

**MINUTES OF THE REGULAR MEETING
OF THE PRESIDENT AND BOARD OF TRUSTEES
OF THE VILLAGE OF FOREST VIEW
VILLAGE HALL – BOARD MEETING ROOM
JUNE 25, 2019**

1. CALL TO ORDER:

The regular board meeting of the Village of Forest View was called to order by Village President Powell at 7:00 P.M.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL:

Present: Trustees Grossi, Sudkamp, Hubacek, Miller, Stimach, Kirchgatterer
Absent: None

4. APPROVAL OF PREVIOUS MINUTES:

That the minutes of the regular board meeting of June 11, 2019 be approved as read:

Motion: Trustee Grossi
Second: Trustee Stimach

Yes: Trustees Sudkamp, Hubacek, Miller, Stimach, Kirchgatterer, Grossi
No: None
Motion Carried.

5. APPROVAL OF PREVIOUS CHECK REGISTER:

- A. To approve the check register from the payroll of the June 11, 2019 board meeting in the amount of \$ 95,779.32.

Check # 29284-29291
Voided: None

Motion: Trustee Kirchgatterer
Second: Trustee Miller

Yes: Trustees Hubacek, Miller, Stimach, Kirchgatterer, Grossi, Sudkamp
No: None
Motion Carried.

- B. To approve the check register from the accounts payable of the June 11, 2019 board meeting in the amount of \$ 19,329.08.

Check # 29283, # 29292-29322

Voided: None

Motion: Trustee Stimach

Second: Trustee Grossi

Yes: Trustees Miller, Stimach, Kirchgatterer, Grossi, Sudkamp, Hubacek

No: None

Motion Carried.

6. REPORTS OF EXPENDITURES:

- A. To approve the village payroll in the gross amount of \$ 90,678.45. This payroll covers the period from June 16-30, 2019 for regular full-time employees. Also covered is the Officials payroll from June 1-30, 2019 and the part-time payroll from June 1-15, 2019.

Motion: Trustee Miller

Second: Trustee Kirchgatterer

Yes: Trustees Stimach, Kirchgatterer, Grossi, Sudkamp, Hubacek, Miller

No: None

Motion Carried.

- B. To approve the accounts payable as listed in the amount of \$ 70,332.21.

Motion: Trustee Hubacek

Second: Trustee Miller

Yes: Trustees Kirchgatterer, Grossi, Sudkamp, Hubacek, Miller, Stimach

No: None

Motion Carried.

- C. Total Expenditures: \$ 161,010.66

7. DEPARTMENTAL CORRESPONDENCE:

Agenda Item # 1 – Letter from Assistant Superintendent of Public Works and Water, Jack O’Donohue, requesting authorization to remove sixteen (16) dead, dying and dangerous park parkway trees at various locations throughout the Village.

Assistant Superintendent Public Works, Jack O'Donohue, indicated Brookfield Tree Service would remove the sixteen (16) trees, i.e. cut-down trees, stump, and take away; Public Works would backfill at a quote of approximately \$12,000 not to exceed \$15,000. Six (6) additional trees will be cut-down by Public Works and Brookfield Tree will stump at an additional cost to quote, i.e. approximately \$70.00/stump.

A motion was made for removal of sixteen (16) dead, dying and dangerous parkway trees by Brookfield Tree Service in an amount not to exceed \$ 15,000.00 and authorize the Village Administrator to sign the proposal document.

To approve Agenda Item # 1 as specified above:

Motion: Trustee Grossi
Second: Trustee Stimach

After a brief discussion, the tree on removal list by firehouse is to be evaluated beforehand by Brookfield Tree Service as to whether worth saving/trimming.

Yes: Trustees Grossi, Sudkamp, Hubacek, Miller, Stimach, Kirchgatterer
No: None
Motion Carried.

Agenda Item # 2 – Letter from Chief of Police, Gary Wiseman Jr. and Deputy Police Chief Salvador Rodriguez, requesting authorization to subscribe to Lexipol Solutions for the development of Public Safety Policies, a Policy Manual and Daily Training Bulletins for the Police Department.

Chief of Police, Gary Wiseman Jr., and Deputy Chief, Salvador Rodriguez Jr., explained the need for request, e.g. Police Department policies are out-of-date; currently vulnerable to liability thus updated policies would minimize liability. Lexipol would constantly update as laws and policies change as well as would tailor policies and manuals to Forest View's needs; training manuals provided so police officers would be current on updates and allowing for better accountability. Village President Powell mentioned will probably need to invest in outside company to update Village Code and Fire Department policies down-the-road as they are out-of-date as well.

A motion was made to authorize Chief of Police, Gary Wiseman Jr. to execute an Agreement with Lexipol Solutions for an Annual Law Enforcement Policy Manual and Daily Training Bulletins in an amount not to exceed \$ 5,530.00.

To approve Agenda Item # 2 as specified above:

Motion: Trustee Kirchgatterer
Second: Trustee Stimach

Yes: Trustees Hubacek, Miller, Stimach, Kirchgatterer, Grossi
No: Trustee Sudkamp
Motion Carried.

Agenda Item # 3 – Letter from Deputy Police Chief Salvador Rodriguez, requesting the official appointment of Robert Smith as a Part-Time Radio Operator to the Forest View Police Department.

To approve Agenda Item # 3:

Motion: Trustee Miller

Second: Trustee Stimach

Yes: Trustees Hubacek, Miller, Stimach, Kirchgatterer, Grossi, Sudkamp

No: None

Motion Carried.

