

**MINUTES OF THE REGULAR MEETING  
OF THE PRESIDENT AND BOARD OF TRUSTEES  
OF THE VILLAGE OF FOREST VIEW  
VILLAGE HALL – BOARD MEETING ROOM  
November 9, 2021**

**1. CALL TO ORDER:**

The regular board meeting of the Village of Forest View was called to order by Village President Miller at 7:00 P.M.

**2. PLEDGE OF ALLEGIANCE**

**3. ROLL CALL:**

Present: Trustees Grossi, Hubacek, Sudkamp, Ramirez, Liska  
Absent: Nevarez

**4. APPROVAL OF PREVIOUS MINUTES:**

That the minutes of the regular board meeting of October 12, 2021 be approved as read:

Motion: Trustee Liska  
Second: Trustee Ramirez

Yes: Trustees Sudkamp, Hubacek, Ramirez, Nevarez (arrived 7:02 pm), Liska, Grossi  
No: None  
Motion Carried.

**5. APPROVAL OF THE FOLLOWING CHECK REGISTER:**

Approval of the following:

- A. To approve the check register from the payroll of the October 26, 2021, board meeting in the amount of \$ 94,437.28.

Check # 31746 - 31751  
Voided: None

- B. To approve the check register from the accounts payable of the October 26, 2021 board meeting in the amount of \$ 77,148.52.

Check # 31752 - 31819  
Manual Check # 31732 - 31745  
Voided Checks # None

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Action Requested: Motion to approve  
Motion: Trustee Nevarez  
Second: Trustee Liska

Yes: Trustees Hubacek, Ramirez, Navarez, Liska, Grossi, Sudkamp  
No: None  
Motion Carried.

**6. REPORTS OF EXPENDITURES:**

- A. To approve the village payroll in the amount of \$ 106,622.92. This payroll covers the period from November 1- November 15, 2021 for regular full-time employees. Also covered is the Officials payroll from November 1- November 30, 2021 and the part-time payroll from October 16 – October 31, 2021.
- B. To approve the accounts payable as listed in the amount of \$ 44,439.26.
- C. Total Expenditures: \$ 151,062.18

Action Requested: Motion to approve

Motion: Trustee Ramirez  
Second: Trustee Sudkamp

Yes: Trustees Ramirez, Hubacek, Nevarez, Liska, Grossi, Sudkamp, Hubacek  
No: None  
Abstain: None  
Motion Carried.

**7. REPORTS OF REVENUE AS – As of October 31, 2021:**

Cash Receipts:	\$	1,069,574.44
Sales Tax:	\$	42,572.81
Home rule Sales Tax:	\$	29,674.78
Interest:	\$	25.04
Local Gas Tax:	\$	<u>1,541.00</u>
Total Revenue:	\$	1,143,392.07

Action Requested: None, information only.

**8. DEPARTMENTAL CORRESPONDENCE:**

Agenda Item # 1 - Letter from Mike Dropka to regarding the Home Rule Motor Fuel Tax, to amend section 1-33-19 of the Forest View Village Code, "Vehicle Fuel Tax," to increase the Villages vehicle fuel tax, and to approve Ordinance No. 21-11.

Action Requested: Motion to approve Ordinance No. 21-11 amending section 1-33-19 of the Forest View Village Code “Vehicle Fuel Tax”.

To approve Agenda Item # 1

Motion: Trustee Ramirez  
Second: Trustee Sudkamp

Yes: Trustees: Ramirez, Nevarez, Grossi, Sudkamp, Hubacek, Ramirez  
No: Trustee Liska  
Motion Carried.

Agenda Item # 2 – Letter from Joy Conklin, Village Accountant regarding the renewing the life insurance contract with Reliance Standard Life Insurance Co for the Period of 11/12/21 to 10/31/22.

Action Requested: Motion requested for authorization to renew life insurance contract with Reliance Standard Life Insurance Co for period 11/01/21 to 10/31/22.

To approve Agenda Item # 2

Motion: Trustee Hubacek  
Second: Trustee Sudkamp

Yes: Trustees: Liska, Grossi, Sudkamp, Hubacek, Ramirez, Nevarez  
No: None  
Motion Carried.

Agenda Items # 3 - Jack O’Donohue, Superintendent of Public Works and Water regarding the planting of eleven (11) trees this year to make up for the ones that had been taken down last year.

Action Requested: Motion to approve David’s Landscaping to deliver and plant eleven (11) parkway trees throughout the Village at a cost not to exceed \$3,575.00.

Discussion ensued regarding when the trees will be planted and wanted to make confirm that David’s Landscaping was providing a guarantee per discussion with Assistant Superintendent Miller.

To approve Agenda Item # 3

Motion: Trustee Ramirez  
Second: Trustee Liska

Yes: Trustees: Liska, Grossi, Sudkamp, Hubacek, Ramirez , Nevarez  
No: None  
Motion Carried.

