

**MINUTES OF THE REGULAR MEETING
OF THE PRESIDENT AND BOARD OF TRUSTEES
OF THE VILLAGE OF FOREST VIEW
December 12, 2023**

1. CALL TO ORDER:

The regular board meeting of the Village of Forest View was called to order by Village President Miller at 7:02 P.M.

2. PLEDGE OF ALLEGIANCE

President Miller led the Board Trustees and audience in the Pledge of Allegiance.

3. ROLL CALL

The Roll Call of Board Trustees by Clerk McGuffey is as follows:

Present: Trustees Grossi, Sudkamp, Hubacek, Ramirez, Nevarez, Liska
Absent: None

4. APPROVAL OF THE MINUTES

That the minutes of the regular board meeting of November 28, 2023, to be approved as read:

Action Requested: Motion to approve.

Motion: Trustee Ramirez
Second: Trustee Sudkamp

Yes: Trustees Ramirez, Sudkamp, Hubacek, Grossi, Liska, Nevarez
No: None
Motion Carried.

5. REPORTS OF EXPENDITURES

To approve the village payroll and accounts payable expenditures as of December 15, 2023:

1.) Payroll – Full-time / Part-Time / Officials	\$ 112,818.27
2.) Bills Payable	\$ <u>85,811.70</u>
Total Expenditures:	\$ 198,629.97

Action Requested: Motion to approve.

Motion: Trustee Sudkamp
Second: Trustee Ramirez

Yes: Trustees Sudkamp, Ramirez, Nevarez, Liska, Grossi, Hubacek
No: None
Motion Carried.

6. REPORTS OF REVENUES AS OF NOVEMBER 30, 2023:

Cash Receipts:	\$	184,159.04
Sales Tax:	\$	61,297.87
Home Rule Sales Tax:	\$	43,401.92
Local Gas Tax:	\$	50,164.96
Interest:	\$	<u>19,354.04</u>
Total Revenue:	\$	358,377.83

Action Requested: None, information only.

7. DEPARTMENTAL CORRESPONDENCE:

Agenda Item # 1- Letter from Administrator Dropka regarding the 2023 Tax Levy and is requesting the board approve Ordinance No. 23-15 authorizing the Tax Levy, Assessment and Collection of taxes for the 2023 tax year for the Village of Forest View and Resolution No. R23-18 directing the County Clerk to reduce the amount added to the Village's levy for loss and cost.

Action requested: Motion to approve Ordinance No. 23-15.

Motion: Trustee Liska
Second: Trustee Nevarez

Yes: Trustees Liska, Nevarez, Grossi, Sudkamp, Hubacek, Ramirez
No: None
Motion Carried.

Action requested: Motion to approve Resolution No. R23-18.

Yes: Trustees Hubacek, Ramirez, Nevarez, Liska, Grossi,
No: Trustee Sudkamp
Motion Carried.

Agenda Item # 2 - Letter from Administrator Dropka to discuss the Nicor Gas Franchise Agreement and is requesting the board to approve Ordinance No. 23-16 authorizing Northern Illinois Gas Company to construct, operate, and maintain a gas distributing system in and throughout the Village of Forest View, Illinois. Nicor Gas Franchise Agreement.

Action requested: Motion to approve Ordinance No. 23-16 authorizing Northern Illinois Gas Company to construct, operate, and

maintain a gas distributing system in and throughout the Village of Forest View, Illinois. Nicor Gas Franchise Agreement.

Motion: Trustee Hubacek
Second: Trustee Ramirez

Yes: Trustees Hubacek, Ramirez, Nevarez, Liska, Grossi
No: Trustee Sudkamp
Motion Carried.

Agenda Item # 3 - Letter from Administrator Dropka to discuss the 2023 Fiscal Year Annual Audit and requesting the board to approve as reported.

Action requested: Motion to approve the 2023 Fiscal Year Annual Audit and is requesting the board to approve as reported.

Motion: Trustee Liska
Second: Trustee Nevarez

Yes: Trustees Liska, Nevarez, Grossi, Sudkamp, Hubacek, Ramirez
No: None
Motion Carried.

Agenda Item # 4 - Letter from Administrator Dropka regarding the Paid Leave for all Workers Act and is requesting the board approve Ordinance No. 23-17 amending Section 1-5-8 of the Forest View Village Code, "Salaries and Benefits; Full-Time and Part-time personnel."

