

**MINUTES OF THE REGULAR MEETING
OF THE PRESIDENT AND BOARD OF TRUSTEES
OF THE VILLAGE OF FOREST VIEW
VILLAGE HALL – BOARD MEETING ROOM
April 26, 2022**

1. CALL TO ORDER:

The regular board meeting of the Village of Forest View was called to order by Village President Miller at 7:00 P.M.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL:

Present: Trustees Grossi, Sudkamp, Hubacek, Ramirez, Nevarez, Liska
Absent: NA

4. AWARDS / RECOGNITIONS:

- Chief Stelter presents award to Police Officer Ahmad Collins.

Fellow officers, friends and family were present at the meeting to congratulate Office Collins.

PROCLAMATION / MOMENT OF SILENCE

- Village President Miller issued a Proclamation to Joseph Lempa and his family. Joseph a long-time resident of Forest View, IL for 25 years. The proclamation announced that the services performed by Joseph were of a character and quality worthy of special notice and commendation as Building Commissioner for the Village of Forest View from (2002 – 2015) and was worthy of special notice and commendation. President Miller requested a moment of silence to extend condolences and sympathies to the family of Joseph Lempa.

5. APPROVAL OF PREVIOUS MINUTES:

That the minutes of the regular board meeting of April 12, 2022 be approved as read:

Motion: Trustee Grossi
Second: Trustee Sudkamp

Yes: Trustees Sudkamp, Grossi, Hubacek, Ramirez, Nevarez, Liska
No:
Motion Carried.

6. REPORTS OF EXPENDITURES:

- A. To approve the village payroll in the gross amount of \$ 106,716.55. This payroll covers the period from April 16 through April 30, 2022, for regular full-time employees. Also covered is the Officials payroll from April 1- April 30, 2022, and the part-time payroll from April 1 – April 15, 2022.
- B. To approve the accounts payable as listed in the amount of \$ 100,538.42.
- C. Total Expenditures: \$ 207,254.97.

Action Requested: None, information only.

7. TREASURERS REPORT AS OF APRIL 30, 2022:

Revenues:	\$ 1,411,644.91
Expenditures:	\$ 352,637.89
Revenues Exceeds Expenses:	\$ 1,058,707.02

Action Requested: None, information only.

8. DEPARTMENTAL CORRESPONDENCE:

Agenda Item # 1 - Letter from Administrator Dropka providing Resolution No. R 22-03, appointing Special Lead Counsel in connection with the implementation of the Village’s acquisition of an easement at 49th and Central (Fed Ex Signalization Project). The resolution authorizes John O’Connell as Special Counsel for the Village to be the point person on the 49th and Central streetlight project and stated that in the resolution in Section 2, Fed Ex will be responsible for the fees of the special counsel.

Action Requested: Motion to approve Resolution No. R 22-03 a resolution appointing Special Lead Counsel in connection with the implementation of the Village’s acquisition of an easement at 49th and Central (Fed Ex Signalization Project.)

Motion: Trustee Ramirez
 Second: Trustee Sudkamp

Yes: Trustees Ramirez, Nevarez, Liska, Grossi, Sudkamp, Hubacek
 No:
 Motion Carried.

Agenda Item # 2 – Letter from Administrator Dropka to discuss installing (3) three Red Light Cameras Northbound on Central Avenue, Southbound on Central Avenue and Westbound at the intersection of 47th Street and Central Avenue and the revenue that will be generated for the Village. Administrator Dropka is requesting the board to approve the contract from Conduent for Red Light Cameras at a cost of \$ 134,820 per year.

Discussion ensued with Administrator Dropka and the Board Trustees regarding this being a six (6) year contract that will take about 9 months for IDOT to issue the permit, and another four months for Conduent to install the cameras. Administrator Dropka asked the board to allow him to look over the contract with Village Attorney Murphey before approving the contract and request a motion to only execute the contract at the meeting. Administrator Dropka stated that they would not be going with Conduent license plate readers after speaking with Chief Stelter who stated that it would be a waste of money because Conduent license plate readers are not linked with the Secretary of State Office or data base. He stated that he would prefer purchasing license plate readers that could be mounted on our police vehicles.

Action Requested: Motion for Administrator Dropka and Attorney to execute the contract with Conduent.

Motion: Trustee Sudkamp
Second: Trustee Ramirez

Yes: Trustees Nevarez, Liska, Grossi, Sudkamp, Hubacek, Ramirez
No:
Motion Carried.

Agenda Item # 3 – Letter from Chief Stelter seeking approval to hire Jorge Garcia as a Part-time Police Officer.

