

**MINUTES OF THE REGULAR MEETING  
OF THE PRESIDENT AND BOARD OF TRUSTEES  
OF THE VILLAGE OF FOREST VIEW  
July 25, 2023**

**1. CALL TO ORDER:**

The regular board meeting of the Village of Forest View was called to order by Village President Miller at 7:01 P.M.

**2. PLEDGE OF ALLEGIANCE**

President Miller led the Board Trustees and audience in the Pledge of Allegiance.

**3. ROLL CALL**

The Roll Call of Board Trustees by Clerk McGuffey is as follows:

Present: Trustees Grossi, Sudkamp, Liska, Ramirez, Nevarez, Hubacek  
Absent: None

**4. SPECIAL PRESENTATION**

President Miller and Fire Chief Jones would like to thank John Marbes and his family for donating a 1958 Forest View Volunteer Firefighters uniform that was worn by their father John Marbes.

- At the meeting Fire Chief Jones presented John Marbes a certificate of appreciation for donating his father's uniform and also the hat that he brought to the meeting that was also part of the uniform. Fire Chief Jones thanked John for donating to the Village of Forest View these historical items and plan to put on display for the Villages 100-year anniversary.

**5. APPROVAL OF MINUTES**

That the minutes of the regular board meeting of June 27, 2023, to be approved as read:

Motion: Trustee Grossi  
Second: Trustee Sudkamp

Yes: Trustees Grossi, Sudkamp, Hubacek, Ramirez, Nevarez, Liska  
No: None  
Motion Carried.

**6. REPORTS OF EXPENDITURES**

To approve the village payroll and accounts payable expenditures as of July 31, 2023:

1.)	Payroll - FT/PT/Officials	Jul 01 - Jul 15, 2023	\$ 121,726.02
2.)	Payroll - FT/PT/Officials	Jul 16 - Jul 31, 2023	\$ 115,260.46
3.)	Bills Payable	Jul 01 - Jul 15, 2023	\$ 71,799.85
4.)	Bills Payable	Jul 16 - Jul 31, 2023	<u>\$ 89,246.88</u>
5.)	Total Expenditures:	Jul 01 -Jul 31, 2023	<u>\$ 398,033.20</u>

Action Requested: Motion to approve.

Motion: Trustee Ramirez  
Second: Trustee Sudkamp

Yes: Trustees Ramirez, Sudkamp, Grossi, Hubacek, Nevarez, Liska  
No: None  
Motion Carried.

**7. REPORTS OF REVENUES AS OF JUNE 30, 2023**

Cash Receipts:	\$ 438,927.22
Sales Tax:	\$ 56,318.68
Home Rule Sales Tax:	\$ 45,870.11
Local Gas Tax:	\$ 40,457.48
Interest:	<u>\$ 15,257.52</u>
Total Revenue:	\$ 596,831.01

Action Requested: None, informational only.

**8. TREASURERS REPORT FOR June 2023**

Revenues:	\$ 590,310.33
Expenses:	<u>\$ 482,858.96</u>
Exceeds Expenses:	\$ 107,451.37

Action Requested: None, informational only.

**9. DEPARTMENTAL CORRESPONDENCE**

Agenda Item # 1 – Memo from Village Clerk to discuss a request received from Trustee Ramirez to include all invoices in the Agenda Board Packets.

Action requested: None, discussion only.

Agenda Item # 2 – Memo from Administrator Dropka requesting the Board approve authorizing signature by Village Administrator for the easement agreement with Kinder Morgan to perform the natural gas line pipeline at the end of Wenonah Ave.

Action requested: Motion to approve authorizing signature Village Administrator Dropka. for the easement agreement with Kinder Morgan to perform the natural gas line pipeline at the end of Wenonah Ave.

Motion: Trustee Grossi  
Second: Trustee Sudkamp

Yes: Trustees Grossi, Sudkamp, Hubacek, Ramirez, Nevarez, Liska  
No: None  
Motion Carried.

Agenda Item # 3 – Memo from Administrator Dropka to discuss with the Comprehensive Construction Solutions, LLC to finish the televising and cleaning project and is requesting the Board to approve to have the work performed and pay the associated bills not to exceed \$20,000.00.

Action requested: Motion to approve the proposal from Comprehensive Construction Solutions, LLC. to have the work performed and pay the associated bills not to exceed \$20,000.00.

