

**MINUTES OF THE REGULAR MEETING  
OF THE PRESIDENT AND BOARD OF TRUSTEES  
OF THE VILLAGE OF FOREST VIEW  
VILLAGE HALL – BOARD MEETING ROOM  
March 10, 2020**

**1. CALL TO ORDER:**

The regular board meeting of the Village of Forest View was called to order by Village President Powell at 7:04 P.M.

**2. PLEDGE OF ALLEGIANCE**

**3. ROLL CALL:**

Village Attorney John Murphey was present.

Present: Trustees Grossi, Sudkamp, Hubacek, Miller, Kirchgatterer  
Absent: Stimach

**4. APPROVAL OF PREVIOUS MINUTES:**

That the minutes of the regular board meeting of February 25, 2020 be approved as read:

Motion: Trustee Kirchgatterer  
Second: Trustee Grossi

Yes: Trustees Sudkamp, Hubacek, Miller, Kirchgatterer, Grossi  
No: None  
Absent: Trustee Stimach  
Motion Carried.

**5. APPROVAL OF PREVIOUS CHECK REGISTER:**

- A. To approve the check register from the payroll of the February 25, 2020 board meeting in the amount of \$ 97,866.05

Check # 30038 - 30045  
Voided: None

Motion: Trustee Kirchgatterer  
Second: Trustee Hubacek

Yes: Trustees Hubacek, Miller, Kirchgatterer, Grossi, Sudkamp

No: None  
Absent: Trustee Stimach  
Motion Carried.

- B. To approve the check register from the accounts payable of the February 25, 2020 board meeting in the amount of \$ 80,199.81

Check # 30046 - 30070  
Voided: None

Motion: Trustee Grossi  
Second: Trustee Hubacek

Yes: Trustees Kirchgatterer, Grossi, Sudkamp, Hubacek, Miller  
No: None  
Absent: Trustee Stimach  
Motion Carried.

**6. REPORTS OF EXPENDITURES:**

- A. To approve the village payroll in the gross amount of \$ 92,787.13. This payroll covers the period from March 1 - March 15, 2020 for regular full-time employees. Also covered is the Officials payroll from March 1 - March 31, 2020 and the part-time payroll from February 16 – February 29, 2020.

Motion: Trustee Hubacek  
Second: Trustee Grossi

Yes: Trustees Grossi, Sudkamp, Hubacek, Miller, Kirchgatterer  
No: None  
Absent: Trustee Stimach  
Motion Carried.

- B. To approve the accounts payable as listed in the amount of \$ 50,132.98

Motion: Trustee Kirchgatterer  
Second: Trustee Miller

Yes: Trustees Sudkamp, Hubacek, Miller, Kirchgatterer, Grossi  
No: None  
Absent: Trustee Stimach  
Motion Carried.

- C. Total Expenditures: \$ 142,920.11

**7. REPORTS OF REVENUE – As of February 29, 2020:**

Cash Receipts:	\$	389,205.70
Sales Tax:	\$	32,372.77
Home Rule Sales Tax:	\$	24,191.88
Interest	\$	2,625.81
Local Gas Tax:	\$	<u>15,838.03</u>
Total Revenue:	\$	464,234.19

Action Requested: None, informational only.

**8. DEPARTMENTAL CORRESPONDENCE:**

Agenda Item # 1 – Letter from Village Administrator, Mark C. Masciola, regarding the Village’s server warranty renewal.

Action Requested: Motion to authorize the Village Administrator to sign a quotation for the Village’s server warranty renewal with Current Technologies at a cost of \$1,366.62 for the period beginning April 27, 2020 through April 27, 2023.

Village Administrator Masciola stated that in March of 2017 the Village Board authorized the purchase of a new Dell PowerEdge R530 Tower Server. The server included a standard three-year factory warranty which ends in April.

The three-year warranty renewal contract includes upgrades and extensions; ProSupport next business day onsite service after problem diagnosis; and 24/7 tech support and assistance.

Village Administrator Masciola recommended approval of the warranty renewal for a three-year period.

To approve Agenda Item # 1

Motion: Trustee Miller

Second: Trustee Kirchgatterer

Yes: Trustees Hubacek, Miller, Kirchgatterer, Grossi, Sudkamp

No: None

Absent: Trustee Stimach

Motion Carried.

