

**MINUTES OF THE REGULAR MEETING
OF THE PRESIDENT AND BOARD OF TRUSTEES
OF THE VILLAGE OF FOREST VIEW
VILLAGE HALL – BOARD MEETING ROOM
November 26, 2019**

1. CALL TO ORDER:

The regular board meeting of the Village of Forest View was called to order by Village President Powell at 7:00 P.M.

2. PLEDGE OF ALLEGIANCE

President Powell asked that everyone remain standing to observe a moment of silence for our retired Fire Chief Edward Mikel.

3. ROLL CALL:

Present: Trustees Grossi, Sudkamp, Hubacek, Miller, Stimach, Kirchgatterer
Absent: None

Village Attorney John Murphey was in attendance as of 7:12 P.M.

4. Presentation – Robert Reitz, Lauterbach & Amen, LLP, Fire & Police Department Actuarial Reports. (Agenda Item #1).

Village Administrator Masciola introduced Robert Reitz of Lauterbach & Amen, LLP. The firm was hired this past September to perform our Fire & Police Actuarial Reports. The presentation was an abbreviated version of the reports. These actuarial reports provide an up-to-date report of the financial status of both pension funds, the percentage of funding, investment returns and the recommended funding levels for both pensions.

A handout was distributed to the board and all recommended contributions were explained and discussed.

5. APPROVAL OF PREVIOUS MINUTES:

That the minutes of the regular board meeting of November 12, 2019 be approved as read:

Motion: Trustee Stimach
Second: Trustee Kirchgatterer

Yes: Trustees Sudkamp, Hubacek, Miller, Stimach, Kirchgatterer, Grossi

November 26, 2019

No: None
Motion Carried.

6. APPROVAL OF PREVIOUS CHECK REGISTER:

- A. To approve the check register from the payroll of the November 12, 2019 board meeting in the amount of \$ 94,689.37

Check # 29730-29736
Voided: None

Motion: Trustee Kirchgatterer
Second: Trustee Stimach

Yes: Trustees Hubacek, Miller, Stimach, Kirchgatterer, Grossi, Sudkamp
No: None
Motion Carried.

- B. To approve the check register from the accounts payable of the November 12, 2019 board meeting in the amount of \$ 36,155.79

Check # 29737-29777
Voided: None

Motion: Trustee Hubacek
Second: Trustee Miller

Yes: Trustees Miller, Stimach, Kirchgatterer, Grossi, Sudkamp, Hubacek
No: None
Motion Carried.

7. REPORTS OF EXPENDITURES:

- A. To approve the village payroll in the gross amount of \$ 93,175.54. This payroll covers the period from November 16-November 30, 2019 for regular full-time employees. Also covered is the Officials payroll from November 1-November 30, 2019 and the part-time payroll from November 1-November 15, 2019.

Motion: Trustee Kirchgatterer
Second: Trustee Grossi

Yes: Trustees Stimach, Kirchgatterer, Grossi, Sudkamp, Hubacek, Miller
No: None
Motion Carried.

B. To approve the accounts payable as listed in the amount of \$ 121,805.29

Motion: Trustee Stimach
Second: Trustee Kirchgatterer

Yes: Trustees Kirchgatterer, Grossi, Sudkamp, Hubacek, Miller, Stimach
No: None
Motion Carried.

C. Total Expenditures: \$ 214,980.83

8. DEPARTMENTAL CORRESPONDENCE:

Agenda Item # 1 – Letter from Village Administrator, Mark C. Masciola and Village Accountant, Joy M. Conklin, regarding the Forest View Fire and Police Pension Fund Actuarial Valuation Reports for the year beginning May 1, 2019 and ending April 30, 2020.

Action Requested: None, information only.

Village Administrator Masciola gave a recap of the presentation. He stated we are striving to get above \$2.5 million market value of assets. We will need to determine tax levy amounts to present to the board at the next meeting. We would have to go with the minimum contribution of \$728,000. He mentioned that regarding the levy, we typically do not levy that total amount. That amount is supplemented with additional revenue we get from video gaming, local rental tax, parking tax revenue and other miscellaneous funds from the general corporate fund to make up that difference. He noted that we will bring forward the suggested tax levy at the next Board Meeting and that the Tax Levy Ordinance must be adopted by the end of December.

Agenda Item # 2 – Letter from Village Administrator, Mark C. Masciola and Village Accountant, Joy M. Conklin, regarding the upcoming 2019 Tax Levy.

Action Requested: Motion to approve the preparation of the Annual Tax Levy Ordinance with a 10.0% increase of the levy amount, a Resolution to eliminate the 5% loss and cost and reduce the loss and cost to 3% for the 2016 General Obligation Bond line item.

