

**AGENDA
REGULAR MEETING
VILLAGE OF FOREST VIEW
June 21, 2022**

**Included in this Agenda
(Reports only for)
May 24, 2022 & June 14, 2022**

BOARD MEETING:

I. Call to Order

II. Pledge of Allegiance

III. Roll Call

IV. SWEARING IN CEREMONIES

Officer Salomon Guzman to be sworn in as a Full time Police Officer

V. Approve Minutes of Previous Regular Meeting – May 10, 2022

VI. Reports of Expenditures from May 16 – May 31, 2022

1.) Payroll – Full-time/Part-Time/Officials:	\$ 111,391.65
2.) Bills Payable:	\$ 281,689.57
3.) Total Expenditures:	\$ 393,081.22

Action Requested: None, information only.

VII. Reports of Expenditures from June 1 – June 15, 2022

1.) Payroll – Full-time/Part-Time/Officials:	\$ 114,183.25
2.) Bills Payable:	\$ 55,178.82
3.) Total Expenditures:	\$ 169,362.07

Action Requested: None, information only.

VIII. Reports of Expenditures from June 16 – June 30, 2022

1.)	Payroll – Full-time/Part-Time/Officials:	\$	100,071.90
2.)	Bills Payable:	\$	<u>73,481.31</u>
3.)	Total Expenditures:	\$	173,553.21

Action Requested: None, information only.

IX. Report of Revenues as of May 31, 2022:

Cash Receipts:	\$	649,582.72
Sales Tax:	\$	38,774.37
Home Rule Sales Tax:	\$	33,502.87
Interest:	\$	1,759.72
Local Gas Tax:	\$	<u>37,805.04</u>
Total Revenue:	\$	761,424.72

Action Requested: None, information only.

X. Treasurer’s report for April 2022

Revenues:	\$	495,114.40
Expenditures:	\$	<u>432,146.92</u>
Revenues Exceeds Expenses:	\$	62,967.48

Action Requested: None, information only.

XI. Treasurer’s report for May 2022

Revenues:	\$	775,422.65
Expenditures:	\$	<u>600,334.78</u>
Revenues Exceeds Expenses:	\$	175,087.87

Action Requested: None, information only.

XII. Departmental Correspondence:

Agenda Item #1 – Letter from Administrator Dropka to discuss with the Board the new VOIP Internet phone system with First Communications that was to replace the old copper-based services. He is requesting the Board’s approval to sell the surplus property (26 phones) that are no longer used and to approve Ordinance No. 22-15, authorizing the sale or disposal of certain surplus property.

Action Requested: Motion to approve Ordinance No. 22-15, authorizing the sale or disposal of certain surplus property.

Agenda Item #2 – Letter from Administrator Dropka to discuss the Fire Pension and Police Pension obligation bonds stating that it is necessary to make two additional payments for the Fire Pension and the Police Pension this fiscal year that were not levied during the last fiscal year that ended April 30, 2022. Administrator Dropka is requesting approval for Resolution 22-04 Firefighters Pension Fund and Resolution 22-

05 for the Police Pension Fund and to process two additional payments \$30,000.00 to the Fire Pension Fund and \$200,00.00 for the Police Pension Fund for this fiscal year that were not levied last fiscal year that ended April 30, 2022.

Action Requested: Motion to approve Resolution 22-04 Firefighters Pension Fund and Resolution 22-05 for the Police Pension Fund and to process two additional payments of \$30,000.00 for the Fire Pension and \$200,00.00 for the Police Pension for this fiscal year that were not levied last fiscal year that ended April 30, 2022.

Agenda Item #3 – Letter from Administrator Dropka and Joy Conklin regarding the 457b retirement options for employees that are interested in a retirement plan that are not eligible to enroll in IMRF. They are requesting the Board’s approval to establish a 457b plan, retain Investment Manager, Linda Sokol Francis from Brookfield Financial Plans Inc. to assist in setting up, enrolling, and maintaining and investing of funds for a 457b plan, and determine a match rate for employees enrolled in the plan.

Action Requested: Motion for the Board to approve and establish a 457b plan, retain Investment Manager, Linda Sokol Francis from Brookfield Financial Plans Inc. to assist in setting up, enrolling, and maintaining and investing of funds for a 457b plan, and determine a match rate for employees enrolled in the plan.

