

**MINUTES OF THE REGULAR MEETING
OF THE PRESIDENT AND BOARD OF TRUSTEES
OF THE VILLAGE OF FOREST VIEW
VILLAGE HALL – BOARD MEETING ROOM
November 23, 2021**

1. CALL TO ORDER:

The regular board meeting of the Village of Forest View was called to order by Village President Miller at 7:00 P.M.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL:

Present: Trustees Grossi (phone), Sudkamp, Hubacek, Ramirez, Nevarez, Liska
Absent: NA

4. APPROVAL OF PREVIOUS MINUTES:

That the minutes of the regular board meeting of October 12, 2021 be approved as read:

Motion: Trustee Grossi
Second: Trustee Liska

Yes: Trustees Sudkamp, Hubacek, Ramirez, Nevarez, Liska, Grossi (phone)
No: None
Motion Carried.

5. APPROVAL OF THE FOLLOWING CHECK REGISTER:

Approval of the following:

- A. To approve the check register from the payroll of the November 9, 2021, board meeting in the amount of \$ 106,622.92.

Check # 31820-31846
Voided: None

- B. To approve the check register from the accounts payable of the November 9, 2021 board meeting in the amount of \$ 44,439.26.

Check # 31847-31882
Voided Checks # None

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Action Requested: Motion to approve
Motion: Trustee Liska
Second: Trustee Ramirez

Yes: Trustees Hubacek, Ramirez, Navarez, Liska, Grossi (phone), Sudkamp
No: None
Motion Carried.

6. REPORTS OF EXPENDITURES:

- A. To approve the village payroll in the amount of \$ 96,478.81 This payroll covers the period from November 16 - November 30, 2021 for regular full-time employees. Also covered is the Officials payroll from November 1- November 30, 2021 and the part-time payroll from November 1 – November 15, 2021.
- B. To approve the accounts payable as listed in the amount of \$ 41,497.95.
- C. Total Expenditures: \$ 137,976.76

Action Requested: Motion to approve

Motion: Trustee Ramirez
Second: Trustee Sudkamp

Yes: Trustees Ramirez, Navarez, Liska, Grossi (phone), Sudkamp, Hubacek
No: None
Abstain: None
Motion Carried.

7. TREASURERS REPORT – As of November 30, 2021:

Revenues	\$	1,140,526.29
Expenditures:	\$	<u>351,549.46</u>
Revenues Exceeds Expenses	\$	788,976.83

Action Requested: None, information only.

8. DEPARTMENTAL CORRESPONDENCE:

Agenda Item # 1 - Letter from Mike Dropka, Village Administrator regarding Fiscal Year 2021 Annual Audit and will review Annual Financial Report for the year ending April 30, 2021 received from Selden Fox.

Action Requested: Motion to approve 2021 Annual Audit from Selden Fox.

In attendance was Ed Tracy from Seldom Fox who gave a summary of the 2021 Annual Audit and was on hand to answer any questions. He wanted to extend his thanks to Joy Conklin and Michael Dropka for their assistance with the audit.

To approve Agenda Item # 1

Motion: Trustee Sudkamp

Second: Trustee Ramirez

Yes: Trustees: Nevarez, Grossi (phone), Sudkamp, Hubacek, Ramirez, Nevarez, Liska

No: NA

Motion Carried.

Agenda Item # 2 - Letter from Mike Dropka, Village Administrator requesting proposals for cleaning and televising water, sewer and sanitary pipes. The Village will use Federal American Rescue Plan Act money to fund the 2021 Sewer Cleaning and Televising project.

Action Requested: Motion to approve the Notice of Intent for proposals for cleaning and televising water, sewer and sanitary pipes for the Village.

Administrator Dropka stated that we currently do the basic cleaning every year but the project that he is proposing should be done every 20 years. Since it has never been done he is proposing we post a notice in the Desplaines Valley news and upload it into a Doc u sign app which will expired on December 7, 2021.

