

**MINUTES OF THE REGULAR MEETING
OF THE PRESIDENT AND BOARD OF TRUSTEES
OF THE VILLAGE OF FOREST VIEW
VILLAGE HALL – BOARD MEETING ROOM
July 13, 2021**

1. CALL TO ORDER:

The regular board meeting of the Village of Forest View was called to order by Village President Miller at 7:00 P.M.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Present: Trustees Grossi, Sudkamp, Hubacek, Ramirez, Liska
Absent: None

4. APPROVAL OF PREVIOUS MINUTES:

That the minutes of the regular board meeting of June 22, 2021 be approved as read:

Motion: Trustee Grossi
Second: Trustee Sudkamp

Yes: Trustees Sudkamp, Hubacek, Ramirez, Liska, Grossi
No: None
Motion Carried.

5. APPROVAL OF PREVIOUS CHECK REGISTER:

- A. To approve the check register from the payroll of the June 22, 2021 board meeting in the amount of \$ 85,964.61

Check # 31350-31356
Voided: # 31348-31349

- B. To approve the check register from the accounts payable of the June 22, 2021 board meeting in the amount of \$ 51,431.44

Check # 31357-31392
Voided: None

Action Requested: Motion to approve

Motion: Trustee Ramirez
Second: Trustee Liska

Yes: Trustees Hubacek, Ramirez, Liska, Grossi, Sudkamp
No: None
Motion Carried.

6. REPORTS OF EXPENDITURES:

- A. To approve the village payroll in the gross amount of \$ 91,750.90. This payroll covers the period from July 1-15, 2021 for regular full-time employees. Also covered is the Officials payroll from July 1-31, 2021 and the part-time payroll from June 16-30, 2021.
- B. To approve the accounts payable as listed in the amount of \$ 53,767.13
- C. Total Expenditures: \$ 145,518.03

Action Requested: Motion to approve

Motion: Trustee Ramirez
Second: Trustee Hubacek

Yes: Trustees Ramirez, Liska, Grossi, Sudkamp, Hubacek
No: None
Motion Carried.

7. REPORTS OF REVENUE – As of June 30, 2021:

Cash Receipts:	\$	118,731.09
Sales Tax:	\$	50,081.92
Home Rule Sales Tax:	\$	33,742.45
Interest:	\$	66.11
Local Gas Tax:	\$	<u>17,804.48</u>
Total Revenue:	\$	220,426.05

Action Requested: None, information only.

8. DEPARTMENTAL CORRESPONDENCE:

Agenda Item # 1 - Letter from President Miller requesting the boards' approval to appoint Marcelo Perez as the Interim Chief of Police.

Action Requested: Motion to appoint Marcelo Perez as Interim Chief of Police.

Village President Miller mentioned the resignation of Police Chief Gary Wiseman, effective June 22, 2021. Village President Miller is recommending the appointment of Marcelo Perez as Interim Chief of Police.

To approve Agenda Item # 1

Motion: Trustee Hubacek

Second: Trustee Sudkamp

Yes: Trustees Liska, Grossi, Sudkamp, Hubacek, Ramirez

No: None

Motion Carried.

Agenda Item # 2 - Letter from Marcelo Perez, Interim Chief of Police requesting boards' approval to hire Ahmad Collins as a Full-Time Police Officer.

Action Requested: Motion to appoint Ahmad Collins as a Full-Time Police Officer to the Forest View Police Department.

Interim Police Chief Perez is seeking the Boards' approval to hire Ahmad Collins as a Full-Time Police Officer. The Village Board took part in a discussion revolving around Officer Collins past employment with the Village and other employment.

To approve Agenda Item # 2

Motion: Trustee Sudkamp

Second: Trustee Hubacek

Yes: Trustees Grossi, Sudkamp, Hubacek, Ramirez, Liska

No: None

Motion Carried.

Agenda Item # 3 - Letter from Marcelo Perez, Interim Chief of Police requesting boards' approval to hire Daniel Mulica as a Full-Time Police Officer.

Action Requested: Motion to appoint Daniel Mulica as a Full-Time Police Officer to the Forest View Police Department.

Interim Police Chief Perez is seeking the Boards' approval to hire Daniel Mulica as a Full-Time Police Officer. Interim Chief Perez provided an overview of Officer Mulica's qualifications and presented the board with his opinion on why Mulica is a worthy candidate.

To approve Agenda Item # 3

Motion: Trustee Ramirez

Second: Trustee Liska

Yes: Trustees Sudkamp, Hubacek, Ramirez, Liska, Grossi

No: None

Motion Carried.

Agenda Item # 4 - Letter from Marcelo Perez, Interim Chief of Police requesting boards' approval to hire Kevin Spatz as a Part-Time Police Officer.

Action Requested: Motion to appoint Kevin Spatz as a Part-Time Police Officer to the Forest View Police Department.

Interim Police Chief Perez is seeking the Boards' approval to hire Kevin Spatz as a Part-Time Police Officer. Interim Chief Perez provided an overview of his qualifications and presented the board with his opinion on why Spatz is a worthy candidate.

