

**MINUTES OF THE REGULAR MEETING
OF THE PRESIDENT AND BOARD OF TRUSTEES
OF THE VILLAGE OF FOREST VIEW
VILLAGE HALL – BOARD MEETING ROOM
April 12, 2022**

1. CALL TO ORDER:

The regular board meeting of the Village of Forest View was called to order by Village President Miller at 7:00 P.M.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL:

Present: Trustees Grossi, Sudkamp, Hubacek, Ramirez, Nevarez, Liska
Absent: NA

4. APPROVAL OF PREVIOUS MINUTES:

That the minutes of the regular board meeting of March 22, 2022 be approved as read:

Motion: Trustee Ramirez
Second: Trustee Hubacek

Yes: Trustees Sudkamp, Grossi, Hubacek, Ramirez, Nevarez
Abstain: Trustee Liska
No: NA
Motion Carried.

5. REPORTS OF EXPENDITURES:

- A. To approve the village payroll in the gross amount of \$ 104,705.76. This payroll covers the period from April 1 through April 15, 2022, for regular full-time employees. Also covered is the Officials payroll from March 1-March 31, 2022, and the part-time payroll from Mar 16 – Mar 31, 2022.
- B. To approve the accounts payable as listed in the amount of \$ 67,813.30.
- C. Total Expenditures: \$ 172,519.06

Motion: Trustee Sudkamp
Second: Trustee Ramirez

Yes: Trustees Hubacek, Ramirez, Nevarez, Liska, Grossi, Sudkamp
No: NA
Motion Carried.

6. REPORTS OF REVENUES AS OF MARCH 31, 2022:

Cash Receipts:	\$	524,693.21
Sales Tax:	\$	22,659.16
Home Rule Sales Tax:	\$	16,903.70
Interest:	\$	349.58
Local Gas Tax:	\$	<u>34,225.48</u>
Total Revenue:	\$	598,831.13

Action Requested: None, information only.

7. DEPARTMENTAL CORRESPONDENCE:

Agenda Item # 1 - Letter from Administrator Dropka to discuss the Auditors Engagement proposal from Selden Fox who has been auditing the Village of Forest View since at least 2002. They are proposing to conduct the audit of the Village of Forest View's accounts for \$22,900.00, \$4,000.00 for the Police Pension Fund and \$3,000 for the Firefighter's Pension Fund, to total \$29,900 for the year ending April 30, ~~3033~~.

Action Requested: Motion to approve the Selden Fox proposal to conduct the audit of the Village of Forest View's accounts for \$22,900, \$4,000 for the Police Pension Fund and \$3,000 for the Firefighter's Pension Fund, to total \$29,900 for the year ending April 30, ~~3033~~.

**Correction - Year ending date for Selden Fox Auditors Engagement proposal is April 30, 2023.*

To Approve Agenda # 1

Motion: Trustee Ramirez

Second: Trustee Sudkamp

Yes: Trustees Ramirez, Nevarez, Liska, Grossi, Sudkamp, Hubacek

No: NA

Motion Carried.

Agenda Item # 2 - Letter from Fire Chief Jones seeking approval to purchase three (3) Elkhart 1.5" 150 gpm nozzles. These nozzles will replace the current nozzles that are over 20 years old and will be placed on our front-line Fire Engine from NAFECO in the amount not to exceed \$2,500.00.

Action Requested: Motion to authorize the Fire Chief Jones to purchase three (3) Elkhart ChiefXD 1.5 Fire Nozzles from NAFECO in the amount not to exceed \$2,500.00.

To Approve Agenda # 2

Motion: Trustee Sudkamp

Second: Trustee Hubacek

Yes: Trustees Nevarez, Liska, Grossi, Sudkamp, Hubacek, Ramirez
No: NA
Motion Carried.

Agenda Item # 3 - Letter from Fire Chief Jones seeking the Boards approval to enter a service agreement with Inspections Reports Online, and purchase two (2) Apple iPads (9th generations). This web-based Fire Inspection/Preplan program will allow the fire department to track Fire Inspections and Preplan to send out inspection reminders. It will allow them to go paperless and they will be able email the completed inspection reports to the owner. The web-based program is \$2,500.00 per year, paid \$625.00 per quarter with a 5-year agreement. The Apple iPads are \$359.99 each for a total of \$719.98.

