

AGENDA
REGULAR MEETING
VILLAGE OF FOREST VIEW
April 12, 2022

For businesses and venues where everyone present is not fully vaccinated, unvaccinated persons should wear a face covering and maintain six feet social distancing.

BOARD MEETING:

I. Call to Order

II. Pledge of Allegiance

III. Roll Call

IV. Approve Minutes of Previous Regular Meeting – March 22, 2022

V. Reports of Expenditures

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|--|---------------------|
| 1.) Payroll – Full-time/Part-Time/Officials: | \$ 104,705.76 |
| 2.) Bills Payable: | \$ <u>67,813.30</u> |
| 3.) Total Expenditures: | \$ 172,519.06 |

Action Requested: Motion to approve

VI. Report of Revenues as of March 31, 2022:

| | |
|----------------------|---------------------|
| Cash Receipts: | \$ 524,693.21 |
| Sales Tax: | \$ 22,659.16 |
| Home Rule Sales Tax: | \$ 16,903.70 |
| Interest: | \$ 349.58 |
| Local Gas Tax: | \$ <u>34,225.48</u> |
| Total Revenue: | \$ 598,831.13 |

Action Requested: None, information only.

VII. Departmental Correspondence:

Agenda Item # 1 - Letter from Administrator Dropka to discuss the Auditors Engagement proposal from Selden Fox who has been auditing the Village of Forest View since at least 2002. They are proposing to conduct the audit of the Village of Forest View's accounts for \$22,900, \$4,000 for the Police Pension Fund and \$3,000 for the Firefighter's Pension Fund, to total \$29,900 for the year ending April 30, 3033.

Action Requested: Motion to approve the Selden Fox proposal to conduct the audit of the Village of Forest View's accounts for \$22,900, \$4,000 for the Police Pension Fund and \$3,000 for the Firefighter's Pension Fund, to total \$29,900 for the year ending April 30, 3033.

Agenda Item # 2 - Letter from Fire Chief Jones seeking approval to purchase three (3) Elkhart 1.5" 150 gpm nozzles. These nozzles will replace the current nozzles that are over 20 years old and will be placed on our front-line Fire Engine from NAFECO in the amount not to exceed \$2,500.00.

Action Requested: Motion to authorize the Fire Chief Jones to purchase three (3) Elkhart ChiefXD 1.5 Fire Nozzles from NAFECO in the amount not to exceed \$2,500.00.

Agenda Item # 3 - Letter from Fire Chief Jones seeking the boards approval to enter a service agreement with Inspections Reports Online, and purchase two (2) Apple iPads (9th-generation). This web-based Fire Inspection/Preplan program will allow the fire department to track Fire Inspections and Preplan to send out inspection reminders. It will allow them to go paperless and they will be able email the completed inspection reports to the owner. The web-based program is \$2,500.00 per year, paid \$625.00 per quarter with a 5-year agreement. The Apple iPads are \$359.99 each for a total of \$719.98.

Action Requested: Motion to authorize the Fire Chief Jones to enter into a 5-year service agreement with Inspection Reports Online, and to purchase two (2) iPads in the amount not to exceed \$819.00.

Agenda Item # 4 - Letter from Police Chief Stelter requesting approval to purchase a use vehicle to be used for transportation by the Chief of Police for meetings, training classes and conferences that can at time require significant distances. It will also be used to patrol the streets of the Village and back up officers on calls for service or traffic stops. He is requesting permission to purchase a newer used vehicle from a local dealership for an amount not to exceed \$30,000.00.

Action Requested: Motion to authorize Police Chief Stelter to purchase a newer used vehicle not to exceed \$30,000.00.

Agenda Items # 5 - Letter from Police Chief Stelter requesting approval to purchase five (5) new video cameras for the marked patrol vehicles assigned to the police department. The department had squad car cameras up until 7 or 8 years ago and new unit were never replaced in the squads. Police Chief Stelter secured two quotes one from Midwest Public Safety LLC for the Getac Camera System for \$29,085.00 and from WatchGuard Video for a Motorola M-500 at a cost of \$ 67,040.00. Chief Stelter is

recommending the Getac Camera System after viewing a demonstration and finds that it everything that is needed from a squad car camera company.

Action Requested: Motion to authorize Police Chief Stelter to purchase five (5) new Getac video cameras for the marked patrol vehicles assigned to the Police department from Midwest Public Safety LLC in the amount of \$29,085.00.

Agenda Item # 6 - Letter from Administrator Dropka for a proposal from Current Technologies to renew the computer licenses that will expire April 13, 2022. The original quote that we received was a bit high in the number of computers they were charging us for. After conducting an extensive inventory of the number of computers we have and who needs what, we sent them an accurate count of the number of renewals would be needed. Administrator is requesting the Boards approval to renew the one (1) year computer licenses for twenty-eight (28) Microsoft Exchange Online Plans and fifty-seven (57) Microsoft Exchange Kiosk plans at a cost of \$ 2,847.60.

Action Requested: Motion for Boards to approval to renew from Current Technologies the one (1) year computer licenses for twenty-eight (28) Microsoft Exchange Online Plans and fifty-seven (57) Microsoft Exchange Kiosk plans at a cost of \$ 2,847.60.

VIII. Applications for use of the Village Hall:

Resident Daniel Davila is requesting the Boards approval to rent the Art Treckler Room on Saturday April 30, 2022, for a 1st Birthday Party to be held from 5:00 pm to 9:00 pm with approximately fifty (50) guests.

Action Requested: Motion to Approve.

IX. Applications for Residential Permits:

NF 22-10 Toribio Ramirez, 4619 Wisconsin Ave. Replace old fence with a new one same size, length and height and may replace the gate.

NF 22-11 Johnny Garcia, 4529 Wisconsin Ave. Remodeling and replacing the backsplash, floor, sink, countertop in the kitchen.

NF 22-12 Juan Miranda, 4504 Kenilworth Ave. Replacing the concrete that is on the side and back of the house

NF 22-13 Mike D. Lewan, 4602 Oak Park Ave. Remodel kitchen and dining rooms to include remove plaster on plumbing wall and refinish. Remove old cabinets and soffits. Install 1/2" drywall over casting textured ceiling. Re-pipe water supply and drain for new sink location. Install base and wall cabinets with new configurations. Install dishwasher, over range microwave to be installed through roof vent. Install thirteen (13) recessed LED can lights, relocate existing outlets as needs for cabinet configuration. Install under cabinet task lighting. Refinish/Replace hardwood flooring as needed.

Action Requested: None, information only.

X. Applications for Commercial Permits:

XI. Reports of Officers:

- A.) Reports from Department Heads**
- B.) Reports from Village Trustees**
- C.) Report from the Village President**

XII. Questions from the Audience

XIII. Public Comment or Questions

XIV. Motion to Adjourn

XV. Roll Call

XVI. Adjournment