

**MINUTES OF THE SPECIAL MEETING  
OF THE PRESIDENT AND BOARD OF TRUSTEES  
OF THE VILLAGE OF FOREST VIEW  
CONFERENCE ROOM, 2<sup>ND</sup> FLOOR  
November 3, 2021**

1. Call to Order

The meeting was called to order at 7:02 p.m.

Present: President Miller, Administrator Dropka, Trustees Grossi, Sudkamp, Hubacek, Ramirez, Liska, Sargent Zarate, Clerk McGuffey.

2. Pledge of Allegiance

3. Roll Call: Trustees Grossi, Sudkamp, Hubacek, Ramirez, Liska  
Absent: Trustee Nevarez

4. DEPARTMENTAL CORRESPONDENCE:

Agenda Item #1 - Discussion from Mike Dropka, Village Administrator stating that Sargent Zarate will be giving a presentation on three (3) companies that submitted information to install a key fob system in Village Hall, along with new doors for the front and back of the building. Village Administrator will discuss the details of these proposals.

Action Requested: Request approval for Key Fob Security System.

- Village Administrator Dropka discussed the quotes that were received and suggested that the Eagle S2 Security provided more information than the other two companies. He also stated that the key fob system was budgeted at \$ 50,000.00 for this project in July. He states that anything over the \$ 50,000.00 including if we move forward with new doors can be pulled from one of the other contingency line items that are in the budget.
- Discussion ensued that currently we have keys unaccounted for and with the Key Fob system if a key card is lost or not returned we would be able to deactivate the card immediately.
- Discussion ensued regarding the cost of the cameras that would be an additional expense. The board agreed to hold off on the cameras at this time.

MOTION: Trustee Hubacek

SECOND: Trustee Sudkamp

Yes: Trustees Sudkamp, Hubacek, Ramirez, Liska, Grossi,

Absent: Trustee Nevarez

Motion Carried

November 3, 2021

Action Requested: Request approval to purchase new doors for the Village Hall.

MOTION: Trustee Hubacek

SECOND: Trustee Sudkamp

Yes: Trustees Hubacek, Ramirez, Liska, Grossi, Sudkamp

Absent: Trustee Nevarez

Motion Carried.

Agenda Item #2 - Discussion from Mike Dropka, Village Administrator on BP expansion incentive.

Action Requested: Request approval to work with Village Attorney Murphey to put together a package for BP.

- Village Administrator Dropka presented a spreadsheet with incidents that included had occurred at the BP location showing how they have dropped over the last four years. In 2018, there were Ninety-Eight (98) incidents, 2019 Seventy-Three (73), 2020 Sixty-Four (64) and in 2021 there have been Twenty-Nine (29) incidents.
- In 2020 BP hired a Security Guard for inside BP. Additionally, police patrols and or presence at BP has increased since the last incident. Every shift now does at least one walk thru inside per shift and the parking lot is patrolled.

Village Administrator Dropka stated that he would further discuss with Village Attorney Murphey.

Postpone

5. Motion to Adjourn  
Motion: Trustee Sudkamp  
Second: Trustee Liska
6. Meeting adjourned at 10:00 p.m.

Respectfully submitted,

Laura D. McGuffey  
Village Clerk

November 3, 2021