Action requested: Motion to approve Ordinance No. 23-17 amending Section 1-5-8 of the Forest View Village Code, "Salaries and Benefits; Full-Time and Part-time personnel."

Motion: Trustee Nevarez
Second: Trustee Ramirez

Yes: Trustees Nevarez, Ramirez, Grossi, Sudkamp, Hubacek, Liska
No: None
Motion Carried.

Agenda Item # 5 - Letter from Administrator Dropka is requesting the board approve an IDOT Resolution No.R23-19 a resolution declining to participate in a certain traffic signal improvement program at Harlem Avenue between 46th and 47th Street.

Action requested: Motion to approve IDOT Resolution No.R23-19 a resolution declining to participate in a certain traffic signal improvement program at Harlem Avenue between 46th and 47th Street.

Motion: Trustee Grossi
Second: Trustee Sudkamp

Yes: Trustees Grossi, Sudkamp, Hubacek, Ramirez, Nevarez, Liska
No: None
Motion Carried.

Agenda Item #6 - Letter from Administrator Dropka and Clerk McGuffey requesting the board to approve the Village of Forest View Board meeting Schedule for Calendar Year 2024.

Action requested: Motion to approve the Village of Forest View Board meeting Schedule for Calendar Year 2024.

Motion: Trustee Nevarez
Second: Trustee Ramirez

Yes: Trustees Nevarez, Ramirez, Liska, President Miller
No: Trustees Grossi, Sudkamp, Hubacek
Motion Carried.

Agenda Item # 7 - Letter from Police Chief Zarate requesting approval to hire Sergio Cordoba as a Part-time Police Officer.

Action requested: Motion to approve hiring Sergio Cordoba as a Part-time Police Officer.

Motion: Trustee Ramirez
Second: Trustee Nevarez

Yes: Trustees Ramirez, Nevarez, Liska, Grossi, Sudkamp, Hubacek
No: None
Motion Carried.

Agenda Item # 8 - Letter from Police Chief Zarate requesting approval to hire Mark Lemus as a Part-time Police Officer.

Action requested: Motion to approve hiring Mark Lemus as a Part-time Police Officer.

Motion: Trustee Hubacek
Second: Trustee Nevarez

Yes: Trustees Hubacek, Nevarez, Liska, Grossi, Sudkamp, Hubacek
No: None
Motion Carried.

8. VILLAGE HALL ART TRECKLER ROOM RENTAL REQUEST:

Agenda Item # 9 - Resident Daisy Fernandez, 4528 Oak Park Avenue is requesting the board's approval to rent the Art Treckler Room on Sunday, January 7, 2023 from 2:00 pm to 6:00 pm for a First Birthday/Baptism for approximately fifty guests.

Action Requested: Motion to approve the rental of the Art Treckler Room on Sunday, January 7th to Daisy Fernandez.

Motion: Trustee Ramirez
Second: Trustee Nevarez

Yes: Trustees Ramirez, Nevarez, Liska, Grossi, Sudkamp, Hubacek
No: None
Motion Carried.

9. APPLICATION FOR RESIDENTIAL BUILDING PERMITS:

F23-33 Ramon Gil Villafana, 4515 Maple Ave. Requesting excavation on the foundation walls, for eventual second floor addition.

F23-34 Roman Kuckie, 4515 Clinton Ave. Installed a 14 KW Generac Generator before permit was issued. The permit includes an additional fee.

Action requested: None, informational only.

10. APPLICATION FOR COMMERCIAL BUILDING PERMITS:

Agenda Item # 10 - F23-35 Azteca Foods, Inc. 5005 S. Nagle. Requesting to replace two existing cooler units on the roof.

Action requested: Motion to approve Commercial building permit F23-35 to Azteca Foods, Inc.

Motion: Trustee Ramirez
Second: Trustee Liska

Yes: Trustees Ramirez, Liska, Grossi, Sudkamp, Hubacek, Nevarez
No: None
Motion Carried.

Agenda Item # 11 - F23-36 Convenience Store, Vipin & Jayshri Patel, 4559 S. Harlem Ave. Requesting to replace the store front windows and replace cashiers counters.

Action requested: Motion to approve Commercial building permit F23-36 to Convenience Store, Vipin & Jayshri Patel.