Village Administrator Masciola explained that many factors are involved with figuring out the tax levy. We are currently considering the 2019 tax levy which will be paid in 2020. Last year the Board approved a 4.99 % increase. This year we are recommending a 10% increase which will give the Village an additional \$168,000. We will need to meet in-between the required and suggested contribution for the Pension Funds. A Trustee had questioned doubling to a 10%

increase. Village Administrator Masciola explained that we would be able to take advantage of our increase in our Equalized Assessed Value that is expected, based on our industrial and commercial building activity in our current calendar year. With the 10% increase in 2017, we had the Fed-Ex annexation and the following year we had the Daubert annexation. Net effect of that, we had an increase overall on Equalized Assessed Valuation and a lowered Forest View Tax Rate.

Attorney John Murphey explained that a 10% increase would not have a significant impact on the homeowners. Your bill would not go up 10% because the Village is only 22-23% of your tax bill. He also mentioned that Pension issues are happening everywhere.

Discussion ensued regarding the Wenonah Avenue Basin Project. MWRD will be contributing 1 million to that project. There will be intergovernmental agreements brought to the board at future meetings for approval. A payment schedule as well as other considerations will be presented.

A Trustee expressed her opinion that she was in agreement with the recommended 10% increase in the levy. She felt you would not see a big movement on the residential side.

Discussion ensued regarding projects that will need to be addressed over the next couple of years. There is a project list that is being put together. This list will be presented to the Board once completed.

To approve Agenda Item # 2

Motion: Trustee Kirchgatterer

Second: Trustee Stimach

Yes: Trustees Stimach, Kirchgatterer

No: Trustees Grossi, Sudkamp, Hubacek, Miller

Motion Not Carried.

Action Requested: Motion to prepare an Ordinance for a 4.99% Tax Levy.

To approve Agenda Item # 2 (part 2)

Motion: Trustee Hubacek

Second: Trustee Miller

Yes: Trustees Grossi, Sudkamp, Hubacek, Miller

No: Trustees Stimach, Kirchgatterer

Motion Carried.

Agenda Item # 3 – Letter from Village Administrator, Mark C. Masciola and Village Accountant, Joy M. Conklin, notifying the Board of a decrease in the

premium for the renewal of liability and workers' compensation insurance with the Illinois Counties Risk Management Trust (ICRMT).

Action Requested: Motion to approve the renewal of liability and workers' compensation insurance with the Illinois Counties Risk Management Trust (ICRMT) at a cost not to exceed \$213,994 for the period December 1, 2019 thru November 30, 2020 and authorize the Village Administrator to execute the renewal application.

Village Administrator Masciola stated the overall premium had decreased by a little over \$11,000 due to a decrease in the workers compensation line due to improved loss experience over the past several years.

To approve Agenda Item # 3

Motion: Trustee Grossi

Second: Trustee Stimach

Yes: Trustees Sudkamp, Hubacek, Miller, Stimach, Kirchgatterer, Grossi

No: None

Motion Carried.

Agenda Item # 4 – Letter from Village Administrator, Mark C. Masciola, requesting approval of Ordinance No. 19-18, authorizing the execution of a Settlement Agreement and Release with the Village of Channahon.

Action Requested: Motion to approve Ordinance No. 19-18.

This is related to the RTA lawsuit. Under the terms of the settlement agreement, the Village will receive \$8,600.00.

To approve Agenda Item # 4

Motion: Trustee Miller

Second: Trustee Stimach

Yes: Trustees Hubacek, Miller, Stimach, Kirchgatterer, Grossi, Sudkamp

No: None

Motion Carried.

Agenda Item # 5 – Letter from Chief of Police, Gary Wiseman Jr., requesting the purchase of surveillance cameras.

Action Requested: Motion to accept the proposal from Imperial Surveillance, Inc., and authorize the Chief of Police to execute the proposal document.

Chief Wiseman Jr. is requesting approval for new video surveillance cameras. We will be going with joint dispatch in early 2020. We will need to upgrade our camera system. We were hoping to go with a digital system. There would be one housed in the Police Department lobby with a multi-lens camera. This would cover the following areas: the lobby; part of the parking lot; the service door for Police Department and Public Works; and the garage door for Public Works.

To approve Agenda Item # 5

Motion: Trustee Stimach

Second: Trustee Kirchgatterer

Yes: Trustees Miller, Stimach, Kirchgatterer, Grossi, Hubacek

No: Trustee Sudkamp

Motion Carried.

9. CORRESPONDENCE:

10. APPLICATIONS FOR PERMITS:

NF19-43 Village of Forest View, 7000 W. 46th Street; Maxx Paving & Concrete, Inc.; Driveway Apron Replacement Program, 4501 S. Clinton Avenue & 4511 S. Grove Avenue.

NF19-44 Cindy Pergram, 4617 S. Grove Avenue, Reroof Garage.

F19-45 Rush Truck Centers, 4655 S. Central Avenue, New Exterior Signs.

