

**MINUTES OF THE REGULAR MEETING  
OF THE PRESIDENT AND BOARD OF TRUSTEES  
OF THE VILLAGE OF FOREST VIEW  
VILLAGE HALL – TRECKLER ROOM  
February 9, 2021**

**1. CALL TO ORDER:**

The regular board meeting of the Village of Forest View was called to order by Village President Powell at 7:00 P.M.

**2. PLEDGE OF ALLEGIANCE**

**3. ROLL CALL:**

Present: Trustees Grossi, Sudkamp, Hubacek, Miller, Stimach, Kirchgatterer  
Absent: None

**4. APPROVAL OF PREVIOUS MINUTES:**

That the minutes of the regular board meeting of January 26, 2021 be approved as read:

Motion: Trustee Stimach  
Second: Trustee Kirchgatterer

Yes: Trustees Sudkamp, Hubacek, Miller, Stimach, Kirchgatterer, Grossi  
No: None  
Motion Carried.

**5. APPROVAL OF PREVIOUS CHECK REGISTER:**

- A. To approve the check register from the payroll of the January 26, 2021 board meeting in the amount of \$ 95,096.06.

Check # 30938-30945  
Voided: None

- B. To approve the check register from the accounts payable of the January 26, 2021 board meeting in the amount of \$ 95,287.08.

Manual Check # 30937  
Voids:# 30946-30947  
Check # 30948-30988

Action Requested: Motion to approve

Motion: Trustee Kirchgatterer  
Second: Trustee Grossi

Yes: Trustees Hubacek, Miller, Stimach, Kirchgatterer, Grossi, Sudkamp  
No: None  
Motion Carried.

**6. REPORTS OF EXPENDITURES:**

- A. To approve the village payroll in the gross amount of \$ 100,570.20. This payroll covers the period from February 1-15, 2021 for regular full-time employees. Also covered is the Officials payroll from February 1-28, 2021 and the part-time payroll from January 16-31, 2021.
- B. To approve the accounts payable as listed in the amount of \$ 15,071.52
- C. Total Expenditures: \$ 115,641.72

Action Requested: Motion to approve

Motion: Trustee Hubacek  
Second: Trustee Kirchgatterer

Yes: Trustees Miller, Stimach, Kirchgatterer, Grossi, Sudkamp, Hubacek  
No: None  
Motion Carried.

**7. REPORTS OF REVENUE – As of January 31, 2021:**

Cash Receipts:	\$	273,998.44
Sales Tax:	\$	36,691.57
Home Rule Sales Tax:	\$	22,690.01
Interest:	\$	145.28
Local Gas Tax:	\$	<u>17,832.12</u>
Total Revenue:	\$	351,357.42

Action Requested: None, information only.

**8. DEPARTMENTAL CORRESPONDENCE:**

Agenda Item # 1 – Letter from Village Administrator, Mark C. Masciola, regarding the approval of Resolution No. 21-01 regarding construction on State Highway.

Action Requested: Motion to approve Resolution No. 21-01.

Village Administrator Masciola spoke regarding Resolution No. 21-01. This is a typical Resolution that we approve every two years, required by the Illinois Department of Transportation. It will cover the years 2021 and 2022. It is for any work on any state maintained rights of way. Any water main breaks on or along Harlem Avenue is work that would be done on a state roadway. It's not only for our Public Works crews, it's also for any independent contractors that may be performing work on the state right of way. Village Administrator Masciola is requesting approval for Resolution 21-01.

To approve Agenda Item # 1

Motion: Trustee Grossi

Second: Trustee Miller

Yes: Trustees Stimach, Kirchgatterer, Grossi, Sudkamp, Hubacek, Miller

No: None

Motion Carried.

Agenda Item # 2 – Letter from Village Administrator, Mark C. Masciola and Superintendent of Public Works and Water, Jack O' Donohue requesting authorization to initiate a leak detection and location survey.

Action Requested: Motion to authorize the Village Administrator to enter into an Agreement with Associated Technical Services Ltd. (ATS) at the rates quoted in the proposal letter dated January 19, 2021, not to exceed \$6,000.00.

Village Administrator Masciola spoke regarding a request to hire ATS (Associated Technical Services Ltd.) to conduct another leak detection survey. We have hired ATS in the past to do locates when we had main breaks. We also had them do a leak detection survey in 2018. There were four leaks identified through this survey. We feel the need to do this again since our water loss has increased. Tentatively it's at 37% which far exceeds the state IDNR regulatory thresholds. Once completed, we can determine how to correct and fix any leaks if they are found. The proposal calls for a survey of the entire water system for two thousand dollars and they will pinpoint each of the leaks for an additional cost. We are requesting that ATS be approved in an amount not to exceed six thousand dollars.

Superintendent O'Donohue mentioned that in 2018 when ATS was approved, with the four additional leaks, the cost was well under four thousand dollars. This is slightly more than the other company, but we have dealt with ATS in the past and they are fantastic. If there is a leak, they can pinpoint it within six inches on a water main. Superintendent O'Donohue is requesting that we move forward with ATS.

A Trustee asked if this was an annual contract.

Village Administrator Masciola stated that this was a one-time contract.

Village President Powell mentioned that if our water leakage goes up again in the next couple of

years, we may have to do this again. We do have an aging water system.

Superintendent O'Donohue mentioned that if it is found that our leaks are still increasing after this, he would recommend changing out our Master Meters. That would be our next step.

Village Administrator Masciola mentioned we had a main break last week.

Superintendent O'Donohue mentioned we had four or five last year.

