

**MINUTES OF THE REGULAR MEETING
OF THE PRESIDENT AND BOARD OF TRUSTEES
OF THE VILLAGE OF FOREST VIEW
VILLAGE HALL – BOARD MEETING ROOM
SEPTEMBER 10, 2019**

1. CALL TO ORDER:

The regular board meeting of the Village of Forest View was called to order by Village President Powell at 7:00 P.M.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL:

Present: Trustees Grossi, Sudkamp, Hubacek, Miller, Stimach, Kirchgatterer
Absent: None

4. PRESENTATION: Certificate of Recognition for Deputy Fire Chief A. J. Aiardo, Fire Lieutenant Orlando Juarez, Firefighter Robert Aldape and Police Officer Kerris Clayton for their assistance provided to two Village residents in need of medical care on August 10, 2019.

Chief Heller stood and reviewed the incident that occurred on August 29, 2019. After returning from a call, on the way back to the station, our Fire Fighters heard a resident in distress. Alert and aware, they proceeded to drive in the direction of the residents in need of help. Upon arriving at the scene, they noticed the home was open. The Police Department was called for assistance. They were able to assist our residents in a medical emergency, secure their home and reach a family member to meet the residents at the hospital. It is an honor to have such good members of our fire and police departments who continuously provide great service to our residents.

Deputy Fire Chief A.J. Aiardo, Fire Lieutenant Orlando Juarez, Fire Fighter Robert Aldape and Police Officer Kerris Clayton were formally recognized for being aware of their surroundings, vigilant and quick witted.

President Powell and Chief Heller stood for the presentation of certificates. President Powell thanked the firefighters and police officer, and the good job they did in helping the residents. They shook hands, presented the certificates, and there was applause all around.

5. APPROVAL OF PREVIOUS MINUTES:

That the minutes of the regular board meeting of August 27, 2019 be approved as read:

Motion: Trustee Kirchgatterer
Second: Trustee Stimach

Yes: Trustees Sudkamp, Hubacek, Miller, Stimach, Kirchgatterer, Grossi
No:
Motion Carried.

6. APPROVAL OF PREVIOUS CHECK REGISTER:

- A. To approve the check register from the payroll of the August 27, 2019 board meeting in the amount of \$ 96,054.13

Check # 29523-29531
Voided: None

Motion: Trustee Stimach
Second: Trustee Kirchgatterer

Yes: Trustees Hubacek, Miller, Stimach, Kirchgatterer, Grossi, Sudkamp
No:
Motion Carried.

- B. To approve the check register from the accounts payable of the August 27, 2019 board meeting in the amount of \$ 57,772.45

Manual Check: # 29522
Check: # 29532-29558
Voided: # 29487

Motion: Trustee Grossi
Second: Trustee Kirchgatterer

Yes: Trustees Miller, Stimach, Kirchgatterer, Grossi, Sudkamp, Hubacek
No:
Motion Carried.

7. REPORTS OF EXPENDITURES:

- A. To approve the village payroll in the gross amount of \$ 99,176.16. This payroll covers the period from September 1-15, 2019 for regular full-time employees. Also covered is the Officials payroll from September 1-30, 2019 and the part-time payroll from August 16-31, 2019.

Motion: Trustee Kirchgatterer

Second: Trustee Grossi

Yes: Trustees Stimach, Kirchgatterer, Grossi, Sudkamp, Hubacek, Miller

No:

Motion Carried.

B. To approve the accounts payable as listed in the amount of \$ 68,321.79

Motion: Trustee Kirchgatterer

Second: Trustee Stimach

Yes: Trustees Kirchgatterer, Grossi, Sudkamp, Hubacek, Miller, Stimach,

No:

Motion Carried.

C. Total Expenditures: \$ 167,497.95

8. REPORTS OF REVENUE – As of August 31, 2019:

Cash Receipts:	\$ 405,511.70
Sales Tax:	\$ 44,700.16
Home Rule Sales Tax:	\$ 30,688.87
Interest (Investments):	\$ 3,520.96
Local Gasoline Tax:	\$ 17,422.12
Total Revenue:	\$ 501,843.81

Action Requested: None, informational only.