Action Requested: Motion to approve hiring Jorge Garcia as a Part-time Police Officer.

Motion: Trustee Sudkamp
Second: Trustee Ramirez

Yes: Trustees Grossi, Sudkamp, Hubacek, Ramirez, Liska, Nevarez
No:
Motion Carried.

Agenda Item # 4 – Letter from Chief Stelter is seeking approval to hire Barry Adler as a Full-time Police Officer.

Action Requested: Motion to approve hiring Barry Adler as a Full-time Police Officer.

Motion: Trustee Hubacek
Second: Trustee Liska

Yes: Trustees Sudkamp, Hubacek, Ramirez, Liska, Nevarez, Grossi
No:
Motion Carried.

Agenda Item # 5 – Letter from Chief Stelter informing the board that the Forest View Police Departments application to join the West Suburban Major Crimes Task Force (WESTAF) was voted in unanimously. WESTAF was formed to assist police departments in cases when serious crimes occur and when departments do not have the manpower, resources, or experience to handle such a crime. Chief Stelter is requesting the Board’ approval for the Police Department to join WESTAF Major Crimes Task Force.

Action Requested: Motion to approve joining West Suburban Major Crimes Task Force (WESTAF).

Motion: Trustee Ramirez

Second: Trustee Nevarez

Yes: Trustees Hubacek, Ramirez, Liska, Nevarez, Grossi, Sudkamp

No:

Motion Carried.

Agenda Item # 6 – Letter from Chief Stelter regarding the purchase of the Police Chief Vehicle. During the last Board meeting on April 12, 2022 the board approved the purchase of a used vehicle for an amount not to exceed 30,000.00. After researching for a vehicle, he found a 2020 Ford Explorer with 9,000 miles on it from Westfield Ford in Countryside at a cost of \$ 42,660.24. This vehicle would be an excellent addition to the fleet and would last for years to come. The current budget amount remaining for the purchase of vehicles is \$48,646.00. Chief Stelter is asking for guidance from the Board on whether or not this purchase would be acceptable.

Action Requested: Motion to approve the purchase of this vehicle at \$42,660.24, plus or minus 10%.

Motion: Trustee Hubacek

Second: Trustee Ramirez

Yes: Trustees Ramirez, Liska, Nevarez, Grossi, Sudkamp, Hubacek

No:

Motion Carried.

Agenda Item # 7 – Letter from Superintendent of Public Works and Water O’Donohue to discuss the March 25th Pump House Motor Control Panel short circuited causing us to lose all controls. It was determined that underground conduit corroded and the wiring fried. To rectify the problem, we needed to trench the new underground pipe and rewire the control panel. Superintendent O’Donohue requested approval at the previous board meeting on March 12th even though it was not on the agenda but needed to urgently make the emergency repairs at the Pump House in an amount not to exceed \$8,000.00.

Action Requested: Motion to approve Block Electric to make emergency repairs at the Pump House in an amount not to exceed \$8,000.00.

Motion: Trustee Liska
Second: Trustee Nevarez

Yes: Trustees Liska, Nevarez, Grossi, Sudkamp, Hubacek, Ramirez
No:
Motion Carried.

9. APPLICATIONS FOR USE OF THE VILLAGE HALL:

Agenda # 8 - Resident Cristina Medina is requesting the Boards approval to rent the Art Treckler Room on Saturday May7, 2022. The request is for a 61st Birthday Party which will be held from 3:00 pm to 7:00 pm with (30) thirty guests.

Action Requested: Motion to approve.

Motion: Trustee Hubacek
Second: Trustee Ramirez

Yes: Trustees Nevarez, Grossi, Sudkamp, Hubacek, Ramirez, Liska
No:
Motion Carried.

10. APPLICATIONS FOR PERMITS:

1.) Residential Building Permits

F22-07 - Mary Ann Rohr, 4624 Kenilworth Ave. Installing Eveready Dell Valve, Ejector Pump, precast manhole cover with a six (6) foot clean out, twenty (20) Amp dedicated circuit, and grass recess cover for flood control.

F22-09 - Gabriel Marchena, 4503 Wisconsin Ave. Extend existing chain link fence four feet.

F22-10 - Custodio Cruz Puebla, 4615 Wisconsin Ave. Attempting to installing a Gazebo that is fourteen (14) foot by forty (40) foot, with existing pavement on the ground and adding (4) four columns to support the roof. Installing seventy-five foot wide by 6-foot-high white wood fence on the back side of the yard.