Motion: Trustee Ramirez
Second: Trustee Nevarez

Yes: Trustees Ramirez, Nevarez, Liska, Grossi, Sudkamp, Hubacek
No: None
Motion Carried.

Agenda Item # 12 - F23-35 Kinder Morgan, 4811 S. Harlem Ave. Requesting to install two existing 8' high chain link fence with 1' (three strands) of barb wire and razor coil on top. Install two emergency gates with panic hardware and lock, and one 22' x 8' x 1' manual double drive swing gates.

Action requested: Motion to approve Commercial building permit F23-37 to Kinder Morgan.

Motion: Trustee Ramirez
Second: Trustee Sudkamp

Yes: Trustees Ramirez, Sudkamp, Hubacek, Ramirez, Nevarez, Liska
No: None
Motion Carried.

11. REPORTS FROM THE VILLAGE ADMINISTRATOR:

- Reported that he met with an owner of a few parcels of land on the corner of 51st Street and Central who is interested in annexing into the Village of Forest View, and we will be scheduling more meetings in the coming weeks with our attorney and hope to present to the board future plans allowing the parcels into the village.
- California Auto reached out to him stating that they would like to come to a board meeting in January to discuss their property and what they would like to do with the now vacant piece of land since the business leased to closed.
- Mentioned that he met with a lobbyist to see what services they could provide to the Village of Forest View and has been inquiring with companies about their services as grant writers.
- Reported that we received the ComEd Easement agreement that was needed for the Wenonah Sewer extension project and will provide it to the board at our January meeting.
- Reported he is working with the village attorney on putting together the Special Service Area tax on the businesses around Central and 47th Street. These additional tax dollars would go into the water and sewer fund and be used to help pay for any issues that occur with the sewer lines newly acquired by the village.
- Mentioned that the Forest View Business Christmas Party is scheduled for tomorrow for business owners to get together and to treat them to a meet and greet to promote camaraderie among our Forest View Business Family and to thank them for providing sponsorships for the Oktoberfest.
- Announced that the Christmas House Decorating contest deadline is next Monday. The judging will be similar to the Halloween contest and the winners will be asked if they would like to come to a board meeting to be awarded.

12. REPORTS OF OFFICERS:

A) REPORTS FROM DEPARTMENT HEADS

Superintendent of Water and Public Works Filec reported:

- Reported that Metropolitan Industries has finished the first phase of the installation of our SCADA system, and they are now able to monitor it online remotely. The next phase is to put in the new pump that was original to the building and then recalibrate our chlorine scale and the residual analyzer.
- Mentioned that for anyone who missed getting a parkway tree last year he has scheduled a meeting with Openlands to see what they are offering in the Spring.
- Announced that the deadline to apply for the 50/50 driveway apron program is January 1, 2024/ He is waiting to see how much interest they received to forward in the spring.
- Reported that the beams have been poured for the Salt Dome and the walls are scheduled for Friday.

Police Chief Zarate reported:

- Reported on the Police Department Activity report for the month of November 2023. They issued 44 Traffic State Citations, 14 Parking Tickets, 35 P Traffic (Ordinance) Tickets, 14 Accident (Crash) Reports, for a Total of 146 Service Calls. There were 7 arrests, 7 misdemeanors, and 0 Felonies.
- Monies generated by the Police Department-Paid Parking/Ordinance Tickets \$3,275.00, 6 Tow Seizures at \$4,500.00, Truck enforcement \$3,750.00 for a total combined of \$8,150.00.
- Reported that three (3) Flock Cameras have been installed in the village and his police department is getting live information online as far as plate reads and everything that we need for the town to be more secure and is waiting for IDOT to approve one more camera to be installed on Terminal Drive.

Fire Chief Jones reported:

- Reported on the Fire Department Activity report for the month of November 2023. They received a total of 54 calls that included 20 EMS calls, 26 Fire calls, 7 motor vehicle accidents, and 1 other Fire calls for invalid assists / stand by-fill ins. The Fire Department did 0 fire station tours, besides the Open House and completed 5188 hours of training.