To approve Agenda Item # 4

Motion: Trustee Ramirez

Second: Trustee Liska

Yes: Trustees Ramirez, Liska, Grossi, Sudkamp, Hubacek

No: None

Motion Carried.

Agenda Item # 5 - Letter from Marcelo Perez, Interim Chief of Police requesting boards' approval to hire three Part-Time Record Clerk/Radio Operators.

Action Requested: Motion to approve hiring three Part-Time Record Clerk/Radio Operators.

Interim Police Chief Perez is seeking the Boards' approval to hire three Part-Time Record Clerk/Radio Operators to expand coverage of the dispatch window service hours to a longer schedule.

Discussion ensued regarding the Records Clerk helping the Police Officers, the Village Residents and the rotating shifts. They also discussed the hours and schedule for Interim Chief Perez, as well as other coverage in the Police Department.

To approve Agenda Item # 5

Motion: Trustee Ramirez

Second: Trustee Sudkamp

Yes: Trustees Liska, Grossi, Sudkamp, Hubacek, Ramirez

No: None

Motion Carried.

Agenda Item # 6 - Letter from Deputy Fire Chief, Alan Dudek advising the board of the resignation of Colin Reilly.

Action Requested: None, information only.

Agenda Item # 7 - Letter from Deputy Fire Chief Alan Dudek regarding the Old SCBA Air-Paks.

Action Requested: Direction

Deputy Fire Chief Alan Dudek is requesting permission from the Board to donate approximately 35 of the departments old SCBA Air-Paks. As of June 1, 2021, the members of the Forest View Fire Department have been utilizing the new Scott SCBA Air-Paks. He would like to donate the old Air-Paks to a Community College for a Fire Science Program or work with the State Fire Marshal to see if we could donate them to a less fortunate Fire Department.

Discussion ensued and the Board of Trustees were happy with the decision to donate the SCBA Air-Paks.

Agenda Item # 8 - Letter from Jack O'Donohue, Superintendent of Public Works and Water regarding the Street Sweeper.

Action Requested: Motion to approve Standard Equipment to make repairs to the street sweeper in the amount not to exceed \$ 20,000.00.

Superintendent O'Donohue spoke regarding the street sweeper. Earlier this month, the Village street sweeper broke down on us. The lift arms are malfunctioning to the point where it is not safe to use. He obtained multiple quotes and discussed options with the board as follows:

Standard Equipment Repairs- \$18,603.32
Standard Equipment 2008 used/certified-\$100,000.00
Standard Equipment 2015 used/certified-\$150,000.00
LRS Sweeping Contract-\$58,200 per year/4years

Given the lack of miles and hours of the Village sweeper compared to newer sweepers, he recommended repairing the sweeper at a cost of \$18,603.32.

Superintendent O'Donohue mentioned that the sweeper will take approximately one month to fix. Working together with the Village of Stickney, they will help by sweeping our streets every Friday until our sweeper has been fixed.

To approve Agenda Item # 8

Motion: Trustee Hubacek

Second: Trustee Liska

Yes: Trustees Grossi, Sudkamp, Hubacek, Ramirez, Liska

No: None

Motion Carried.

Agenda Item # 9 - Letter from Lucy Vogt, Administrative Assistant regarding a request from Graham Enterprises to sell additional packaged liquor and change their Liquor License Classification.

Action Requested: Direction.

After discussion, the board decided additional research was needed to proceed with this request.

Agenda Item # 9 was tabled.

Agenda Item # 10- Letter from Village Clerk, Joy M. Conklin regarding a proclamation request received for Rail Safety Week.

Action Requested: Motion to approve Resolution No 21-06.

Village Clerk Conklin spoke regarding a proclamation request from Operation Life Saver to promote Rail Safety Week. Resolution No. 21-06 was drafted, proclaiming that Nancy L. Miller, Village President, of the Village of Forest View does hereby attest her full support proclaiming September 20th to 26th, 2021, National Rail Safety Week and encouraging all citizens to recognize the importance of rail safety education.

To approve Agenda Item # 10

Motion: Trustee Ramirez

Second: Trustee Liska

Yes: Trustees Sudkamp, Hubacek, Ramirez, Liska, Grossi

No: None

Motion Carried.

9. APPLICATIONS FOR PERMITS:

NF21-20 John & Marlene Kedl, 4600 Kenilworth Avenue, Replacing Fence with a Privacy Fence & 2 Gates.

NF21-21 Arlene Sopata, 4504 S. Maple Avenue, Repair / Replace Chimney Surround.

NF21-22 Dogoberto Lara, 4625 S. Wisconsin Avenue, Replace Driveway.

F21-33 Carlos Acosta, 4551 S. Grove Avenue, Installing an Above Ground Pool.

F21-34 Leticia & Greg Smith, 4500 S. Maple Avenue, Installing a Paver Patio.