Action Requested: Motion to authorize the Fire Chief Jones to enter into a 5-year service agreement with Inspection Reports Online, and to purchase two (2) iPads in the amount not to exceed \$819.00.

Trustee Liska asked if the Fire Department still uses the Panasonic Tough Book. Chief Jones stated that there is one in the ambulance that is used to run reports.

To Approve Agenda # 3
Motion: Trustee Hubacek
Second: Trustee Sudkamp

Yes: Trustees Liska, Grossi, Sudkamp, Hubacek, Ramirez, Nevarez
No: NA
Motion Carried.

Agenda Item # 4 - Letter from Police Chief Stelter requesting approval to purchase a use vehicle to be used for transportation by the Chief of Police for meetings, training classes and conferences that can at time require significant distances. It will also be used to patrol the streets of the Village and back up officers on calls for service or traffic stops. He is requesting permission to purchase a newer used vehicle from a local dealership for an amount not to exceed \$30,000.00.

The Board Trustees and President Miller asked if the Chief was planning to take this car home. Chief Stelter stated that it was common practice for Police Chiefs to take their vehicles home but would abide by whatever decision the board makes on this and stated that no one else will be driving the Chiefs vehicle. He stated that the current budget amount remaining for the purchase of vehicles is \$48,646.00 and he plans to build up the fleet getting two more vehicles. He stated that they plan to keep the two older vehicles for when cars break down, use for patrol, training, carpools to the shooting range. The Chief mentioned that one of the vehicles keeps breaking down and has had a lot of car repairs lately but plans to designate them to the Sergeants to be used for certain situations.

Action Requested: Motion to authorize Police Chief Stelter to purchase a newer used vehicle not to exceed \$30,000.00.

To Approve Agenda # 4
Motion: Trustee Ramirez
Second: Trustee Sudkamp

Yes: Trustees Grossi, Sudkamp, Hubacek, Ramirez, Nevarez, Liska
No: NA
Motion Carried.

Agenda Items # 5 - Letter from Police Chief Stelter requesting approval to purchase five (5) new video cameras for the marked patrol vehicles assigned to the police department. The department had squad car cameras up until 7 or 8 years ago and new unit were never replaced in the squads. Police Chief Stelter secured two quotes one from Midwest Public Safety LLC for the Getac Camera System for \$29,085.00 and from WatchGuard Video for a Motorola M-500 at a cost of \$ 67,040.00. Chief Stelter is recommending the Getac Camera System after viewing a demonstration and finds that it everything that is needed from a squad car camera company.

Action Requested: Motion to authorize Police Chief Stelter to purchase five (5) new Getac video cameras for the marked patrol vehicles assigned to the Police department from Midwest Public Safety LLC in the amount of \$29,085.00.

To Approve Agenda # 5

Motion: Trustee Nevarez
Second: Trustee Ramirez

Yes: Trustees Sudkamp, Hubacek, Ramirez, Nevarez, Liska, Grossi
No: NA
Motion Carried.

Agenda Item # 6 - Letter from Administrator Dropka for a proposal from Current Technologies to renew the computer licenses that will expire April 13, 2022. The original quote that we received was a bit high in the number of computers they were charging us for. After conducting an extensive inventory of the number of computers we have and who needs what, we sent them an accurate count of the number of renewals would be needed. Administrator is requesting the Boards approval to renew the one (1) year computer licenses for twenty-eight (28) Microsoft Exchange Online Plans and fifty-seven (57) Microsoft Exchange Kiosk plans at a cost of \$ 2,847.60.

Action Requested: Motion for Boards to approval to renew from Current Technologies the one (1) year computer licenses for twenty-eight (28) Microsoft Exchange Online Plans and fifty-seven (57) Microsoft Exchange Kiosk plans at a cost of \$ 2,847.60.

Tabled to be discussed in next board meeting.