8. APPLICATIONS FOR PERMITS:

NF19-20	Carlos Baez Jr., 4603 S. Wenonah Avenue, Reroof Garage
NF19-21	Jim Kulaga, 4617 S. Clinton Avenue, Reroof House and Garage
F19-14	Rush Truck Centers, 4655 S. Central Avenue, Geis Construction, Office and Parts Warehouse Renovation
F19-15	Rush Truck Centers, 4655 S. Central Avenue, Geis Construction/ R.M. Riggle Enterprises, Inc., Fire Sprinkler System
F19-16	Kinder Morgan, 4811 S. Harlem Avenue, ORR Protection Systems, Deluge Release Detection System
F19-17	Emmanuel Roman, 4511 S. Grove Avenue, Erect Gazebo

Action Requested: None, informational only.

9. REPORTS OF OFFICERS:

A.) Reports from Department Heads

1) Village Administrator Masciola:

- Andreas concrete will provide a quote for replacing/fixing some concrete at back entryway. On June 22nd (Village Picnic), a resident fell there.
- Approximate numbers from Village Picnic: Over 375 attendees (up over 100 from last year); Bingo had 41 attendees (up 2 from last year). A post-picnic meeting will be conducted in the near future. It was a successful event.
- Auditors from Selden Fox began their field work for FY' 19 audit yesterday (June 24th).

2) Assistant Superintendent Public Works, Jack O'Donohue:

- 24 overtime hours day of Village Picnic; Part-Time employees combined 34 overtime hours leading up to the Picnic. 8 overtime hours between two (2) employees for weekend pump house duties.
- Two (2) residential grass/weeds maintenance violations resulting in fines.

3) Chief of Police, Gary Wiseman Jr.:

- Provided police department reports for June 12 thru June 24, 2019.
- Questioned whether the Police Department should be enforcing Park rules (rules not laws); Police Department enforces Village Ordinances and State Laws.

A discussion occurred with varying views on Police Department's role and authority on enforcement of Park rules. The need to increase Park monitors was one of the suggestions. Village President Powell to attend Park District Meeting to further discuss matter as to best practice.

3) Fire Chief, Thomas Heller:

- The ambulance squeezies distributed at the Village Picnic were a hit. Refusal to go to hospital from resident who fell on Picnic day.
- Provided monthly fire department reports.
- Live burn on June 20th in the Village of Stickney which firefighters participated in for training. Another live burn in Romeoville (part of mutual aid group) on June 27th in which firefighters will be participating/training.
- A demo fire engine on-site today and it appears to be a good option thus will gather more information.
- Followed-up on inquiry at last Board Meeting regarding source of odor in the air. Contacted the Villages of Lyons and McCook; they seemed to think it's coming from somewhere on 47th Street but not able to identify specifically where.

B.) Reports from Village Trustees - None

C.) Report from the Village President

- Thanked everyone for their work at the Village Picnic, i.e. Public Works, Fire Department, Police Department, Village Office Staff; it was a very successful Picnic.

- LeeAnn Bernbaum, Village Office Administrative Assistant, will be retiring. Interviews will begin soon to fill her position.

1) Trustee Miller indicated she received positive compliments from residents on the Picnic. Also, she had contacted the Metropolitan Water Reclamation District (MWRD) regarding the odor and was impressed with their response time regarding this concern. MWRD did not think the odor was coming from their plant.

2) Trustee Grossi stated the Park District entertainment at the Picnic was very good, in particular, the magician.

3) Trustee Sudkamp questioned the out-dated signatures on checks to which Village Accountant, Joy Conklin, responded waiting for new Village Treasurer to be appointed to be included and signature plate now in process.

10. MOTION TO GO INTO CLOSED SESSION AT 7:37 P.M.:

Motion: Trustee Grossi
Second: Trustee Hubacek

Yes: Trustees Miller, Stimach, Kirchgatterer, Grossi, Sudkamp, Hubacek

No: None

Motion Carried.

Agenda Item # 4 – To consider the semi-annual review of Closed Session Minutes pursuant to Section 2 (c) (21) of the Open Meetings Act.

Agenda Item # 5 – To consider employee compensation, pursuant to Section 2 (c) (1) of the Open Meetings Act.

11. MOTION TO RETURN TO REGULAR SESSION AT 8:36 P.M.:

Motion: Trustee Grossi
Second: Trustee Hubacek

Yes: Trustees Stimach, Kirchgatterer, Grossi, Sudkamp, Hubacek, Miller

No: None

Motion Carried.

Village President Powell stated the Board talked about the previous Closed Session Minutes. A formal motion/vote was taken as to the following action on the respective Closed Session Minutes.

A motion was made to Approve and Release closed Session Minutes of February 12, 2019, to Approve and Not Release Closed Session Minutes of February 26, 2019, March 12, 2019, April 9, 2019, May 14, Part I, 2019, May 14, Part II, 2019, May 28, 2019, and June 11, 2019.

To approve Agenda Item # 4 as specified above:

Motion: Trustee Grossi
Second: Trustee Hubacek

Yes: Trustees Kirchgatterer, Grossi, Sudkamp, Hubacek, Miller, Stimach
No: None
Motion Carried.

Village President Powell stated the Board also discussed Non-FOP employee Salary Ordinance.

A motion was made to approve salary increases for all positions as discussed and make the changes made in Closed Session.

To approve Agenda Item # 5 as specified above:

Motion: Trustee Stimach
Second: Trustee Kirchgatterer

Yes: Trustees Grossi, Hubacek, Miller, Stimach, Kirchgatterer
No: Trustee Sudkamp
Motion Carried.

12. PUBLIC COMMENT OR QUESTIONS: None

13. ADJOURNMENT:

To adjourn at 8:38 P.M.

Motion: Trustee Grossi
Second: Trustee Stimach

VOICE VOTE: AYES: ALL NAYS: NONE Motion Carried.

Respectfully submitted,

Joy M. Conklin
Village Clerk