To approve Agenda Item # 2

Motion: Trustee Ramirez

Second: Trustee Hubacek

Yes: Trustees: Liska, Grossi (phone), Sudkamp, Hubacek, Ramirez, Nevarez

No:

Motion Carried.

Agenda Item # 3 - Letter from Mike Dropka, Village Administrator discussing the surplus of Fluorescent lightbulbs in the village and requesting Board to approve Ordinance No. 21-12 an Ordinance authorizing the sale or disposal of certain surplus personal property.

Action Requested: Motion to approve Ordinance No. 21-12 an Ordinance authorizing the sale or disposal of certain surplus personal property.

Discussion ensued if we considered donating the bulbs. Administrator Dropka stated that he had reached out to the schools and churches in the area but there wasn't anyone who wanted them. The board decided that the Village would give the bulbs away for free.

To approve Agenda Item # 3

Motion: Trustee Liska

Second: Trustee Sudkamp

Yes: Trustees: Grossi (phone), Sudkamp, Hubacek, Ramirez, Nevarez, Liska

No: NA

Motion Carried.

Agenda Item # 4 - Letter from Mike Dropka, Village Administrator regarding Blue Cross/Blue Shield Employee Health Insurance plans for January 1, 2022.

Action Requested: Motion to renew the Employee Health Insurance Plan with Blue Cross/Blue Shield for Calendar Year 2022 and authorize the Village Administrator to execute the renewal application.

Discussion ensued regarding the increase in benefits. Administrator Dropka stated that the Medical insurance increase in 2022 was increasing from 17.5% to 20% to be aligned with the FOP contract.

To approve Agenda Item # 4

Motion: Trustee Ramirez

Second: Trustee Liska

Yes: Trustees: Hubacek, Ramirez, Nevarez, Liska, Grossi (phone),

No: Trustee Sudkamp

Motion Carried.

Agenda Item # 5 - Letter from Mike Dropka, Village Administrator regarding Delta Dental's Employee Dental Insurance plans for January 1, 2022.

Action Requested: Motion to authorize and renew the dental insurance contract with Delta Dental for period 01-01-2022 to 12-31-2022 and to authorize the Village Administrator to sign the one-year renewal contract.

To approve Agenda Item # 5

Motion: Trustee Liska

Second: Trustee Ramirez

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Yes: Trustees: Sudkamp, Hubacek, Ramirez, Nevarez, Liska, Grossi (phone)

No: NA

Motion Carried.

Agenda Item # 6 - Letter from Mike Dropka, Village Administrator regarding EyeMed Employee Vision Insurance plans for January 1, 2022.

Discussion ensued that the Eye Med Vision Plan contract is in effect for 4 years through 2024.

Action Requested: None, information only

Agenda Item # 7 - Letter from Mike Dropka, Village Administrator regarding renewal of the liability and workers' compensation Insurance Policy through Illinois Counties Risk Management Trust (ICRMT) for coverage from December 1, 2021 thru November 30, 2022.

Action Requested: Motion to approve the renewal of liability and workers' compensation insurance with the Illinois Counties Risk Management Trust (ICRMT) at a cost not to exceed \$200,003 for the period December 1, 2021 thru November 20, 2022 and authorize the Village Administrator to execute the renewal application.

To approve Agenda Item # 7

Motion: Trustee Ramirez

Second: Trustee Liska

Yes: Trustees: Ramirez, Nevarez, Liska, Grossi (phone), Sudkamp, Hubacek

No:

Motion Carried.

Agenda Item # 8 – Letter from Mark Jones, Fire Chief requesting the official appointment of Joanna Munguia as a Part-Time Firefighter/Paramedic.

Action Requested: Motion to appoint Joanna Munguia as a Part-Time Firefighter/Paramedic.