9. DEPARTMENTAL CORRESPONDENCE:

Agenda Item #1 – Letter from Village Administrator, Mark C. Masciola, requesting authorization to hire Lauterbach & Amen, LLP, to provide actuarial reports for the Police and Fire Pension Funds for 2019 and 2020.

Action Requested: Motion to approve the proposal from Lauterbach & Amen, LLP, to provide actuarial valuation reports for the Police Pension Fund in an amount not to exceed \$5,300.00 in 2019 and \$5,465.00 in 2020 and actuarial valuation reports for the Fire Pension Fund in an amount not to exceed \$5,300.00 in 2019 and \$5,465.00 and authorize the Village Administrator to sign the actuarial proposal letter.

Motion: Trustee Kirchgatterer

Second: Trustee Stimach

Yes: Trustees Grossi, Sudkamp, Hubacek, Miller, Stimach, Kirchgatterer
No:
Motion Carried.

Agenda Item # 2 – Letter from Jack O’ Donohue, Superintendent of Public Works and Water regarding a roof repair at the Public Works Oak Park Garage.

Action Requested: Motion to accept proposal from Walton Contractors for the replacement of the roof shingles and rotted plywood at the Oak Park Garage in an amount not to exceed \$3,800.00 and authorize the Village Administrator to execute the proposal document.

There was some discussion regarding the structure of the garage. Superintendent O’ Donohue feels the structure is sound, the roof is in need of repair.

Motion: Trustee Grossi
Second: Trustee Miller

Yes: Trustees Sudkamp, Hubacek, Miller, Stimach, Kirchgatterer, Grossi
No:
Motion Carried.

Agenda Item # 3 – Letter from Chief of Police, Gary Wiseman Jr., requesting the official appointment of Michelle Cipriani as a Full-Time Police Officer to the Forest View Police Department.

Action Requested: Motion to appoint Michelle Cipriani as a Full-Time Police Officer to the Forest View Police Department.

Motion: Trustee Miller
Second: Trustee Kirchgatterer

Yes: Trustees Miller, Stimach, Kirchgatterer, President Powell
No: Trustees Hubacek, Grossi, Sudkamp
Motion Carried.

Officer Cipriani was given the oath and sworn in by Clerk Conklin. A notarized copy of the oath was given to her. President Powell, Chief Wiseman and Clerk Conklin congratulated her. There was a round of applause from the audience and Board.

Agenda Item # 4 – Letter from Fire Chief, Thomas A. Heller, informing the Village Board of the resignation of Part-Time Firefighter/Paramedic, Mike Schwerin from the Forest View Fire Department.

Action Requested: None, information only.

10. REQUESTS FOR SOLICITATION:

Agenda Item # 5 – Girl Scouts of Greater Chicago and Northwest Indiana to solicit funds for the Fall Product Program from October 1 to October 20, 2019 and the Cookie Program from January 1 to January 19, 2020.

Action Requested: None, information only.

11. APPLICATIONS FOR USE OF THE VILLAGE HALL:

Agenda Item # 6 – Stickney-Forest View Lions Club to hold their Annual Ham & Egg Breakfast on Sunday, November 24, 2019 from 7:30 a.m. to 12:00 noon and their Annual Spaghetti Dinner on Saturday, January 25, 2020 from 4:00 p.m. to 8:00 p.m. in the Treckler Hall.

Action Requested: Motion to approve and waive fee.

Motion: Trustee Kirchgatterer
Second: Trustee Hubacek

Yes: Trustees Miller, Stimach, Kirchgatterer, Grossi, Sudkamp, Hubacek
No:
Motion Carried.