Agenda Item #4 – Letter from Administrator Dropka to discuss the meeting that he and Public Works Director Tim Kutt had with Sensus the company who installed our water meters in 2018 and is requesting the Board to approve the Sensus Water Meter Proposal.

Action Requested: Motion for the Board to approve the Sensus Water Meter Proposal.

Agenda Item #5 – Letter from Administrator Dropka to discuss the two trees that blew down during a medium sized windstorm during the week of May 16th. We met with Bluder’s Tree Service and conducted an emergency tree removal program the following week because of these two incidents which resulted in 25 dead trees being removed. After the most recent storm on Monday June 14th he is requesting the Board approve a proposal with Bluder’s Tree Service to conduct a heavy tree trimming of the whole village at a cost of \$60,000.

Action Requested: Motion to approve ta proposal with Bluder’s Tree Service to conduct a heavy tree trimming of the whole village at a cost of \$60,000.

Agenda Item #6 – Letter from Administrator Dropka requesting the Board to approve a rental agreement with Cintas to provide uniforms for Public Works employees that will include providing enough uniforms for the week and provide service each week to deliver clean uniforms and pick up and washing the previous weeks uniforms. In addition, Cintas will provide Police, Fire and Forest View rugs that will include delivering clean rugs and pick up and clean the rugs from the previous week.

Action Requested: Motion to approve a rental agreement with Cintas to provide uniforms and laundry services for Public Works employees uniforms and provide Police, Fire and Forest View rugs that will include delivering clean rugs and pick up and clean the rugs from the previous week.

Agenda Item #7 – Letter from Chief Stelter regarding his departments current training from Northeast Multi-Regional Training (NEMRT) that are scheduled quarterly and is requesting the board to approve membership into the Tri-River Police Training, Inc, a mobile training unit that will give the department more access to the needed training classes that his department normally would not get through NEMRT. Chief Stelter is requesting the board approve membership into the Tri-River Police Training, Inc and approve the Intergovernmental Agreement.

Action Requested: Motion to approve membership into the Tri-River Police Training, Inc and approve the Intergovernmental Agreement.

Agenda Item #8 – Letter from Chief Stelter requesting approval to purchase two (2) new patrol vehicles from Morrow Brothers Ford near Springfield, IL at a cost not to exceed \$ 72,570.00 (\$36,285.00 per vehicle / State bid price).

Action Requested: Motion to approve the purchase of two (2) new patrol vehicles from Morrow Brothers Ford near Springfield, IL at a cost not to exceed \$ 72,570.00 (\$36,285.00 per vehicle / State bid price).

Agenda Item #9 – Letter from Chief Stelter to implement a temporary parking pass for people who are visiting residents of the Village. Each pass has a number affixed to it and would be signed out from the Police department by the Forest View resident. The pass would be returned to the police department when no longer needed. Any individual who acquires a temporary parking pass will still be obligated to follow any overnight parking laws in the village. Chief Stelter is requesting the board approve the adoption of the temporary parking pass for Residents.

Action Requested: Motion to approve the adoption of the temporary parking pass for Residents.

Agenda Item #10 – Letter from Chief Jones to consider appointing Kevin Klincik as a Part-time Firefighter/Paramedic.

Action Requested: Motion to appoint Kevin Klincik as a Part-time Firefighter/Paramedic.

XIII. Applications for New Business License

Agenda Item # 11 – Letter from Administrator Dropka for the board to approve and issue a new business license to Bachir Maaradji. He has completed his background check and will be leasing 3.78 acres from MWRD to open his new business Truck Parking LLC at 4801 S. Harlem Avenue.

Action Requested: Motion for the board to approve and issue a new business license to Bachir Maaradji. He has completed his background check and will be leasing 3.78 acres from MWRD to open his new business Truck Parking LLC at 4801 S. Harlem Avenue.

XIV. Applications for the Art Treckler Room

Resident Nicole Kittle is requesting the Board's approval to rent the Art Treckler room on Saturday July 23, 2022. The request is for a Graduation Party which will be held from 3:00pm to 7:00 pm for approximately 60 guests.

Action Requested: Motion to approve.

XV. Applications for Building Permits

A.) Applications for Residential Permits:

F 22-15 - Dagoberto Lara, 4625 Wisconsin Ave. Installation of rooftop solar panels.

F 22-17 - Thomas & Laverne Cichon, 4511 Wisconsin Ave. Installing 8 ft x 7 ½ ft storage shed behind garage on wood.