To approve Agenda Item # 8

Motion: Trustee Ramirez

Second: Trustee Hubacek

Yes: Trustees: Nevarez, Liska, Grossi (phone), Sudkamp, Hubacek, Ramirez

No:

Motion Carried.

Agenda Item # 9 – Letter from Mark Jones, Fire Chief requesting the official appointment of Evan Lilly as a Part-Time Firefighter/Paramedic.

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Action Requested: Motion to appoint Evan Lilly as a Part-Time Fire

To approve Agenda Item # 9

Motion: Trustee Ramirez

Second: Trustee Nevarez

Yes: Trustees: Liska, Grossi (phone),Sudkamp, Hubacek, Ramirez, Nevarez

No:

Motion Carried.

Agenda Item # 10 – Letter from Jack O’Donohue Superintendent of Public Works and Water requesting approval to have Air Comfort repair the heat exchanger on the TRTU (roof top unit) for the Fitness Room for \$7,792.00.

Action Requested: Motion to approve Air Comfort to make repairs to the Fitness Room RTU in an amount not to exceed \$8,000.00.

Discussion ensued that the current contract for the Police and Fire Roof tops does not cover major repairs. The current air conditioner is still using the old freon.

To approve Agenda Item # 10

Motion: Trustee Ramirez

Second: Trustee Liska

Yes: Trustees: Grossi (phone) , Sudkamp, Hubacek, Ramirez, Nevarez, Liska

No:

Motion Carried.

Agenda Item # 11 – Letter from Jack O’Donohue Superintendent of Public Works and Water asking Board to consider rehiring lifelong village resident Don Panzer for Part-Time employment for the Public Works Department.

Action Requested: Motion to approve Don Panzer as Part-Time Employee for Public Works starting on December 1, 2021.

To approve Agenda Item # 11

Motion: Trustee Sudkamp

Second: Trustee Nevarez

Yes: Trustees: Sudkamp, Hubacek, Ramirez, Nevarez, Liska, Grossi (phone)

No:

Motion Carried.

Agenda Item # 12 - Village of Forest View is requesting the Boards approval to update the Art Treckler Room Rental Agreement form.

Action Requested: Motion for the board to approve the updated Art Treckler Room Rental Agreement form.

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Suggestions were discussed regarding installing locks on the drawers and locking up the appliances in the kitchen when the Art Treckler room is being rented out. It was discussed that only residents are allowed to rent the room. If a resident is renting it for a family member the resident must be present during the event Also discussed was not allowing Liquor in the Village Hall. It was suggested that we conduct a walk through before the event and after the event before returning the security deposit. Administrator Dropka stated that we can install more locks in the kitchen.

To approve Agenda Item # 12

Motion: Trustee Ramirez
Second: Trustee Sudkamp

Yes: Trustees: Hubacek, Ramirez, Liska, Grossi (phone), Sudkamp
No: Trustee Nevarez
Motion Carried.

Agenda Item # 13 - Village of Forest View is requesting the Boards approval to approve the Board Meeting Schedule for Calendar Year 2022.

Action Requested: Motion to approve the Village of Forest View Board Meeting Schedule for Calendar Year 2022.

Discussion ensued that for Calendar year 2022 we would only schedule the 4th Tuesday in June, July and August and the 2nd Tuesday in December.

To approve Agenda Item # 13

Motion: Trustee Nevarez
Second: Trustee Ramirez

Yes: Trustees: Ramirez, Nevarez, Liska, Grossi (phone), Hubacek
No: Trustee Sudkamp
Motion Carried.

Agenda Item # 14 - Letter from Mike Dropka, Village Administrator regarding BP Economic Incentive Agreement.

Action Requested: Motion to Approve BP Economic Incentive Agreement.

To approve Agenda Item # 14

Motion: Trustee Liska
Second: Trustee Ramirez

Yes: Trustees: Nevarez, Liska, Hubacek, Ramirez
No: Trustees: Grossi (phone), Sudkamp
Motion Carried.

