

**MINUTES OF THE REGULAR MEETING
OF THE PRESIDENT AND BOARD OF TRUSTEES
OF THE VILLAGE OF FOREST VIEW
November 28, 2023**

1. CALL TO ORDER:

The regular board meeting of the Village of Forest View was called to order by Village President Miller at 7:02 P.M.

2. PLEDGE OF ALLEGIANCE

President Miller led the Board Trustees and audience in the Pledge of Allegiance.

3. ROLL CALL

The Roll Call of Board Trustees by Clerk McGuffey is as follows:

Present: Trustees Grossi, Ramirez, Sudkamp, Hubacek, Ramirez, Nevarez, Liska
Absent: None

4. APPROVAL OF THE MINUTES

That the minutes of the regular board meeting of November 14, 2023, to be approved as read:

Motion: Trustee Grossi
Second: Trustee Ramirez

Yes: Trustees Grossi, Ramirez, Sudkamp, Hubacek, Nevarez, Liska
No: None
Motion Carried.

5. REPORTS OF EXPENDITURES

To approve the village payroll and accounts payable expenditures as of November 30, 2023:

1.) Payroll – Full-time / Part-Time / Officials	\$ 106,005.08
2.) Bills Payable	\$ 198,901.90
Total Expenditures:	\$ 304,906.98

Action Requested: Motion to approve.

Motion: Trustee Sudkamp
Second: Trustee Ramirez

Yes: Trustees Sudkamp, Ramirez, Grossi, Hubacek, Nevarez, Liska
No: None
Motion Carried.

6. TREASURERS REPORT FOR OCTOBER 31, 2023:

Revenues:	\$	714,640.35
Expenses:	\$	<u>486,400.02</u>
Exceeds Expenses:	\$	228,240.33

Action Requested: None, information only.

7. DEPARTMENTAL CORRESPONDENCE:

Agenda Item # 1 – President Miller is requesting the board approve Resolution No. R 23-17 honoring long-term resident, Anthony Faikus, Jr. on his hundredth (100th) birthday.

Action Requested: Motion to approve Resolution No. R 23-17 honoring long-term resident, Anthony Faikus, Jr. on his - Hundredth (100th) birthday.

Motion: Trustee Hubacek
Second: Trustee Ramirez

Yes: Trustees Hubacek, Ramirez, Liska, Grossi, Sudkamp, Nevarez
No: None
Motion Carried.

Agenda Item # 2 – Letter from Administrator Dropka requesting the board approve the renewal of liability, workers’ compensation, and cyber insurance with the Illinois Counties Risk Management Trust (ICRMT) at a cost not to exceed \$232,535 for the period of December 1, 2023 thru November 30, 2024.

Action Requested: Motion to approve renewal of liability, workers’ compensation, and cyber insurance with the Illinois Counties Risk Management Trust (ICRMT) at a cost not to exceed \$232,535 for the period of December 1, 2023 through November 30, 2024.

Motion: Trustee Sudkamp
Second: Trustee Ramirez

Yes: Trustees Sudkamp, Ramirez, Nevarez, Liska, Grossi, Hubacek,
No: None

Motion Carried.

Agenda Item # 3 – Memo from Fire Chief Jones requesting the board consider appointing Milly Blagojevic as a Part-Time Firefighter.

Action Requested: Motion to approve appointing Milly Blagojevic as a Part-Time Firefighter.

Motion: Trustee Grossi
Second: Trustee Sudkamp

Yes: Trustees Grossi, Sudkamp, Hubacek, Ramirez, Nevarez, Liska

No: None

Motion Carried.

8. APPLICATION FOR COMMERCIAL BUILDING PERMITS:

Agenda Item # 4 – F23-32 – Kinder Morgan Phoenix Holdings LLC.4811 S. Harlem Ave. Install chain link fence inside warehouse.

Action requested: Motion to approve commercial permit # F23-32 to KM Morgan Phoenix Holdings, LLC to install chain link fence inside warehouse.

Motion: Trustee Ramirez,
Second: Trustee Sudkamp

Yes: Trustees Ramirez, Sudkamp, Liska, Nevarez, Grossi, Hubacek

No: None

Motion Carried.

9. REPORTS FROM THE VILLAGE ADMINISTRATOR:

- Mentioned that he met with Representative Ortiz to speak with him about how long we have been waiting for clearance from the state regarding the red-light camera project and hoping that he can help this project along.
- Discussed that he will be meeting with our auditor Ed Tracy who is finalizing our annual audit and asked him to present it to the board at our next board meeting and answer questions before the board.
- Explained that he is currently working on the tax levy which is near completion and will have it ready for the board's approval at our next meeting.
- Commented that he is working with the village attorney regarding a new state law that passed which addresses paid leave and we will need to adjust the number of days off employees receive by the end of the year.
- Reported that he is working on a new franchise agreement for the board to pass with regards to Nicor Gas, as well as the ComEd Easement agreement to finalized plans for the Wenonah Ave Sewer extension project in the Spring.