F 22-18 - Carlos Gomez, 4528 Maple Ave. Removing two kitchen windows in back of house and replace with a sliding door.

F 22-19 - Ellen Michaud, 4530 S. Oak Park Ave. Demolishing existing garage and constructing a new 20 ft x 22 ft detached garage.

F 22-21 – Leslie Kremsky and Luis Hernandez, 4552 Kenilworth Ave. Installation of an 18 ft round swimming pool.

F 22-22- Carlos Gomez, 4528 Maple Ave. Installation of a 21 in round swimming pool.

F 22-23 – Toribio Ramirez, 4619 Wisconsin Ave. Replace concrete driveway, not to pass house.

F 22-24 - Carlos Gomez, 4528 Maple Ave. Building 12 ft x 10 ft deck that will be framed out 2 x 12 ft all the way around. Moving air conditioner.

F 22-25 – Altagracia Sosa, 4503 Wenonah Ave. Build up three separate walls in basement to section of areas of the basement that with no electricity.

✓ Escape window must be installed before final inspection.

F 22-26- Ana Trinidad, 4502 Maple Ave. Install 13 ft x 16 ft patio in back yard using 16 in x 16 in pavers.

NF 22-18 – Carlos Baez Jr., 4603 Wenonah Ave. Removing dining room wall to open kitchen area.

NF 22-19 – Michelle Garcia, 4503 Maple Ave. Tear off existing roof and replace roof over house and garage.

NF22-20 – Waclaw Pecherz, 4615 S. Kenilworth Ave. Replace roof and gutters.

NF 22-21- Laura McGuffey, 4600 S. Wenonah Ave. Remove existing gutter system and install 5-in gutters and 3-in x 4-in downspouts on entire house.

NF 22-22 – Toribio Ramirez, 4619 Wisconsin Ave. Replace siding on the house.

NF 22-23 – Christine Vetro, 4521 Maple Ave. Remove and replace driveway 60 ft x 14 ft, 5 in thick and 4 in compacted gravel.

NF 22-24 – Edward DeRosa, 4505 Kenilworth. Replacing 16 windows with the same.

Action Requested: None, information only.

B.) Applications for Commercial Permits:

Agenda Items # 12 – Letter from Administrator Dropka regarding Building Permit F 21-14 that was issued on 3/21/22 for SSS Real Estate Management LLC., 4609 S. Harlem Ave. to install signs at 4609 S. Harlem Ave. The original permit was issued 3/25/21 and expired 3/21/22. The owner of the property has requested an extension to the building permit # 21-14 to install the signs. All Village Codes must be followed according to our Village Ordinance and must only advertise businesses that have been approved by the Village Board. Requesting the board to approve adhering to the Village Code.

Action Requested: Motion to approve adhering to Village Code.

F22-16 – Clear Chanel Outdoor (I-55 LLC.), 6500 W. Canal Bank Road. Provide maintenance on 17-foot x 59-foot digital billboard panel.

Action Requested: Motion to approve commercial permit # F 22-16 to provide maintenance on 17-foot x 59-foot digital billboard panel.

F22-20 – Forest View Park District, 4621 S. Wenonah Ave. Remove and replace concrete sidewalk 5-ft-long x 17-ft-wide near bathroom entrance, the concrete square where planter is 8-ft x 8 ft.

Action Requested: Motion to approve commercial permit # F 22-20 to remove and replace concrete sidewalk 5-ft-long x 17-ft-wide near bathroom entrance, the concrete square where planter is 8-ft x 8 ft.

F22-22 – Graham Enterprise, Inc. 5503 West 47th Street. Demolition and disposal of the existing Warehouse and Truck Repair Shop.

Action Requested: Motion to approve commercial permit # F 22-22 for demolition and disposal of the existing warehouse and truck repair shop.

XII. Reports of Officers:

A.) Reports from Department Heads

B.) Reports from Village Trustees

C.) Report from the Village President

XIII. Motion to go into Closed Session

XIV. Roll Call

Agenda # 13 - To consider individual employee personnel matter, pursuant to Section 2 (c) (1) of the Open Meetings Act.

XIV. Motion to return to Regular Session

XVI. Questions from the Audience

XVII. Public Comment or Questions

XVIII. Motion to Adjourn

XIX. Roll Call

XX. Adjournment