8. APPLICATIONS FOR USE OF THE VILLAGE HALL:

Resident Daniel Davila is requesting the Boards approval to rent the Art Treckler Room on Saturday April 30, 2022, for a 1st Birthday Party to be held from 5:00 pm to 9:00 pm with approximately fifty (50) guests.

Action Requested: Motion to Approve.

Motion: Trustee Ramirez

Second: Trustee Sudkamp

Yes: Trustees Ramirez, Nevarez, Liska, Grossi, Sudkamp, Hubacek

No: NA

9. APPLICATIONS FOR RESIDENTIAL PERMITS:

NF 22-10 Toribio Ramirez, 4619 Wisconsin Ave. Replace old fence with a new one same size, length and height and may replace the gate.

NF 22-11 Johnny Garcia, 4529 Wisconsin Ave. Remodeling and replacing the backsplash, floor, sink, countertop in the kitchen.

NF 22-12 Juan Miranda, 4504 Kenilworth Ave. Replacing the concrete that is on the side and back of the house

NF 22-13 Mike D. Lewan, 4602 Oak Park Ave. Remodel kitchen and dining rooms to include remove plaster on plumbing wall and refinish. Remove old cabinets and soffits. Install one-half" drywall over casting textured ceiling. Re-pipe water supply and drain for new sink location. Install base and wall cabinets with new configurations. Install dishwasher, over range microwave to be installed through roof vent. Install thirteen (13) recessed LED can lights, relocate existing outlets as needs for cabinet configuration. Install under cabinet task lighting. Refinish/Replace hardwood flooring as needed.

Action Requested: None, information only.

10. APPLICATIONS FOR COMMERCIAL PERMITS:

Trustee inquired if we are doing inspections before and after the work is done. Superintendent/Building Inspector ODonohue confirmed that inspections are being done before the building permit is issued and after the job is completed before the building permit is closed.

None

11. REPORTS OF OFFICERS:

A.) Reports from Department Heads

Superintendent ODonohue reported on behalf of Village Administrator Mike Dropka:

- Communicated that about Seventy-five (75) people who attended the State of the Village meeting on March 31, 2022 and received good reviews of the event. We will continue to have this annual report as it promotes good communication with the residents.
- The Board received a copy of the SB1734 document, which passed the General Assembly on Friday. This bill will give the village the authority to annex the corner of 49th Street and Central Ave. The village will continue to work with FedEx on the other documentation that needs to now happen, but we are all clear to move forward ending a project that began back in 2018 when FedEx purchase the property.
- Reported on the project on Harlem Ave. The Harlem Avenue bridge project is actually over the Metropolitan Water Reclamation District of Greater Chicago Railroad. The scope of the project includes replacing parts of the bridge structure and expanding some water capabilities coming from the monument. The project is schedule to be completed by the end of 2022.
- Disclosed that there is another IDOT project on 47th Street. This is a one-mile standard overlay with ADA improvements which runs along 47th Street, from Central Avenue to Cicero Avenue. The contract is for thirty-five working days, and they anticipate it being completed by the end of June. Unfortunately, the Village was not given any notice that these projects were taking place. IDOT and MWRD promised better communication with us in the future.
- Mentioned that he reached out to IDOT because our televising and cleaning of the sewer and sanitary line project on 47th street had to stop because the Village ran into interference with IDOT which prompted him to reach out to IDOT to thank them for letting us know that they were doing work in the same area. The 47th street system should be done by the end of the week, weather permitting. 51st street has been completed as much as could be done. There is a manhole at the downstream end of the sewer where everything drains which is buried. It is impossible to tell if the line is collapsed because there is no way to draw out the water. It is backed up to the pump house. He explained that unless we dig it up, they will not be able to go any further. The work was stopped around 51st and Natchez, which is one ½ blocks west of Nagle at the end of Forest View. We will be looking at this issue when we start analyzing everything. He also pointed out that the remaining forty-two” pipe on Grove Avenue south of the railroad tracks will be completed once the ground has dried enough for them to access it.
- He reported that the Chiefs, Jack, and himself had been after going through old files researching the Forest View Flood Preparedness Plan from October 2013 and found that the plan had not been completed. They had a meeting to discuss updating the flood preparedness plan and getting it completed
- Referred to a past board meeting where he mentioned that MWRD has awarded a lease to a trucking company for the property behind Kinder Morgan which is a vacant lot that was previously leased by Mansfield Systems, Inc. The new company is interested leasing this property to store truck containers and for parking trucks. He is planning on meeting with this new company and will provide more information to the board when it is available.
- He reported that he and the Chiefs have completed tours of dispatch centers and alternatives for the Village of Forest View. We will present our findings at the next village board meeting on April 26, 2022.