F21-35 Jose Luis Ojeda, 4601 S. Kenilworth Avenue, Installing a Paver Walkway.

F21-36 Baldemar Chavez, 5203 W. 47th Street, Pouring a Concrete Walkway to the Entrance of the New Addition.

10. REPORTS OF OFFICERS:

A.) Reports from Department Heads

1. Superintendent Water & Public Works Jack O'Donohue
 - In May, the Illinois Department of Labor /OSHA issued a few citations during their visit. All citations have been abated. We are in good standing with OSHA.
 - On Saturday June 26, 2021, we had some minor flooding. Nothing was blocked, there was just too much rain in a short amount of time.
 - Some residents will receive a sample bottle with directions for lead & copper testing. Every three years, the same ten residents are asked to return a water sample.
 - A Trustee asked who marks the water lines on property before a dig. Superintendent O'Donohue stated that he receives notification through the JULIE "Call Before You Dig" System. Public Works will then mark the water lines on the property.
2. Interim Police Chief Perez
 - We have increased patrol on 47th & Central Avenue. They continue to monitor and take action on ongoing investigations.
3. Interim Fire Chief Alan Dudek
 - Nothing to report at this time.
4. Village Administrator Dropka
 - I have had a very busy two weeks. I had the opportunity to meet with many people, everyone has been wonderful. I would like to thank you for your confidence in me and I am happy to be here.
 - There was an issue on July 7, 2021, a resident came in regarding dog licenses and late fees. Per the Ordinance, the fee was listed as, not less than ten dollars (\$10.00) nor more than one hundred dollars (\$100.00). With having three dogs, the fee would have been \$153.00. We rolled it back to the \$10.00 fee per dog in order to get the dogs registered. We do not want residents to leave and not come back due to the higher fee.

Some residents delayed registering their dogs as rabies vaccines were not up-to-date, and due to COVID there were delays in getting appointments at veterinary clinics.

Discussion ensued regarding past issues with registering dogs. An amendment to the Ordinance raising the late fee to \$50.00 per dog was passed. Village Administrator Dropka will check further into the ordinance and review the amendment.

Village Administrator Dropka spoke about signing a contract with Azavar. Azavar is an audit company that audits primarily our revenues. An example is the businesses located with the Chicago address and zip code may be paying taxes to Chicago instead of Forest View. In addition to property tax, the businesses pay gas, utility, telecom and business tax in which the Village of Forest View should be receiving a percentage of.

Discussion ensued regarding the cost and if this requires a vote.

Village Administrator Dropka mentioned that we do not need a vote because there is no cost for this service. The company will review and fix any issues found regarding where tax money is being sent. If there is any money redirected to Forest View, Azavar will bill us for forty-five percent of the money sent to Forest View. This will be checked and mistakes redirected on a monthly basis for approximately twenty-four months. The service will then taper off and the village will keep one-hundred percent of the money brought in.

B.) Reports from Village Trustees

A Trustee mentioned, while attending a Park District Board Meeting, a question was brought up regarding the reason behind a vendor being asked if they had a license to sell ice cream. The Trustee stated that they should have a license to work in town. Per Ordinance 3-14-1, a License is required to sell ice cream. The fee for a vehicle selling ice cream is \$35.00. We may want to increase that fee to \$100 as the Ordinance is from 1974. The Business License would allow the sale in town during May through October. The Ordinance would need to be amended.

A Trustee was inquiring about the timeline for a computer being setup for the Trustees to use in the Village Hall.

Village Administrator Dropka mentioned that Sergeant Zarate will set up an account and the profile of the office should be set by the end of July. The next step will be cleaning out the files in that office. We are hoping that clean up will be completed by the end of August.

C.) Report from the Village President

Village President Miller and Village Administrator Dropka completed a ride-along with the Police Department. Village President Miller recommends that the Trustees participate in a ride-along when they have the chance. It is very amazing to witness the stops our Police Officers make and the things they find and encounter. She also mentioned a traffic stop made that resulted in an arrest, and a vehicle being impounded. This reiterated the reason we need additional Police Officers; two officers went to the station with the prisoner, the third officer had to guard the car until it was towed.

11. APPLICATIONS FOR THE USE OF THE VILLAGE HALL:

Agenda Item # 11 – Nicole Kittl/Jason Kittl to hold a birthday party on Saturday, July 31, 2021 from 2:00 p.m. to 6:00 p.m. in the Treckler Hall.

Action Requested: Motion to approve.

To approve Agenda Item # 11

Motion: Trustee Liska

Second: Trustee Grossi

Yes: Trustees Grossi, Sudkamp, Hubacek, Ramirez, Liska

No: None

Motion Carried.

12. PUBLIC COMMENT OR QUESTIONS:

There were no comments or questions from the audience.

13. ADJOURNMENT:

To adjourn at 7:58 P.M.

Motion: Trustee Grossi

Second: Trustee Sudkamp

VOICE VOTE: AYES: ALL NAYS: NONE Motion Carried.

Respectfully submitted,

Joy M. Conklin
Village Clerk