Agenda Item # 4 - Letter from Jack O'Donohue, Superintendent of Public Works and Water requesting to purchase salt to reduce ice formation on the Village streets during the 2021/2022 winter season.

Action Requested: Motion to approve purchasing road salt for the 2021/2022 winter season from Morton Salt at a cost of \$70.41 per ton delivered and authorize the Village Administrator to sign the quotation.

*Assistant Superintendent Miller discussed that there was a significant reduction to the cost and that last year the Village paid \$ 72.30 per ton.*

To approve Agenda Item # 4

Motion: Trustee Hubacek

Second: Trustee Sudkamp

Yes: Trustees: Grossi, Sudkamp, Hubacek, Ramirez, Nevarez, Liska

No: None

Motion Carried.

Agenda Item # 5 – Letter from Jack O'Donohue, Superintendent of Public Works and Water requesting to obtain Suburban Fence to install guard rails at the Pump House along 51<sup>st</sup> St.

Action Requested: Motion to approve Suburban Fence (Lyons) to install a guard rail at the Pump Station for a price not to exceed \$7,500.00.

*Discussion ensued with the board suggesting that we consider installing concrete or Jersey barriers to protect the property from further damage caused by Semi-trucks' turning around at this location. Assistant Superintendent Tanner stated that he would discuss this further with Superintendent O'Donohue.*

To approve Agenda Item # 5

Motion: Trustee Sudkamp

Second: Trustee Ramirez

Yes: Trustees: Sudkamp, Hubacek, Ramirez, Nevarez, Liska, Grossi

No: None

Motion Carried.

**9. APPLICATIONS FOR USE OF VILLAGE HALL:**

Agenda Item # 6 – Letter from Mike Dropka, Village Administrator requesting approval from the Board for Anthony Correa of 4605 Kenilworth to rent the Art Treckler Room on Saturday November 13, 2021 and Saturday, December 18, 2021 from 5:00 pm to 9:00 pm for family celebrations consisting of approximately 45 guests.

Action Requested: Motion to approve.

To approve Agenda Item # 6

Motion: Trustee Grossi

Second: Trustee Sudkamp

Yes: Trustees: Ramirez, Nevarez, Liska, Grossi, Sudkamp, Hubacek,

No: None

Motion Carried.

Agenda Item # 7 – Letter from Mike Dropka, Village Administrator requesting approval from the Board for Bee Kirchgatterer of 4516 Wisconsin to rent the Art Treckler Room on Saturday, December 11 from 4:00 pm to 7:00 pm. for a Children’s Christmas Party consisting of approximately 75 guests.

Action Requested: Motion to approve.

*Village Administrator Dropka discussed that he is revamping the Art Treckler Rental Application form to include a security deposit fee that will be returned the next day if applicable.*

To approve Agenda Item # 7

Motion: Trustee Ramirez

Second: Trustee Nevarez

Yes: Trustees: Nevarez, Liska, Grossi, Sudkamp, Hubacek, Ramirez

No: None

Motion Carried.

**10. BUILDING PERMITS**

- Applications for Residential Building Permits:

NF21-45 Mary Ann Rohr, 4624 Kenilworth Ave, replacing three (3) windows.

F21-56 Helen Wdowiak (Avis-Budget), 5401 W. 47<sup>th</sup> Street, expansion of existing battery powered, low voltage 10’ high electric security fence to be 3” -12” inside of existing perimeter fence only on the south side.

*Village administrator Dropka discussed with the board that Permit # F21-56 had been approved before the board changed the policy regarding Commercial Permits being reviewed and approved by the Trustees before issuing permits.*

- Applications for Commercial Building Permits:

F21-51            Old Dominion Freight Line, 5500 West 47<sup>th</sup> Street for Dock replacement.

Action Requested: Motion to approve commercial permit number F21-51 to replace the dock at Old Dominion Freight Line.

**MOTION:    Trustee Grossi**  
**SECOND:    Trustee Sudkamp**

Yes:            Trustees: Ramirez, Nevarez, Liska, Grossi, Sudkamp  
No:             None  
Motion Carried.

F21-57            Avis Rent a Car System Inc. 5401 W. 47<sup>th</sup> Street, install new 6ft chain-link guard rail.

Action Requested: Motion to approve commercial permit number (TBD) to install new 6 ft chain link fence and guard rail.

*Permit # F21-57 was presented to the board members and department heads before the meeting to replace the TBD permit that was in the board packets. Village Administrator Dropka explained that this permit with the numbers was not available at time the agenda & board packet was prepared. Village Administrator Dropka stated that this facility only houses the cars until they are transported to car lots. It was also stated that the owners name on the permit should have been listed as "David Rose" not Avis Rent a Car.*

**MOTION:    Trustee Ramirez**  
**SECOND:    Trustee Sudkamp**

Yes:            Trustees: Grossi, Sudkamp, Ramirez, Nevarez, Liska  
No:             None  
Motion Carried.