11. REPORTS OF OFFICERS:

A.) Reports from Department Heads

1. Village Administrator Mark Masciola
 - We will be acting on the intergovernmental agreement between Forest View and Stickney. We will plan for summer construction on 45th Street.
 - We received \$10,000.00 from Verizon Wireless for a signing bonus. We will receive \$28,800.00 rent for the first year of the lease agreement. Over a 15 year period, the Village has the potential to realize \$535,000.00 in additional revenue.
2. Superintendent water & Public Works Jack O'Donohue
 - The 50 / 50 Driveway Apron Replacement Program has been completed for two residents. We have one resident ready for next year.

3. Police Chief Gary Wiseman Jr.
 - Provided Police Department Reports of November activity.
4. Fire Chief Tom Heller
 - Provided Fire Department Reports of November activity.
 - Recognized the passing of former Fire Chief Edward Mikel. He was one of our Founding Members.
 - One Color Run Winner had breakfast at the Fire House, a tour and a ride to school in the fire truck. He was met outside by his classmates and loved wearing his plastic helmet. On December 4th, the second winner will have the same special treatment.
 - Saturday morning the ambulance was called out for an accident.
 - There are free smoke detectors for our residents. Information will follow in the newsletter.
 - If using a deep fryer for Thanksgiving, use outside and with caution.
 - A Trustee asked a question regarding staffing. A discussion ensued between Fire Chief Heller and the Trustees.

B.) Reports from Village Trustees

- No Comments

C.) Report from the Village President

- Village Treasurer Susie Uribe has to resign as Treasurer due to increased work load effective today November 26, 2019.
- President Powell shared his sentiments on how wonderful the Village of Forest View is, along with many positive things in our Village. He proceeded to note that unfortunately, we live in a social media age, and that a mean-spirited Blog has been activated. It appears to be the work of ex-village employees. After the holidays, there will be a Town Hall Meeting to layout the facts and remind all of our residents the state of our Village and the progress we continue to make. The Village Board will be asked to explore the possibility of an electronic newsletter so that we can get the facts to the residents in a more efficient manner. He was concerned that some of the Blog posts are related to Executive Sessions and that matters discussed within these closed sessions are to remain confidential.
- A Trustee commented on free speech.

12. MOTION TO GO INTO CLOSED SESSION AT 8:08 P.M.:

Agenda Item #6 – To consider the appointment of an individual employee pursuant to Section 2 (c) (1) of the Open Meetings Act. (Full-Time Public Works Maintenance Worker).

Agenda Item #7 – To consider employee compensation pursuant to Section 2 (c) (1) of the Open Meetings Act.

Agenda Item #8 – To consider individual employee matter pursuant to Section 2 (c) (1) of the Open Meetings Act.

Motion: Trustee Kirchgatterer
Second: Trustee Hubacek

Yes: Trustees Stimach, Kirchgatterer, Grossi, Sudkamp, Hubacek, Miller
No: None
Motion Carried.

13. MOTION TO RETURN TO REGULAR SESSION AT 9:05 P.M.:

Motion: Trustee Miller
Second: Trustee Stimach

Yes: Trustees Kirchgatterer, Grossi, Sudkamp, Hubacek, Miller, Stimach
No: None
Motion Carried.

Agenda Item #6 – To consider the appointment of an individual employee pursuant to Section 2 (c) (1) of the Open Meetings Act. (Full-Time Public Works Maintenance Worker).

To approve Agenda Item # 6
Motion: Trustee Grossi
Second: Trustee Miller

Yes: Trustees Grossi, Sudkamp, Hubacek, Miller, Stimach, Kirchgatterer
No: None
Motion Carried.

Agenda Item #7 – To consider employee compensation pursuant to Section 2 (c) (1) of the Open Meetings Act.

Action Requested: 1) Motion to allow Tom Heller, Fire Chief, to carry five (5) days of accrued vacation time to calendar year 2020 and pay out five (5) days.

2) Motion to pay Mark C. Masciola, Village Administrator for nine (9) days of accrued vacation time and to carry over nine (9) days of accrued vacation time to calendar year 2020.

To approve Agenda Item # 7 (1)

Motion: Trustee Grossi

Second: Trustee Hubacek

Yes: Trustees Sudkamp, Hubacek, Miller, Stimach, Kirchgatterer, Grossi

No: None

Motion Carried.

To approve Agenda Item # 7 (2)

Motion: Trustee Grossi

Second: Trustee Hubacek

Yes: Trustees Sudkamp, Hubacek, Miller, Stimach, Kirchgatterer, Grossi

No: None

Motion Carried.

14. PUBLIC COMMENT OR QUESTIONS:

None

15. ADJOURNMENT:

To adjourn at 9:10 P.M.

Motion: Trustee Hubacek

Second: Trustee Miller

VOICE VOTE: AYES: ALL NAYS: NONE Motion Carried.

Respectfully submitted,

Joy M. Conklin
Village Clerk