Motion: Trustee Grossi  
Second: Trustee Nevarez

Yes: Trustees Grossi, Nevarez, Liska, Hubacek, Sudkamp, Ramirez  
No: None  
Motion Carried.

Agenda Item # 4 – Administrator Dropka is requesting the board approve Ordinance No. 23-08 an ordinance making appropriations for General Corporate Purposes and for Special Purposes for the Village of Forest View beginning May 1, 2023 and ending April 30, 2024.

Action requested: Motion to approve Ordinance No. 23-08, an ordinance making appropriations for the Village of Forest View beginning May 1, 2023 and ending April 30, 2024.

Motion: Trustee Grossi  
Second: Trustee Nevarez

Yes: Trustees Grossi, Nevarez, Sudkamp, Hubacek, Ramirez, Liska  
No: None  
Motion Carried.

Agenda Item # 5 – Memo from Administrator Dropka to discuss Full-time Firefighters versus Contractual Services and is providing a (sample agreement) from Metro Paramedic Services, Inc. for EMS/Firefighters Staffing.

Action requested: None, discussion only.

Agenda Item # 6 – Memo from Superintendent of Water and Public Works Filec requesting a to replace the garbage cans around the village with two new 33-gallon waste receptacles, one 12-gallon waste receptacle, four cigarette bins and a round picnic table for the concrete pad on the north side of the building at a cost from Kirby Built not to exceed \$3,500.00.

Action requested: Motion to approve to replacing the garbage cans around the village with two new 33-gallon waste receptacles, one 12-gallon waste receptacle, four cigarette bins and a round picnic table for the concrete pad on the north side of the building at a cost from Kirby Built not to exceed \$3,500.00.

Motion: Trustee Sudkamp  
Second: Trustee Ramirez

Yes: Trustees Sudkamp, Ramirez, Liska, Nevarez, Hubacek, Grossi  
No: None  
Motion Carried.

## **9. APPLICATIONS FOR A BUSINESS LICENSE:**

Agenda Item # 7 – Martin Borzecki owner of Wholesome Hauling, LLC, is requesting a business license to operate an office for his trucking company located at 5240 47<sup>th</sup> Street, Unit 6 in Forest View, IL.

Action requested: Motion to approve a business license to Martin Borzecki, owner of Wholesome Hauling, LLC to operate an office for his trucking company located at 5240 47<sup>th</sup> Street, Unit 6 in Forest View, IL.

Motion: Trustee Ramirez  
Second: Trustee Sudkamp

Yes: Trustees Ramirez, Sudkamp, Hubacek, Nevarez, Liska, Grossi  
No: None  
Motion Carried.

## **10. APPLICATIONS OF COMMERCIAL BUILDING PERMITS:**

Agenda Item # 8 - F23-15 – Forest View Park District, 4621 S. Wenonah Ave. Install 4-foot-high ornamental steel fence with double gate and two swing gates along Clinton Ave.

Action Requested: To approve Permit # F23-15 to the Forest View Park District to install a fence, double gate and two swing gates on Clinton Ave.

- It was discussed by the trustees that Administrator Dropka called them asking if they would approve this permit prior to the board meeting so that the fence company could start on the project. All six trustees stated that they approved by phone the building permit for the Forest View Park District to build a fence.

Yes: Trustees Grossi, Sudkamp, Liska, Hubacek, Ramirez, Nevarez

No: None

Motion Carried.

## **11. APPLICATIONS OF RESIDENTIAL BUILDING PERMITS:**

F23-14 - Kathy Ehresman, 4601 Wisconsin Ave. Installing 12' 6" high Shed 16' x 16' to place on concrete slab previously approved 5/29/20. Ordinance 23-07 for a variance was approved on 7-11-23.

NF 23-17 – Brenda Herman, 4604 Maple Ave. Full tear-off of old roofing shingles and installing new shingles with proper code upgrades.

NF 23-19 – Huey Barton, 4530 Wenonah Ave. Remove and replace roof down to sheathing and replace with GAF Timberline HDZ shingles.

Action Requested: None, information only.