- Mentioned that the village picked up some surplus property from the U.S. Department of Health and Human Service that we are now utilizing and finding places for file cabinets, chairs, and other pieces that were requested and needed within our department.
- Reported that the Christmas Home Decorating Contest began on Saturday. Judging and prizes will be in a similar format to the Halloween contest. He reminded everyone that you can sign up online on our website.
- Reported on information regarding the Santa letters, and our agreement with the North Pole was published in the newsletter and is on the website. We are inviting all kids in the village to write letters to Santa Claus. Then, drop them off at the Village Hall anytime between November 13 and December 13. We will get the letters up to Santa himself, and he will even provide kids with a response!

10. REPORTS OF OFFICERS:

A) REPORTS FROM DEPARTMENT HEADS

Superintendent of Water and Public Works Filec reported:

- Reported Metropolitan Industries has been out working on our pumphouse for the switchover to our new SCADA system and working out a few issues with the upgrades and is hoping the first phase will be done next week followed by a new pump to be added to the pump house.
- Tomorrow is our EPA inspection which is done every three years.
- Spoke to Novotny Engineering and Bulk Storage on our timeframe for the Salt Dome storage bin and they are moving on pace and hope to get done before Spring.

Police Chief Zarate reported:

- Reported on the Police Department Activity report for the month of October 2023. They issued 30 Traffic State Citations, 16 Parking Tickets, 34 P Traffic (Ordinance) Tickets, 18 Accident (Crash) Reports, for a Total of 143 Service Calls. There were 0 arrests, 0 misdemeanors, and 0 Felonies.
- Monies generated by the Police Department-Paid Parking/Ordinance Tickets \$1,975.00, 4 Tow Seizures at \$3,000.00, Truck enforcement \$1,550.00 for a total combined of \$6,525.00.
- Reported that there was an incident that occurred over the weekend at the Shell Gas Station.
- Requested everyone in the meeting to please not stop his officers to ask questions and let them do their jobs. He concluded that if anyone has any questions to please contact him or Sargent Perez.

Fire Chief Jones reported:

- Reported on the Fire Department Activity report for the month of October 2023. They received a total of 48 calls that included 10 EMS calls, 28 Fire calls, 8 motor vehicle accidents, and 2 other Fire calls for invalid assists / stand by-fill ins. The Fire Department did 4 fire station tours, besides the Open House and completed 508 hours of training.

- Reported that they just conducted the Fire Inspection Program for sixteen businesses and found twelve businesses had code violations. Seven of the businesses had recurrent inspections and have resolved the violations and up to code now. Five businesses are scheduled for inspections in December and one business might be issued a ticket.
- ✓ *Trustee Grossi asked about one business that was recently sold that may be violating codes. Chief Jones stated that the new owner is aware of the violations and Inspector Marcolini is working on getting the new business up to code.*
- Reported that the Contractual services is working very well, he has a good crew and he will have a full staff when the sixth person starts in December.

B) REPORTS FROM VILLAGE TRUSTEES:

- Trustee Grossi inquired about one of the events that was in the newsletter and was told that the event was being organized by a resident.
- Trustee Nevarez suggested that we give the home decorating contests winners an option to come to the board meeting to pick up their prizes and take pictures of the winners for our newsletters or we can deliver the prize to their home. It was mentioned that yard signs are displayed at the winner’s home and pictures of the homes are taken.

C) REPORTS FROM THE VILLAGE PRESIDENT:

- Discussed setting up a court room in the Board Room. Administrator Dropka stated that this is on hold until after the red-light cameras are set up.
- President Miller asked if the board if we could do a memorial for Mrs. Elizabeth Marbes who was a big part of the village. She was an Election Judge and Police Commissioner. It was agreed to name the Board Room after Elizabeth Marbes.

11. QUESTIONS, COMMENTS, AND ANNOUNCEMENTS:

- Resident mentioned that a person is still living in a trailer in the back yard of a home. Administrator Dropka stated that the building commissioner went to the home after the last meeting and spoke to the owners of the home who stated that no one lives in the trailer. Chief Zarate told the resident that he will ask the officers to look at it at night.
- President Miller and Trustee Grossi announced that residents on 45th and Grove are holding a cancer fundraiser benefit event for their daughter Erin Flight on Saturday, December 2nd from 4 pm to 10 pm.

12. MOTION TO ADJOURN

Motion: Trustee Liska
 Second: Trustee Ramirez

13. ROLL CALL

VOICE VOTE: AYES: ALL NAYS: NONE Motion Carried.

14. ADJOURNMENT

To adjourn at 7:44 P.M.

Respectfully submitted,

Laura D. McGuffey
Village Clerk