## **11. REPORTS OF OFFICERS:**

### **A.)    Reports from Department Heads**

#### **1. Village Administrator Michael Dropka:**

- Met with a representative from the Secretary of State's Office, Local Records Management division to discuss with the Village Clerk what records that we can disposed of. We will begin updating our local government records and adjust our

retention of the records accordingly. Additionally, our application was last updated in 1986 which hinders what we can currently dispose of. We will be working on adjusting the application so we can properly dispose of records that have been collected since 1986.

- Met with our Auditor Ed Tracy who is finalizing the annual audit, and should have it ready to be approved at the next board meeting. Village Administrator will be inviting Auditor Tracy to attend our meeting so that the board can ask any questions they may have for him.
- Contract negotiations with our Police Pension are ongoing. Met with Attorney Murphey on November 2<sup>nd</sup> and working on putting together a counter proposal. Will meet again with the FOP.
- The Police Pension Board had its first meeting since 2016 on November 4, 2021. We are working with the Police Pension Board to schedule regular quarterly meetings after the first of the year. The Police Pension Board is scheduled to have a meeting on December 6<sup>th</sup> with the investment firm and financial advisor.
- Attended the Fall West Central Municipal Conference meeting. President Miller, Trustee Liska, Trustee Nevarez, and Trustee Ramirez will be attending the WCMC legislative breakfast scheduled for Saturday, February 5, 2022.
- Attended the final Oktoberfest closeout meeting last Friday. Discussed the income/expenses from the event, as well as the income/expenses from the last picnic in 2019 for comparison. Noted that in 2019 the village received a lot of income through donations from businesses. This year we did not ask for donations for the Oktoberfest and stayed under our budget of \$11,000 for the event.
- Veterans Day program is set for Thursday November 11<sup>th</sup> included is a copy of the program. A guest speaker will be the Exalted Ruler of the Benevolent and Protective Order of the Elks from Brookfield. Our key note speaker will be the Assistant Director from the Illinois Department of Veterans Affairs. State Representative Aaron Ortiz will also be attending. The Home School Elementary Choir will be signing the National Anthem, and the 5<sup>th</sup> graders will be attending as well. Tom Day with Bugles Across America will play taps and have a rifle salute for our departed Veterans which will be followed by refreshments upstairs in the Village Hall. The program will take place outside by the flag pole at 11:00 am on November 11<sup>th</sup>. We have purchased a speaker system, which will be available for future events as well.
- Working on finalizing the tax levy and will submit for review on or before the meeting in December.

- The Village Administrator Dropka is requesting that that the board approve building permit # F21-59 for No Name Pub to replace a roof that will be listed in the next board meeting under building permits for November 23, 2021.

Action Requested: Motion to approve.

To approve Building Permit # F21-59

Motion: Trustee Grossi

Second: Trustee Sudkamp

Yes: Trustees: Ramirez, Nevarez, Liska, Grossi, Sudkamp, Hubacek,

No: None

Motion Carried.

2. Assistant Superintendent Miller read a letter from Superintendent Water & Public Works Jack O'Donohue to discuss the following:

- Department is continuing to flush out the fire hydrants in the village and are working on Kenilworth Ave.
- Residents received the Code Red calls letting them know that when the hydrants would be flushed.

3. Interim Chief of Police Marco Perez discussed the following:

- Discussed the Forest View Police activity since last meeting.
- Discussed an incident that occurred at the Shell Gas Station that resulted in a felony arrest

*Trustees wanted Interim Perez to thank the officers for their service.*

4. Fire Chief Mark Jones discussed the following:

- Working with Public Works Department on flushing the fire hydrants.
- Conducted annual Hose Testing.
- Participating with the FIT test to be in compliance with OSHA.
- Four Fire Department members attended the Hoarder House Fire Training.
- Preparing for Veterans Day Celebration on November 11, 2021.
- Discussed the Forest View Fire Department joining a Mutual Aid Box Alarm System (MABAS) division which officers statewide Mutual aid response system for fire, EMS and specialized incident Operational teams and is currently comparing the training and certifications between Division 10 and Division 11.
- Interviewed two applicants.

*Discussion ensued when the new fire truck would be arriving. Fire Chief Jones is expecting it by the end of the year.*

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**B.) Report from Village Trustees**

- None

**C.) Report from the Village President**

- None

**12. Questions from the Audience**

- A resident asked what phone system the Village is using because her phone service was not working today and said that they did not receive a Code Red alert.

*Village Administrator said that the Village uses First Communications and did not have any issues today. It was suggested that all residents should sign up for Code Red online. He said that the village will include sending out Code Red calls when aware of any issues with the phone service in the village.*

**13. Public Comment or Questions**

**14. Motion to adjourn**

Motion: Trustee Sudkamp  
Second: Trustee Grossi

**15. ADJOURNMENT:**

To adjourn at 8:38 P.M.

Motion: Trustee Ramirez  
Second: Trustee Sudkamp

VOICE VOTE: AYES: ALL NAYS: NONE Motion Carried.

Respectfully submitted,

Laura McGuffey  
Village Clerk/Treasurer