Agenda Item # 2 – Letter from Village Administrator, Mark C. Masciola, regarding the Village’s cloud-based email system.

Action Requested: Motion to authorize the Village Administrator to sign a quotation for the Village's cloud-based email system with Current Technologies at a cost of \$3,048.84 for the period beginning May 1, 2020 through April 30, 2021.

Village Administrator Masciola explained that our cloud-based email system with Current Technologies will expire on April 30, 2020. Current Technologies offered a pre-payment for a one-year period. We would save money by signing a one-year agreement.

To approve Agenda Item # 2

Motion: Trustee Grossi

Second: Trustee Kirchgatterer

Yes: Trustees Miller, Kirchgatterer, Grossi, Sudkamp, Hubacek

No: None

Absent: Trustee Stimach

Motion Carried.

Agenda Item # 3 – Letter from Chief of Police, Gary Wiseman Jr., requesting the official appointment of Daniel Mulica as a Part-Time Police Officer to the Forest View Police Department.

Police Chief Gary Wiseman Jr. stated that Daniel Mulica is currently employed with Titan Security. His Police experience consists of work with Orland Park, Palos Hills and Orland Hills. He attended the Police Academy and is a State Certified Full-Time Police Officer. A background check has been completed. Interviews with prior employers and a polygraph test have been completed. All information can be reviewed by the Board Members before the next Board Meeting.

If there are no concerns, Chief of Police, Gary Wiseman Jr., will be requesting the official appointment of Daniel Mulica as a Part-Time Police Officer to the Forest View Police Department at the March 24, 2020 Board Meeting.

Action Requested: None, information only.

Agenda Item # 4 – Letter from Fire Chief, Thomas A. Heller, regarding approval for an Instructor I training course.

Action Requested: Motion to approve sending Part-Time Firefighter Zach Marcolini to the Instructor I Course at the Romeoville Fire Academy at a cost of \$345.00.

Fire Chief Heller stated that Firefighter Marcolini is attending other courses needed for his Fire Officer Certificate. He has signed up for the additional

courses needed to complete the certificate under a grant program with the Illinois Fire Chiefs Association. This Instructor I Course is not included in the grant program.

To approve Agenda Item # 4

Motion: Trustee Grossi

Second: Trustee Kirchgatterer

Yes: Trustees Kirchgatterer, Grossi, Sudkamp, Hubacek, Miller

No: None

Absent: Trustee Stimach

Motion Carried.

## **9. APPLICATIONS FOR PERMITS:**

F20-04          Mohammad N. Yaqoob, 4609 S. Harlem Avenue, Door & Dock Solutions, Inc. Disassemble Existing Quonset Hut for Removal and Transport to New Location.

Action Requested: None, informational only.

## **10. APPLICATION FOR USE OF THE VILLAGE HALL:**

Agenda Item # 5 – Christina Banda to hold a birthday party on Saturday, April 11, 2020 from 4:00 p.m. to 8:00 p.m. in the Treckler Hall.

Action Requested: Motion to approve.

To approve Agenda Item # 5

Motion: Trustee Hubacek

Second: Trustee Miller

Yes: Trustees Kirchgatterer, Grossi, Sudkamp, Hubacek, Miller

No: None

Absent: Trustee Stimach

Motion Carried.

## **11. REPORTS OF OFFICERS:**

### **A.) Reports from Department Heads**

#### **1. Village Administrator Mark Masciola**

- The February Overtime Report for the Police Department was presented to the Board.
- We have notices from the CDC regarding Corona Virus:
  - We will be distributing information in the next Village Newsletter.