F22-11 - Ana Trinidad, 4502 Maple Ave. Installing Cedar and Iron gate in driveway.

Discussion ensued regarding building permit application which included a note from her neighbor next door stating she had no objections to the installation of the gate on her property. Trustee Grossi asked if this resident understands that this is not a legal binding contract and if her neighbor moves the village cannot enforce it with the new neighbor.

F22-12 - Cristina Banda, 4519 Home Ave. Install above ground pool in backyard.

NF 22-14 - Leidi Guzman, 4619 Grove Ave. Replace (1) one 110.75 inch by 49.50-inch front window on the first floor and (3) three 29.75 inch by 35.50-inch basement windows.

Action Requested: None, information only.

2.) Commercial Building Permit Applications:

F22-08 - Bad Attitude Bar & Grill / Owner Joseph Cervantes, 4519 S. Harlem Ave. Tear off existing roof and replace.

Action Requested: Motion to approve Commercial Building permit F22-08 to tear off existing roof and replace.

Motion: Trustee Ramirez
Second: Trustee Sudkamp

Yes: Trustees Grossi, Sudkamp, Hubacek, Ramirez, Liska, Nevarez
No:
Motion Carried.

F22-13 – Northfield Block Co., 6400 Canal Bank Road. Replace roof over 8450 sq. ft. section, insulate, install flashing and 260 feet of new sheet metal Keylock and tie into new roofing system.

Action Requested: Motion to approve Commercial Building permit F22-13 to replace roof over 8450 sq. ft. section, insulate, install flashing and 260 feet of new sheet metal Keylock and tie into new roofing system.

Motion: Trustee Hubacek
Second: Trustee Sudkamp

Yes: Trustees Sudkamp, Hubacek, Ramirez, Liska, Nevarez, Grossi
No:
Motion Carried.

11. REPORTS OF OFFICERS:

A.) Reports from Department Heads

Village Administrator Dropka reported:

- The Easter Bunny delivered Easter Eggs to all village residents in the early morning hours of Easter morning.
- Informed the Board that he met with Alderman Silvana Tabares regarding various Chicago constituent issues along 51st Street. Will be facilitating a meeting between her and our

businesses on 51st Street so that she can meet them and discuss resolutions to truck issues including a truck that ran into one of the fences and a pole at the Water Department.

- Reported that after several meetings with First Communications regarding our current phone service they will be installing a new phone system in May. Administrator Dropka is working with First Communications and Current Technologies to upgrade and replace the phones.
- Commented that the Key Fob and new doors project should be completed by next month.
- Explained that they are still trying to finish the televising and cleaning of the sewers on 47th Street project. It has been a challenge trying to coordinate the work with IDOT and CCS since IDOT is also doing work on 47th Street between Central and Cicero Ave. IDOT had estimated that they needed about five (5) more days and are not willing to stop their work until they are done. This does not help with the project that the Village is trying to bring to the 47th Street Business Association.
- The 42-inch pipe at Grove Avenue still needs to be done and will finish the project once the ground gets a little dryer.
- As reported at the last board meeting, he and the Chiefs have completed taking tours of dispatch centers and alternatives for the Village of Forest View. He stated that he would have presented their findings at the meeting however he was still waiting on final numbers and ran out of time. He will provide more information at the next board meeting in May.
- Reported that they met for the third time with the FOP for contract negotiations on April 12, 2022. Stated that they made substantial progress and sent over our counter from the April 12th meeting. We are now waiting to solidify a date to meet with them.
- Received a letter from the City of Chicago that they are raising water rates effective June 1, 2022. Therefore, he is studying the percentages to figure out how it affects our residents. He stated that we may need pass on the water increases that Chicago is charging us to our residents. He will provide more information at the next board meeting in May.
- Mentioned that we are beginning to look at how we ended for the Fiscal Year which ending April 30, 2022. He stated that last year was more of an estimate and he is looking forward to actually see what has happened over the course of the fiscal year and see how we did. He stated that he will be working with the department heads in the month of May to put together a budget for this next year. We will then have a special meeting to go line by line as we did last year and discuss what is being proposed. He stated that he is hoping to pass the appropriations ordinance at the June 21, 2022 board meeting which will be before the July 31, 2022 filing date.

Chief of Police Stelter reported:

- Mentioned that the Police department will meet on May 4th to lay out organizational structure, distributing new Policy and Procedures Manual.
- Mentioned that he is working on in house matters that need to be cleaned up. Discussed in his meeting the Chain of Command.
- Reported that Records Clerk Jessica Sokolovic submitted her resignation to attend the Police Academy. Her last day will be Wednesday May 4, 2022.