B) REPORTS FROM VILLAGE TRUSTEES:

- Trustee Sudkamp discussed a house that has concrete and other debris in the front yard, vehicles parked on curbs, on the parkway grass, and sidewalks next to curbs that are destroying easements and need to be ticketed. He also stated that there is another vehicle that has been parked for 6 to 8 weeks with a flat tire, no vehicle stickers that does not seem to move. In conclusion he reported that there is a house that has concrete and other garbage on the front lawn. Chief Zarate said that he will have his officers look into this.

- Trustee Grossi asked Chief Zarate if he would consider bringing on an Auxiliary Officer or an Ordinance (CSO) officer and suggested he contact Morton College to find recruits.
- Trustee Nevarez commented on Mr. Faikus 100th year birthday celebration and how many residents came out. She also commented on how great it was to see Santa in the park. The decorations in the Art Treckler room, the amazing Cocoa bar and the ornament decorating that was done by children and adults.
- Trustee Grossi and Administrator Dropka discussed conversations that they have had with IDOT and is hoping for a resolution.
- Trustee Nevarez asked everyone to call your neighbors to sign up for the Home Decorating Contest and asked Mayor Miller and Administrator Dropka if residents can nominate other homes that did not sign up for the contest. In conclusion the board was told that as long as they get permission from the resident, they can nominate the home for the contest.

C) REPORTS FROM THE VILLAGE PRESIDENT:

12. QUESTIONS, COMMENTS, AND ANNOUNCEMENTS:

- Park Commissioner Walczak thanked the board for the use of the Art Treckler Room for their Annual Candy Cane Event and said they received great compliments and wanted to thank Rich Greco for all his help and also the Police and Fire Department for their participation. She announced that next year's event will be even bigger and better, and Lions Club and 4-H will also be participating.
- A resident thanked the police for being proactive in keeping the village secure.

13. MOTION TO ADJOURN TO CLOSED SESSION AT 8:15 PM.

Motion: Trustee Nevarez
 Second: Trustee Hubacek

14. ROLL CALL

Present: Trustees Grossi, Sudkamp, Hubacek, Ramirez, Nevarez, Liska
 Absent: None

15. PURPOSE OF THE MEETING

Agenda Item # 13 – Requesting the board review and take action to approve the Closed Session Minutes from 1/24/23, 5/24/23, 6/13/23, 6/27/23, 7/11/23, 7/25/23, 8/1/23, 8/22/23, 9/12/23, 11/14,23 pursuant to Section 2 (c) (21) of the Open Meetings Act.

Agenda Item # 14 - To consider individual employee personnel matters, pursuant to Section 2 (c) (1) of the Open Meetings Act. (Police)

Agenda Item # 15 - To consider individual employee personnel matters, pursuant to Section 2 (c) (1) of the Open Meetings Act.

16. MOTION TO RETURN TO REGULAR SESSION AT 9:05 PM:

Motion: Trustee Grossi
Second: Trustee Ramirez

Yes: Trustees Grossi, Ramirez, Sudkamp, Hubacek, Nevarez, Liska
No: None
Motion Carried.

Agenda Item # 13 – Requesting the board review and take action to approve the Closed Session Minutes from 1/24/23, 5/24/23, 6/13/23, 6/27/23, 7/11/23, 7/25/23, 8/1/23, 8/22/23, 9/12/23, 11/14,23 pursuant to Section 2 (c) (21) of the Open Meetings Act.

Action Requested: Motion to approve the Closed Session Minutes from 1/24/23, 5/24/23, 6/13/23, 6/27/23, 7/11/23, 7/25/23, 8/1/23, 8/22/23, 9/12/23, 11/14,23.

Motion: Trustee Ramirez
Second: Trustee Liska

Yes: Trustees Ramirez, Liska, Grossi, Sudkamp, Hubacek, Nevarez
No: None
Motion Carried.

Agenda Item # 14 - To consider individual employee personnel matters, pursuant to Section 2 (c) (1) of the Open Meetings Act. (Police)

Action Requested: No action, discussion only.

Agenda Item # 15 - To consider individual employee personnel matters, pursuant to Section 2 (c) (1) of the Open Meetings Act.

Action Requested: No action, discussion only.

17. MOTION TO ADJOURN:

Motion: Trustee Grossi
Second: Trustee Sudkamp

18. ROLL CALL:

VOICE VOTE: AYES: ALL NAYS: NONE Motion Carried.

19. ADJOURNMENT:

To adjourn at 9:06 P.M.