Superintendent of Public Works/Building Commissioner Jack ODonohue:

- Reported that on Friday, March 25th at 4:00 am the Pump House control panel short circuited. As we turned on the water from Stickney to maintain system pressure, we found that the underground conduit for the overhead tank corroded and fried the wiring causing the circuits and fuses to pop resulting with inaccurate readings. We were not able to get the material to fix this issue until Monday. Public Work employees came out every 4-6 hours to manually fill the tank to overflow to keep the pressure up. On Monday they were able to run power temporarily to the affected areas. As of the meeting his crew is able to keep it up and running on our own water system. One quote was from Lyons Pinner for \$ 8,995.00 and the other was from Block Electric for \$ 7,900.00. He stated that due to this being an emergency he is requesting the board's approval for Block Electric to make repairs at the pump House in an amount not to exceed \$8,000.00.

During the meeting Superintendent ODonohue stated that he had been waiting for quotes to provide as an Agenda Item for the board meeting but was not able to get the second quote before the deadline. He stated that this is an emergency that urgently needs to be taken care. He provided two (2) quotes for the Pump House Electrical Repairs to trench and run new conduit underground and hook everything back up. President Miller and the Board agreed that we need to take a vote on this now so that this issue can be resolved and will put this on the agenda again for the next meeting.

Action Requested: Motion to approve Block Electric to make emergency repairs at the Pump House in an amount not to exceed \$8,000.00.

Motion: Trustee Ramirez
 Second: Trustee Hubacek

Yes: Trustees Grossi, Sudkamp, Hubacek, Ramirez, Nevarez, Liska
 No: NA
 Motion Carried

Police Chief Stelter:

- Reported that he finished his last interview with his Police department team.
- Scheduled a mandatory meeting on May 3, 2022 to discuss command structures and organizational charts.
- Reveled that one of his Officers will be receiving an outstanding accommodation award.
- West Staff Major Crimes reliable major crimes source. Look forward to join
- Stated that one of his Police Officers has completed the Truck refresher course.
- Reach out with Statements.

Fire Chief Jones:

- Commented that it had been quiet, continue to do training, live burns.
- New hires were evaluated and should be finished with their training sessions in the spring and again in the fall.

B.) Reports from Village Trustees

- Trustee Grossi asked how the Police Negotiations were going and that the board needs to be updated on this. Chief Stelter stated that they were in negotiations for 4 hours this week. Attorney Murphey is working with the Union to add another year on to the contract.
- Trustee Sudkamp discussed the cars that are speeding down the village streets and in front of the park and suggested that we install speed bumps. He also mentioned that at one time drivers were ticketed at a higher fine if they were caught speeding in the village park and school areas.
- Trustee Hubacek discussed that the Welcome packet for new residents needs a few other corrections before going out to the residents.

C.) Report from the Village President

None

12. Questions from the Audience.

Resident asked if there were different size recycle bins. Superintendent ODonohue stated that he will have Public Works drop off a can at their address.

13. Public Comment or Questions.

Superintendent ODonohue reminded everyone look out for the Easter Bunny on Easter Sunday.

MOTION TO ADJOURN:

Motion: Trustee Grossi
 Second: Trustee Hubacek

Yes: Trustees Nevarez, Liska, Grossi, Sudkamp, Hubacek, Ramirez,

14. ADJOURNMENT:

To adjourn at 7:57 P.M.

VOICE VOTE: AYES: ALL NAYS: NONE Motion Carried.

Respectfully submitted,

Laura D. McGuffey
 Village Clerk