12. APPLICATIONS FOR PERMITS:

I. Applications for Permits:

- NF19-30 Blanca Villarreal, 4606 S. Grove Avenue, Reroof and Replace Siding House
- NF19-31 Gerardo Meza, 4500 S. Clinton Avenue, Replace Siding House
- NF19-32 Anthony Palumbo, 4527 S. Maple Avenue, Replace Fence
- NF19-33 Village of Forest View, 7000 W. 46th Street; Maxx Paving & Concrete, Inc.; Replace Rear Village Hall Sidewalk, Curb & Gutter.

Action Requested: None, informational only.

13. REPORTS OF OFFICERS:

A.) Reports from Department Heads

- 1) Village Administration Masciola
 - 911 Consolidation has been approved. We will work on the plans that we need to comply with for the consolidation.
 - Shell Gas Station is nearing completion. They should be open by the end of this month. We will plan a Ribbon Cutting Ceremony when ready.
 - The first Commercial Solar Panel Installation Permit was issued for JBD Manufacturing. Two Residential Solar Panel Installation Permits are pending.

- 2) Superintendent Water and Public Works O' Donohue
 - Chlorine Alarm at the Pump House went off. Superintendent O' Donohue arrived; he called Bill Hughes and Tanner Miller over for assistance with the repair.
 - The Bobcat needs hydraulic seals replaced. The bobcat was towed to Mokena, hoping to be repaired and returned this week.

- 3) Chief of Police Gary Wiseman Jr.
 - Provided September Police Reports

- 4) Fire Chief Tom Heller
 - Provided Call Reports
 - Assisted Riverside for a Fire & Investigation
 - Working with Superintendent O' Donohue to start hydrant flushing this week
 - Working with FCSI, the 3rd party independent consultant for the inspection of Rush Trucking. They are moving forward, the walls are up and closed.
 - Lions Club will have their Breast Cancer Walk at the end of this month
 - Flag was lowered in Honor of 9-11
 - A Trustee raised the question regarding our Fire Fighters and if they are all Paramedics; they are not all Paramedics

- B.) Reports from Village Trustees**
 - None

- C.) Report from the Village President**
 - The concrete at the rear entrance has been completed
 - President Ride-Along has started with President Powell riding along with Police Chief Wiseman during a shift. He will continue the President Ride-Along with additional shifts for the Police, Fire and Public Works Departments.

14. MOTION TO ADD AN “S” TO AGENDA ITEM # 7, CHANGING THE WORDING EMPLOYEE TO EMPLOYEES

Motion: Trustee Hubacek
Second: Trustee Grossi

Yes: Trustees Grossi, Sudkamp, Hubacek, Miller
No: Trustees Stimach, Kirchgatterer
Motion Carried.

14. MOTION TO GO INTO CLOSED SESSION AT 7:30 P.M.:

Agenda Item #7 – To consider individual employees matter pursuant to Section 2 (c) (1) of the Open Meetings Act.

Motion: Trustee Miller
Second: Trustee Grossi

Yes: Trustees Kirchgatterer, Grossi, Sudkamp, Hubacek, Miller, Stimach
No: None
Motion Carried.

15. MOTION TO RETURN TO REGULAR SESSION AT 8:06 P.M.:

Motion: Trustee Miller
Second: Trustee Kirchgatterer

Yes: Trustees Kirchgatterer, Grossi, Sudkamp, Hubacek, Miller, Stimach
No: None
Motion Carried.

There was nothing to report from the Closed Session.

16. PUBLIC COMMENT OR QUESTIONS:

- Addressing a previous question asked during Chief Heller’s Report, Fire Chief Heller mentioned that he does have one Fire Fighter who is an EMT and also Hazmat Certified.
- There was a brief discussion with regard to the Fire Department changing to 12 hour shifts. Chief Heller mentioned this is working for now.

17. ADJOURNMENT:

To adjourn at 8:08 P.M.

Motion: Trustee Grossi
Second: Trustee Hubacek

VOICE VOTE: AYES: ALL NAYS: NONE Motion Carried.

Respectfully submitted,

Joy M. Conklin
Village Clerk