

**MINUTES OF THE REGULAR MEETING
OF THE PRESIDENT AND BOARD OF TRUSTEES
OF THE VILLAGE OF FOREST VIEW
Held Virtually on Zoom Due To COVID-19
March 23, 2021**

1. CALL TO ORDER:

The regular board meeting of the Village of Forest View was called to order by Village President Powell at 7:05 P.M.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL:

Present: Village President Powell, Village Administrator Masciola, Village Clerk Conklin, Chief Wiseman, Chief Heller, Superintendent O'Donohue,

Present: Trustees Grossi, Sudkamp, Hubacek, Miller, Stimach, Kirchgatterer

Absent: None

4. APPROVAL OF PREVIOUS MINUTES:

That the minutes of the regular board meeting of March 9, 2021 be approved as read:

Motion: Trustee Kirchgatterer

Second: Trustee Miller

Yes: Trustees Sudkamp, Hubacek, Miller, Stimach, Kirchgatterer, Grossi

No: None

Motion Carried.

5. APPROVAL OF PREVIOUS CHECK REGISTER:

- A. To approve the check register from the payroll of the March 9, 2021 board meeting in the amount of \$ 91,699.28.

Check # 31062-31068

Voided: None

- B. To approve the check register from the accounts payable of the March 9, 2021 board meeting in the amount of \$ 28,179.71.

Check # 31069-31097

Voided: None

C. Total Payables: \$ 119,878.99

Action Requested: Motion to approve

Motion: Trustee Miller

Second: Trustee Grossi

Yes: Trustees Hubacek, Miller, Stimach, Kirchgatterer, Grossi, Sudkamp

No: None

Motion Carried.

6. REPORTS OF EXPENDITURES:

A. To approve the village payroll in the gross amount of \$ 130,749.54. This payroll covers the period from March 16-31, 2021 for regular full-time employees. Also covered is the Officials payroll from March 1-31, 2021 and the part-time payroll from March 1-15, 2021.

B. To approve the accounts payable as listed in the amount of \$ 96,983.25

C. Total Expenditures: \$ 227,732.79

Action Requested: Motion to approve

Motion: Trustee Kirchgatterer

Second: Trustee Stimach

Yes: Trustees Miller, Stimach, Kirchgatterer, Grossi, Sudkamp, Hubacek

No: None

Motion Carried.

7. DEPARTMENTAL CORRESPONDENCE:

Agenda Item # 1 – Letter from Village Administrator, Mark C. Masciola, regarding the Village's cloud-based email system.

Action Requested: Motion to authorize the Village Administrator to sign a quotation for the Village's cloud-based email system with Current Technologies at a cost of \$3,048.84 for the period beginning April 14, 2021 through April 13, 2022.

Village Administrator Masciola spoke regarding the annual renewal of our Microsoft exchange hosted email. We contract with Current Technologies. Our current contract will expire on April

13, 2021. The one-year renewal contract includes both the large and small mailboxes for the full time Village employees. Village Administrator Masciola is recommending approval of the contract for the period April 14, 2021 through April 13, 2022.

To approve Agenda Item # 1

Motion: Trustee Kirchgatterer

Second: Trustee Stimach

Yes: Trustees Stimach, Kirchgatterer, Grossi, Sudkamp, Hubacek, Miller

No: None

Motion Carried.

Agenda Item # 2 – 2020 Police Department Annual Report.

Action Requested: None, informational only.

A Trustee asked to review the Police Department’s Annual Report to confirm accuracy.

A discussion ensued between the Village Trustee, Village President and the Chief of Police regarding the accuracy of the report, Officer positions, the number of Police Officers listed on the roster, and how many Police Officers worked during the year 2020. The Village Administrator interjected to clarify the details shown on the report.

Although it was a heated discussion, no one was muted by the Village Clerk during this exchange.

Agenda Item # 3 – 2020 Fire Department Annual Report.

Action Requested: None, informational only.

8. REQUESTS FOR SOLICITATION:

Agenda Item # 4 – Bread of Life Outreach Program, Inc., TAG DAYS to solicit funds for repairs to the church from March 26 to March 31, 2021.

Action Requested: None, information only.

9. APPLICATIONS FOR PERMITS:

NF21-01 Gary Pohanka, 4500 S. Home Avenue, Reside Second Floor Addition.

NF21-02 Kyle Chervinko, 4509 S Maple Avenue, Roof Repairs due to Ice Dam Damage.

F21-11 Central Stickney Park District, 5302-5329 W. 47th Street, Install Three (3) New Light Poles at Soccer Field.

F21-12 Gabriel Marchena, 4503 S. Wisconsin Avenue, Widen Concrete Driveway by Two and a Half Feet.

