gale turned in his resignation letter yesterday. Effective 15:00 hours, when his shift ends on November 13, 2020, he will be retired.
 - Happy Veterans Day to any fellow Veterans. Thank you for your service.

Discussion ensued regarding an exit interview with Officer Gale. President Powell mentioned that he was available to meet on November 11th or November 12th for the exit interview.

4. Fire Chief Tom Heller
- Provided Fire Department Reports
 - Assisted Stickney with a large rubbish fire. We were called out at 4:30 a.m. and did not return until 2:00 p.m. Engine #812 was pumping for several hours.
 - One week ago, we tested the hoses. There were no issues.

B.) Reports from Village Trustees

A Trustee had a question regarding the reimbursement for a resident's concrete work.

Village Administrator Masciola stated that we've asked the resident to submit a paid receipt from the contractor. Once we have the paid receipt, we can reimburse him.

C.) Report from the Village President

Village President Powell mentioned that hopefully by the next meeting, he will have a candidate for the Treasure's position. We are waiting for the bio and background information. We will present that information to the Board. This information will be distributed to the Trustees ahead of time so they will have time to review it and prepare questions.

11. PUBLIC COMMENT OR QUESTIONS:

None

12. ADJOURNMENT:

To adjourn at 7:43 P.M.

Motion: Trustee Grossi
Second: Trustee Stimach

VOICE VOTE: AYES: ALL NAYS: NONE Motion Carried.

Respectfully submitted,

Joy M. Conklin
Village Clerk