To approve Agenda Item # 2

Motion: Trustee Hubacek

Second: Trustee Kirchgatterer

Yes: Trustees Kirchgatterer, Grossi, Sudkamp, Hubacek, Miller, Stimach

No: None

Motion Carried.

Agenda Item # 3 – Letter from Fire Chief, Thomas A. Heller, informing the Village Board of the resignation of Part-Time Firefighter/Paramedic Mike Schwerin from the Forest View Fire Department.

Action Requested: None, information only.

Village President Powell mentioned that the letter from Fire Chief Heller regarding the resignation of Part-Time Firefighter/Paramedic Mike Schwerin was for information only.

## **9. APPLICATIONS FOR PERMITS:**

F21-05 Dawn Mercado, 4524 Oak Park Avenue, Residential Solar Panel Installation.

## **10. REPORTS OF OFFICERS:**

### **A.) Reports from Department Heads**

#### **1. Village Administrator Mark Masciola**

- A final inspection was conducted at the Apex Oil facility on February 3<sup>rd</sup> for the two bulk storage tanks that were constructed. This was a permit issued last year and was a 3.5-million-dollar project. Everything is code compliant and has been approved.
- We have received a request to allow a COVID Testing Operation at the Park “N Fly facility. We are doing further investigation into that request. We will bring back additional details at a later date.
- We will attend a Southwest Cook County ETSB meeting this Friday in Westchester. We are very close to the transition of our 911 calls to the

new call center. It's been pushed back several times. We may get a better idea Friday as to when the actual transition will occur.

2. Superintendent Water & Public Works Jack O'Donohue
  - We had a water main break at 4530 Maple Avenue. This was a simple break, but it did go under the driveway. In the Spring, we will have an additional cost replacing the driveway.
  - Thanked all of the residents for their patience and cooperation during the major snow event that occurred last month. It is great to see the community come together and help each other.
3. Police Chief Gary Wiseman Jr.
  - Provided Police Reports for January 26<sup>th</sup> through February 8<sup>th</sup>, 2021.
4. Fire Chief Tom Heller
  - We had a small fire at the back of Canal Bank Road. There were a couple of containers with two vehicles inside. Riverside, Stickney and McCook's Fire Departments assisted. There were no injuries and two cars were totaled. A car repair business was operating out of these containers.
  - We were dispatched for a vehicle roll over with some injuries.

A Trustee asked if this makeshift business was being investigated.

Village President Powell mentioned this was under investigation and there may be some litigation stemming from this. They did not have a business license, we did not know they existed, they were operating under the radar. We are investigating and there may be fines.

Fire Chief Heller stated that this was not a structure, this was two containers with a roof.

Police Chief Wiseman stated that you could not see this place from Canal Bank Road. It was sitting all the way in the back of the property.

## **B.) Reports from Village Trustees**

A Trustee asked a question regarding a Police Officer and if he is off of probation.

Police Chief Wiseman stated that the Officer's probation period ended in January.

A Trustee asked for the information regarding the investigation.

Village President Powell mentioned that this was a personnel matter.

Discussion ensued regarding the cost for Village Attorney Murphey to conduct the interviews. If the Officers or Union Representatives have any issues with this situation, they have the right to approach the Board for intervention. Due to the costs for this investigation, the trustees would like to receive the information for review. The investigation information was given to the

Officers, the Union Representative and Police Chief Wiseman. Everyone agreed with the outcome at the meeting and this investigation is closed.

### **C.) Report from the Village President**

Village President Powell thanked Superintendent O'Donohue and his crew for an amazing job on the streets over the last few weeks. He mentioned that they had to keep coming back in as the snow kept piling up on us. They did a great job cleaning the streets and the end of the driveways for our residents. He also noted that not many towns do that and thinks our residents really appreciate this service.

Regarding the containers that caught fire, we are investigating that. We are checking into what kind of fines if any, that we can apply to the owner of the property.

The Village of Stickney is still holding their Village Meetings via Zoom. Village Administrator Masciola will be checking into this further. Several residents have called the Village Hall requesting that we hold Zoom Meetings. We are looking into what the Village of Stickney is doing. They may have Trustees in person and residents attending via Zoom. Their Village Hall Offices are still closed as well. We are looking into this and we will let the Trustees know once we find out more information.

A Trustee asked if we could live stream the meeting for our residents.

Village President Powell mentioned that he was not sure if we had that technology.

Discussion ensued between the Trustees. We can live stream the meeting, but it is one way. We would not be able to take any public comments, but we could broadcast it.

### **11. PUBLIC COMMENT OR QUESTIONS:**

Village Clerk Conklin received three emails and wanted to read them into the minutes.

1. **Maria Rosales:** *"Hi Joy, I would like to know why the Board Meetings can't also be held via zoom or conference call as well as in person."*
2. **Heidi Garza:** *"Hello, my name is Heidi Garza. I have been a Forest View resident for twenty-one years. I am asking that all Village Meetings have a Zoom or other streaming option for those who are not able to attend the meetings in person but would still like to be informed first hand. Thank you."*
3. **Laura McGuffey:** *"We were able to attend our first Zoom call last month and found it very interesting. I am hoping the next one is virtual too. We are waiting for our COVID Vaccines and do not feel safe coming into the Village Hall for these meetings until we all get vaccinated. Hoping they continue doing the Zoom calls. Thank you."*

No other comments were received.

**12. ADJOURNMENT:**  
To adjourn at 7:30 P.M.

Motion: Trustee Grossi  
Second: Trustee Miller

VOICE VOTE:        AYES: ALL        NAYS: NONE        Motion Carried.

Respectfully submitted,

Joy M. Conklin  
Village Clerk