10. REPORTS OF OFFICERS:

A.) Reports from Department Heads

1. Village Administrator Mark Masciola

- The 9-1-1 cut over occurred on March 11, 2021 but only some of the lines were cut over. We had issues with a Fire Department alarm line and the transfer of the non-emergency line to the Justice Dispatch. That is why I declined to say anything about the cut over at the last Board Meeting since we were given five cut over dates in the past, going back to October 15, 2020. Everything seems to be in order now. There are a few minor glitches with some of the Fire Department tones. For the most part, everything is working as it should.
- We had a pre-construction meeting that was held on March 16, 2021 for the Verizon Wireless Antenna and Equipment installation at the Forest View Water Tower. We have already received the first- and second-year annual rent payments of \$28,800.00 dollars and \$29,664.00 dollars, despite the fact that their system has not been installed. The delay with this installation was due to the inability of the Verizon Wireless sub-contractors to provide the required insurance documents. We are all set to go with the installation now and it should take place over a one to one-and-a-half-month period.
- The BP Amoco Pavement Replacement and Fueling Dispenser Upgrade Project Building Permit was issued yesterday. This is the first of four permits that will be issued regarding the redevelopment of the BP Amoco and their project. The next permits will involve the station remodel and expansion. The other two permits will involve the demolition of some existing structures east of the station and the installation of a diesel fueling facility with eight pumping dispensers. The owner of the property will be requesting a revenue sharing agreement with the Village Board in the future due to the increase in the gasoline / diesel taxes and revenue it will generate to the Village as a result of this redevelopment project.

After careful consideration, I am announcing my retirement as the Village Administrator of the Village of Forest View. I am grateful for the support you have provided to me over the past five and a half years. I am fortunate for the support I have received from the Staff, the Residents and the Business Community.

I am proud of the accomplishments that have occurred over these past five and a half years, most notably:

- the annexation and construction of the FedEx Freight Distribution Facility which is now generating over one hundred forty thousand dollars in new property taxes and will offset tax increases to our residents.

- the ongoing development along the 47th Street corridor: including the Old Dominion Freight Lines, Rush Truck Center, Park 'N Fly, the annexation of the Daubert Chemical Corporation resulted in approximately thirty-five thousand dollars in property tax revenue.
- the widening of Harlem Avenue at 46th Street completed.
- the reconstruction of 45th Street. That was a project that took three tries at an attempt to get a grant from the Invest in Cook Program from Cook County. We were successful and had a great Intergovernmental Agreement with the Village of Stickney to get that project completed.
- the Lakeshore Recycling Facility redevelopment.
- the Shell Gasoline Station redevelopment.
- the addition of the Shell Car Wash and two Retail Spaces.
- the APEX Oil construction.
- the Kinder Morgan Butane Blending Facility.
- the Lyons Levee Flood Control Improvements.
- obtaining a \$1,000,000 commitment from the Metropolitan Water Reclamation District (MWRD) for the Wenonah Avenue Basin Flooding Relief Improvements.
- negotiating a 15-year lease agreement with Verizon Wireless for a wireless communication system at the Water Tower.
- obtaining a grant for the demolition project at 4515 Clinton Avenue.
- obtaining a grant for the replacement of Self-Contained Breathing Apparatus (SCBA).
- renegotiating an extension to a Waste Disposal Agreement with Heartland Recycling.
- obtaining a \$127,000 reimbursement from Cook County under the CARES Act for COVID-19 expenses.
- negotiating a fair three-year labor agreement with the Illinois Fraternal Order of Police Labor Council.
- the implementation of both the refuse and recycling cart collection system.

It has been a pleasure to serve you, the residents and the businesses of Forest View. There are still many more things to accomplish. Thank you very much.

A Trustee spoke regarding resignation of the village administrator. Usually, when someone resigns there is a little time involved, which allows us a little time to find someone new and have the retiring employee help with the transition. His concern was that anyone coming in now will come in blind. He hoped that the Village Administrator would be willing to help anyone new coming in.

Village Administrator Masciola stated that he also came in blind as Frank Yurka retired April 30, 2015.

Village President Powell mentioned that Village Administrator Masciola has been actively investigating WCMC, which we are a member of. They have a program where they will go out to solicitation, interviews and everything else needed in hiring a new Village Administrator. It will

cost approximately \$3,500.00 dollars. Other agencies could be triple that amount. We are a partner with WCMC. They may have a program in place to bring in a retired Village Administrator to sit in as acting Administrator. We would have to negotiate that cost until a replacement can be interviewed by the new Board and move forward.

A Trustee offered best wishes to Village Administrator Masciola on his retirement.

Village Administrator Masciola thanked Trustee Stimach.

Village President Powell mentioned Village Administrator Masciola is not only a good friend now, but is one of the better Village Administrators in this area today. Frank Yurka was also an excellent Village Administrator for this Village. He lived here for many years, and still does. We did call him to ask if he would mind coming over as a consultant, he declined. Village Administrator Masciola will be dearly missed from the Village.