- Help to stop the spread of germs by washing your hands for 20 seconds; cover your mouth when you cough or sneeze; stay home when sick.
- Looking into the possibility of granting additional time off to our full-time employees if they did come in contact with the virus and are subject to a fourteen-day quarantine period.
- One of the U.S Representatives proposed adding an additional fourteen sick days for full-time employees if they did contract the virus.
- Working with Superintendent O'Donohue regarding disinfecting the building if needed.
- May have to limit the use of the Treckler Hall for future gatherings.
- There is not a vaccine or anti-viral treatment available right now.
- We received the plans for the Park N' Fly carwash project. The plans have been delivered to FSCI to start the plan review process. The project value is six hundred, forty-thousand dollars.
- The first annual rent payment from Verizon Wireless for their communications facility at the water tower was received. The rent for the first year was \$28, 800.00. The commencement date began March 1, 2020. They are required to pay according to the rent schedule; the initial five-year period with two five-year options to renew. They were issued the permit, but have not built the facility at this time.
- Along with Fire Chief Heller, we met with Larry Sorensen of Henkel and Maurico Ortiz from GCP Applied Technologies to discuss their Fire Protection Agreement with the Village. Henkel is a lessee at GCP Applied Technologies. We went through their safety procedures they have in place at the plant. GCP is located in unincorporated Cook County. They are not located in the Central Stickney Fire Protection District. We have provided services to them in the past. The past contract value varies between ten thousand to thirteen thousand dollars. We will come back to the Board with a Fire Service Agreement.
- Met with the current owner of Forest View Lounge; they are interested in selling. There has not been an offer but there is an interested party in purchasing the property. A safety fire review and code inspection of the building was done during our walk through.

2. Superintendent Water & Public Works Jack O'Donohue

- On Friday February 28, 2020 an incident occurred involving a Public Works employee and village vehicles. The employee turned the corner at 45<sup>th</sup> Street and Wisconsin colliding with an open door of a parked village vehicle. No injuries were reported; damage was minimal and repairable. The Police Department was notified and a report was made. The employee received a three-day suspension without pay.

3. Police Chief Gary Wiseman Jr.
  - Provided Police Reports for February 25, 2020 through March 9, 2020.
4. Fire Chief Tom Heller
  - Working with Mohammad regarding the use of his building for fire training drills.
  - The Fire House chairs that have been ordered are in transit.
  - Regarding the Corona Virus; if there is exposure in town or if we are transporting a patient, we will be working with towns around us and covering for each other.
  - Along with Police Chief Wiseman Jr., we attended a meeting with Stickney Township Health Department. We were informed that we would be notified if anyone is placed on home quarantine or isolation. Dispatch will also be asking questions when a call comes in.
  - We are planning on performing safety drills with Henkel as we have done in the past.

**B.) Reports from Village Trustees**

- Discussion ensued after a question was asked regarding the computers for the police vehicles.
- Discussion ensued regarding the hitch being painted yellow on the Police Chief's vehicle. Police Chief Wiseman Jr. stated this was done for safety.
- There was an inquiry regarding police vehicles possibly being parked on Ridgeland on February 28, 2020.
- A Trustee asked Village President Powell if the investigation regarding the stopped school bus was complete. Village President Powell stated that he could not find any reports from the bus company mentioning a vehicle driving around the stopped school bus.

**C.) Report from the Village President**

- Village President Powell mentioned that the Lions Club would like to donate three tables for the Art Treckler Hall. We are starting to replace some of the old, heavy tables with new, lighter ones. It was mentioned that the new tables being donated are approximately \$80.00 each. It was also mentioned that the Lions Club has done so much for our village and we need to remember that. Village President Powell would like to give the Lions Club a \$50.00 donation.

**12. MOTION TO GO INTO CLOSED SESSION AT 7:34 P.M.:**

Agenda Item # 6 – To consider individual employee matter pursuant to Section 2 (c) (1) of the Open Meetings Act.

Motion: Trustee Grossi  
Second: Trustee Hubacek

Yes: Trustees Kirchgatterer, Grossi, Sudkamp, Hubacek, Miller  
No: None  
Absent: Trustee Stimach  
Motion Carried.

**13. MOTION TO RETURN TO REGULAR SESSION AT 8:22 P.M.:**

Motion: Trustee Miller  
Second: Trustee Grossi

Yes: Trustees Grossi, Sudkamp, Hubacek, Miller, Kirchgatterer  
No: None  
Absent: Trustee Stimach  
Motion Carried.

Village President Powell stated Personnel Matters were discussed in Closed Session.

**14. PUBLIC COMMENT OR QUESTIONS:**

- David with Senator Celina Villanueva's office wanted to introduce himself. He passed out his contact information. They are located at 63<sup>rd</sup> and Archer in Summit.

**15. ADJOURNMENT:**

To adjourn at 8:24 P.M.

Motion: Grossi  
Second: Hubacek

VOICE VOTE: AYES: ALL NAYS: NONE Motion Carried.

Respectfully submitted,

Joy M. Conklin  
Village Clerk