## **12. REPORTS FROM VILLAGE ADMINISTRATOR:**

Village Administrator Mike Dropka provided the following details:

- Reported that on July 3<sup>rd</sup> the American Flags were placed on the parkway of every other house in the village and were taken down on July 5<sup>th</sup> after the 4<sup>th</sup> of July Holiday.
- Reported that the Auditors were reviewing all of the village records this month to complete their audit. He stated that he told the auditors that they needed to deliver the Annual Audit. He stated that he requested the Auditors to deliver our Annual Audit by September or October.
- Mentioned that the red-light camera project continues to be ongoing.
- Discussed that he continues to meet with Muniweb to get documents to them for the website and looks like we are paced to launch the website with the ability to receive online payments at the end of August or the beginning of September. He stated that with this online feature we will be able to receive credit card payments in the office.
- Reported a few months ago the board that he met with a business who purchased vacant property at 4801 Central Ave across the street from FedEx on 48<sup>th</sup> and Central with plans to open the Aviator Coffee Shop near Midway airport that would include a sandwich shop and video gaming. The company approached his office and is looking to voluntarily

annex into the Village of Forest View. He stated that he is working with our attorney on this and will bring this to the board for consideration probably at the next meeting. He reminded the board that the companies asking price and offer to annex into the village would hinder the acceptance of their business license.

- Reported that in August he will start to have monthly department head meetings to go over different projects, so everyone is on the same page and is aware of what everyone else is doing. He stated that the meetings were stopped in May to discuss the budget items. He stated that he began scheduling these meeting last year to focused on bigger picture topics, as well as covering issues that were happening within their departments.
- Announced that the date of the Village of Forest View Oktoberfest will be October 7, 2023. We will start to have committee meetings soon and stated that if anyone was interested in being on the committee to let him know. The first meeting will be on Friday August 1<sup>st</sup>. Five trustees stated that they would be on the committee.
- In conclusion he stated that he would like to have a Special Meeting on Tuesday, August 1, 2023 at 7:00 pm to go through the annual salary ordinance.

### **13. REPORTS OF OFFICERS:**

#### **DEPARTMENT HEADS:**

Superintendent of Water and Public Works Filec reported:

- Reported that the street project is underway, and Home Avenue is almost complete. They were dealing with weather issues and looking for other options on excavating moving forward.
- Announced that the tunnel has been patched. National Power Rodding was out last Wednesday morning and pumped out the tunnel, repaired three holes and came back on Thursday to inspect. He asked if anyone would like to see the video of what was done to let him know that it was very cool.
- He had a conversation with the guy about installing the pump in the tunnel shaft floor and is waiting for a quote.
- Mentioned that Tommy our Village Engineer from Novotny was doing an amazing job.

Acting Police Chief Zarate:

- Reported on the Monthly Statistic Totals for June.
  - State Tickets – 57 total
  - Parking Tickets – 50 total
  - AO Tickets – 46 total
  - Calls of Service – 529 total
- Reported that his main focus is keeping the town and residents safe.
- Stated that the town is being patrolled and we a making sure that we are not issuing citations during construction.
- He mentioned that tickets issued for overnight parking are being voided during the construction.

Fire Chief Jones:

- Discussed the monthly report activity for the month of June.
- Reported that his crew delivered a baby in town a couple weeks ago and that both mom and baby are doing fine. The baby was delivered inside the house. He said it is not very common.
- Stated that Fire, Police and Public Works departments all worked very well together during the tornado and that they were squared away in less than 20 minutes except for the electricity going out and then went to assist the neighboring towns.
- Mentioned that with the dedication of fire department uniform donated by the Marbes family, he is working on bringing back some of the history in the town and is bringing it back to together. He stated that in front of the fire station on display there are two hose carts that an antique collector was getting rid of two of the hose carts. Public Works helped the fire department get the carts and painted them. He plans to display them outside in the spring, summer, and fall and bring them into the station in the winter. He is also planning on purchasing a shadow box to display the fire fighters' uniform, cap and other historical items.

#### **REPORTS FROM VILLAGE TRUSTEES:**

- Trustee Liska wanted to discuss the installation of speed bumps through the village and put-up signs and see if they work. Superintendent Filec stated that he would look into this and commented that they would need to be removed in the winter for snow plowing. He stated that he is pursuing a grant for speedometers to go on signs.
- Trustee Liska commended the police on how they handled a domestic disturbance last Saturday. They were very professional and did what they were supposed to do.
- Trustee Sudkamp asked about the resident with the truck parked on the parkway.

#### **REPORTS FROM THE VILLAGE PRESIDENT:**

- Reported that there was an incident at Bad Attitude at 3:05 am, Saturday morning. It was reported that there were 3 patrons in the bar after closing time. The owner was told that this bartender had been warned previously. The owner of the establishment stated that he would address these issues with his employees and instruct them that no one is allowed in the bar after 2:00 am except for the bartender and the cook who are still on the clock to clean up. A trustee stated that if an employee needs a ride their driver needs to wait in the parking lot. Trustee Grossi stated that on a slow night everyone should be out of the bar by 1:45 am, to avoid fines and that should amend the Ordinance to state that the fine is \$500.00 for first violation and if any additional fines within the 365 days there would be a 10-day suspension.