Fire Chief Jones reported:

- Summarized his Monthly Fire Department Activity report.

- Fire Department has conducted 495.7 hours of training.
- Mentioned that in the summer the Fire Department employees will be working 12 hours shifts on Saturdays.
- Announced that he is planning on two open house events this year at the Fire Station. The month of May is Emergency Medical Safety (EMS) Month therefore they will be holding a small open house on May 20th and will provide Summer Safety flyers to handout and is still planning on other activities for the event. He stated that October is Fire Prevention Month, and his department will be planning a larger scale Open House event. He stated that they will be sending out flyers' door to door, displaying banners and more information will be provided for these events when they become available.

President Miller stated that she will ask Lucy in the village office to contact Minute Press to order the banners and also questioned if we would need to get permission to display a banner on the cemetery fence on Oak Park Ave. The trustees suggested we reach out to the Little League coaches, schools, and the library to provide this information and to set up a schedule for next year so that we have more time to plan these events.

Superintendent of Public Works O'Donohue reports:

- Reported that on Friday April 22nd Public Works installed a new water meter in the Public Works Garage that caused other plumbing issues including a seized shut off valve, water rising out of the "B" box shaft, clogged pipes, toilets, urinals, and other plumbing issues. It was determined that both valves that were installed with the building failed due to their age and having issues trying to find parts to make the repairs. The entire Village Hall project was completed on Monday morning. In conclusion Superintendent O'Donohue commented that the Police Department bathroom urinal still has a leak, and they are searching for a part to repair it and commented that this room needs to be remodeled.

President Miller mentioned that a resident asked her what was going on regarding the hole on 45th and Grove Avenue. Superintendent ODonohue stated that the water main break was fixed in the winter and that the black top will be repaired once the asphalt plants open up next week. He stated that the street will be repaired by the end of next week.

A trustee asked Superintendent O'Donohue what the status was regarding a blight complaint and stated that this resident is continuing to put excessive amounts of food including left over food on the ground to feed all sorts of wildlife including rats in the neighborhood. She stated that her husband trapped a couple of rats and a dead rat last month. Administrator Dropka stated that the resident was given a 30-day warning letter and her property is being monitored.

B.) Reports from Village Trustees

- Trustee Liska asked Chief Jones if there had been any more grass fire calls at the cemetery. Chief Jones replied that they have not received any more calls and mentioned that the gates are locked at night.
- Trustees Grossi and Ramirez asked if they could receive brief updates each week regarding on going issues that could be sent by email or put in their mailboxes at the

Village Hall. Administrator Dropka stated that he will send out weekly updates going forward.

C.) Report from the Village President

12. Questions from the Audience

- A resident stated that a portion of his siding blew off the front of his house the other day and wanted to know if he needed a permit. Superintendent O'Donohue told him that he needs to fill out a building permit for the repair if he is having a contractor do the repairs. He said that the permit was needed to confirm that the contractor has proof of insurance and told the resident there would not be a fee if there are no other changes and handed the resident a building permit application form in the meeting.

13. Public Comment or Questions

Administrator Dropka asked Chief Stelter to attend the Closed Session.

14. MOTION TO GO INTO CLOSED SESSION AT 7:34 P.M.

Motion: Trustee Sudkamp

Second: Trustee Ramirez

Yes: Trustees Hubacek, Ramirez, Liska, Nevarez, Grossi, Sudkamp

No: None

Motion Carried.

Agenda # 9 – Letter from Mike Dropka discussing the renewal of Computer Licenses that expired on April 13, 2022.

Agenda # 10- To consider individual employee personnel matter, pursuant to Section 2 (c) (1) of the Open Meetings Act.

15. MOTION TO RETURN TO REGULAR SESSION AT 9:20 P.M.

Agenda # 9 - Letter from Mike Dropka discussing the renewal of Computer Licenses that expired on April 13, 2022.

Action Requested: Motion to approve Agenda item # 9 discussed in Closed Session.

Motion: Trustee Grossi

Second: Trustee Sudkamp

Yes: Trustees Hubacek, Ramirez, Liska, Nevarez, Grossi, Sudkamp

No: None

Motion Carried.

16. ADJOURNMENT:

To adjourn at 10:06 P.M.

Motion: Trustee Grossi
Second: Trustee Ramirez

VOICE VOTE: AYES: ALL NAYS: NONE Motion Carried.

Respectfully submitted,

Laura D. McGuffey
Village Clerk