2. Superintendent Water & Public Works Jack O'Donohue
 - On behalf of Public Works, I would like to say congratulations and thank you Village Administrator Masciola for everything you have done for not only me but for the Village and the residents in general.
 - I am happy to state that there are no water main breaks to report at this time.
 - No new news to report at this time.

Village Administrator Masciola thanked Superintendent O'Donohue.

3. Police Chief Gary Wiseman Jr.
 - Provided Police Reports for March 9, 2021 through March 22, 2021.
 - Mark, it has been great working with you. Thank you for everything you have done for me.

Village Administrator Masciola thanked Police Chief Wiseman.

4. Fire Chief Tom Heller
 - Provided Fire Department Reports.
 - I would like to personally, thank Village Administrator Masciola for everything and I consider him a real good friend. I appreciate everything you have done for us, the Fire Department and the Village. I wish you well.

Village Administrator Masciola thanked Fire Chief Heller.

B.) Reports from Village Trustees

A Trustee mentioned a Meet the Candidate Night would be nice. The residents would have the opportunity to speak with both Candidates. We would be able to spread out and social distance.

A Trustee mentioned the Park would be a good place to spread out.

Village President Powell mentioned that now with the weather getting nicer, we could possibly set up chairs in the Park, six feet apart along with a podium and microphone. We would need to check with both Candidates to see if this would be something they would be interested in.

A Trustee had a question about her Comcast Cable bill and the local franchise fee that appears on the bill. She wanted to know if the village received this fee. She also expressed “Best Wishes to you and enjoy your retirement” to Village Administrator Masciola.

Village Administrator Masciola thanked Trustee Miller. Village Administrator Masciola clarified that the Village does receive the franchise fee from Comcast.

C.) Report from the Village President

Regarding the next Board Meeting, I am looking at having a hybrid / in-person meeting. The Trustees will meet in person and the residents will have the opportunity to dial in. I am not sure how many people have received the vaccine. I do not feel comfortable bringing the residents to an in-person meeting.

Discussion ensued regarding the vaccine, changes from in person to Zoom meetings and the option of moving the meeting to the Fire Department if more than fifty residents attend.

Village President Powell wished Village Administrator Masciola a very happy and long retirement.

Village Administrator Masciola thanked Village President Powell.

A Trustee stated kick back and relax during retirement.

Village Administrator Masciola thanked Trustee Grossi.

11. PUBLIC COMMENT OR QUESTIONS:

Village Clerk Conklin stated there were no comments or questions via email or left in the drop box.

A resident had a few questions starting with Trustee Sudkamp. She inquired if he was muted during the meeting. Also, she questioned the difference between who is and who is not listed on the Police roster.

Village Clerk Conklin stated that no one was muted during the meeting.

A Trustee mentioned that it was good that no one was muted and if that had occurred, he would have left the meeting.

Village President Powell mentioned that he would not remove a Trustee from the meeting but can mute a Trustee until they settle down and then proceed to unmute them.

Village Clerk Conklin proceeded to respond to the residents' inquiry. She noted that the report dates are from January 1, 2020 through December 31, 2020. All officers were listed who are within the scope of employment between January 1, 2020 and December 31, 2020. Whether they are no longer employed with the department in 2021 doesn't matter because the report covers a point in time between January 1, 2020 through December 31, 2020. She clarified it is an annual report and that the dates are what define the report. If the report was as of a specific date, the list would record whoever was there at that time, but it's the scope of an entire year.

The Resident thanked Village Clerk Conklin for answering her question. She also mentioned that with the new administration coming in and voting around the corner, it would be nice to hear the Candidates talk about what they can do for the Village if elected. We are a very special Village. We are small and personable. We need to all care about this Village. If a Meet the Candidates Night can be held, I will be there.

Village President Powell mentioned that if this happens, the residents will be notified. He also mentioned that he hoped the Candidates are going door to door to speak with the Residents.

Village Clerk Conklin asked to speak, and mentioned it has been a pleasure to serve on the Board with Village Administrator Masciola, and work both on the Board and in the village office with him. She noted she will truly miss his guidance and respects everything he has done for the Village and everything he has done for the Board. Good Luck to you Mark!

Village Administrator Masciola thanked Village Clerk Conklin and stated he really appreciates the kind words.

12. ADJOURNMENT:

To adjourn at 7:49 P.M.

Motion: Trustee Miller
Second: Trustee Stimach

Yes: Trustees Grossi, Sudkamp, Hubacek, Miller, Stimach, Kirchgatterer

VOICE VOTE: AYES: ALL NAYS: NONE Motion Carried.

Respectfully submitted,

Joy M. Conklin
Village Clerk