#### **14. QUESTIONS, COMMENTS, AND ANNOUNCEMENTS**

- John Marbes expressed his appreciation to the village for everything the village did for him and his family after the passing of his mother.

- A resident on 45<sup>th</sup> and Wisconsin Ave. complained that there is an abandoned house next door to her that is an eyesore with overgrown weeds, bugs and that a garage window had been removed and was laying on her fence. Public Works Superintendent Filec stated that they have been cutting the grass since the resident is in a home. He said that they will go to the house tomorrow, cut the weeds and spray bugs and that they will have the police check the garage in case anyone is inside.
- A resident on 45<sup>th</sup> and Wisconsin asked when we would get a new police chief. She has concerns with the homes on both sides of her. She asked if there was a noise ordinance. That the one neighbor has a kid that is playing very loud music that contains profanity. The resident was told that this would be taken care of soon and that Acting Chief Zarate is handling all police issues at this time.
- A resident on 45<sup>th</sup> and Wisconsin asked about vehicles on her block that still do not have vehicle stickers.
- There was a discussion regarding bicycles in the park which is causing safety concerns and that there should be more security in the park. Dawn the Park Commissioner commented that if someone has a complaint regarding the park, they should attend the Park District meetings that are held on the 2<sup>nd</sup> Monday of each month.

**15. MOTION TO ADJOURN TO EXECUTIVE SESSION AT 8:26 P.M.**

Motion: Trustee Grossi  
 Second: Trustee Ramirez

**16. ROLL CALL**

Present: Trustees Ramirez, Sudkamp, Hubacek, Nevarez, Liska, Grossi  
 Absent: NA

**17. PURPOSE OF THE MEETING:**

Clerk McGuffey and Administrator Dropka advised the board that the purpose of the closed session was to review, approve and release or not release minutes as required by state statute.

- Agenda Item # 9 – To consider the periodic reviews of the 2020 Closed Session Minutes pursuant to Section 2(c)(21) of the Open Meetings Act.
- Agenda Item # 10 – To consider the periodic reviews of the 2021 Closed Session Minutes pursuant to Section 2(c)(21) of the Open Meetings Act.
- Agenda Item #11 – To consider the periodic reviews of the 2022 Closed Session Minutes pursuant to Section 2(c)(21) of the Open Meetings Act.

**18. MOTION TO RETURN TO REGULAR SESSION AT 9:02 P.M.**

Motion: Trustee Hubacek  
 Second: Trustee Sudkamp

Yes: Trustee Hubacek, Sudkamp, Grossi, Ramirez, Nevarez, Liska

No: NA  
Motion Carried.

- Agenda Item # 9 are the closed minutes from 1/28/20, 2/11/20, 3/10/20, 6/4/20, 6/30/20, 7/14/20, 7/28/20, 8/18/20, 9/22/20, and 11/4/2020.
- Agenda Item # 10 are the closed minutes from 5/4/21, 6/7/21, 7/1/21, 8/16/21, 8/24/21, 10/6/21, 10/26/21, and 11/23/2021.
- Agenda Item # 11 are the closed minutes from 1/11/22, 1/25/22, 2/8/22, 3/8/22, 3/29/22, 4/26/22, 5/10/22, 6/21/22, 7/14/22, 8/23/22, and 12/13/22.

Action Requested: Motion to approve as discussed in closed session to approve Agenda # 9, 10 and 11 for the 2020, 2021, and 2022 Closed Session Minutes, pursuant to Section 2(c)(21) of the Open Meetings Act and wait for recommendations to release or not released the closed minutes at a later meeting.

Motion: Trustee Ramirez  
Second: Trustee Sudkamp

Yes: Trustees Ramirez, Sudkamp, Hubacek, Nevarez, Liska, Grossi  
No: None  
Motion Carried.

19. ADJOURNMENT:

To adjourn at 9:15 P.M.

Motion: Trustee Hubacek  
Second: Trustee Sudkamp

VOICE VOTE: AYES: ALL NAYS: NONE Motion Carried.

Respectfully submitted,

Laura D. McGuffey  
Village Clerk