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9. Applications for Permits:

Residential Building Permit Applications:

NF21-46 Martinez, Gerardo, 4609 Grove Ave. Replace siding on house.

NF21-47 Lopez, Anastacio, 4505 Wenonah Ave. Replace roof on house.

Action Requested: None, information only.

Commercial Building Permit Applications:

NF21-48 Forest View Park District, 4621 Wenonah Ave. Installing shelter and concrete slab.

Action Requested: Requesting approval to install shelter and concrete slab.

Discussion ensued that the applicant started working on this project prior to applying for a building permit which was against the building permit rules and should receive a fine.

Motion: Trustee Sudkamp

Second: Trustee Liska

Yes: Trustees: Liska, Grossi (phone), Hubacek, Ramirez, Nevarez, Liska

No: NA

Motion Carried.

NF 21-51 W.E. O'Neil Construction, 6400 Canal Bank Road. Install mailbox to be placed next to existing mailboxes.

Action Requested: Motion to approve installing mailbox to be placed next to existing mailboxes.

Motion: Trustee Liska

Second: Trustee Sudkamp

Yes: Trustees: Liska, Grossi (phone), Hubacek, Ramirez, Nevarez, Liska

No: NA

Motion Carried.

F21-58 Village of Forest View, 6726 W. 51st Street, AT&T project to swap antennas and radios on Water Tank.

Action Requested: Motion to approve the AT&T project to swap antennas and radios on Water Tank.

Motion: Trustee Liska
Second: Trustee Sudkamp

Yes: Trustees: Liska, Grossi (phone), Hubacek, Ramirez, Nevarez, Liska
No: NA
Motion Carried.

F21-59 Sorice, Martin “No Name Pub” 4511 S. Harlem Ave. Tear off and re-roof.

Action Requested: None, information only. Permit was approved at the November 9th board meeting

Motion: Trustee Ramirez
Second: Trustee Sudkamp

Yes: Trustees: Grossi (phone), Sudkamp, Hubacek, Ramirez, Nevarez, Liska,
No: NA
Motion Carried.

10. REPORTS OF OFFICERS:

A.) Reports from Department Heads

- Village Administrator Michael Dropka addressed the reformatted Motor Fuel Tax form that was included in the board packet. He explained that it was regarding the ordinance that was passed at the last board meeting and stated that he is asking the gas stations to turn in the state tax form to confirm all gas is being accounted for. This was not done in the past and the village never saw the state tax form that they submitted which would include the IBT Number that is recorded with the State of Illinois.
- Administrator Dropka discussed that despite numerous attempts and meetings regarding our 911 dispatch issues it has not been resolved. He stated that he is researching other alternatives to what we can do as our agreement with Justice ends on February 28, 2022 and has scheduled a meeting with the Chiefs and a possible alternative next week. He stated that our Non-Emergency number shuts down after 5 pm on Weekdays and explained that with our contract ending in February this would be a good time to start looking and making plans to move forward with someone else. He stated that he has tried to reach out to the Chief of Police and Mayor of Justice but have not received a response.

Trustee Liska stated that we need to get a legislator in here to amend the current law and stated that he would make an appoint to contact our State Representatives to ask them for their assistance in this matter.

- Administrator Dropka is in the process of finalizing the pension obligation bonds.

- Administrator Dropka state that MWRD contacted him regarding the property behind Kinder Morgan . MWRD informed him that there is a company who is interested in leasing their land to store trucking container . He remarked that he does not see any issues and would keep the board updated on the status of this.
- Administrator Dropka stated that the contract negotiations with the FOP are ongoing. He is working with Village Attorney Murphey on a counter proposal and will then meet again with the FOP.
- Administrator Dropka spoke that he is working on the salary ordinance and would like the board to and pass at the next board meeting on December 14, 2021.
- Administrator Dropka mentioned that he is working on completing the Tax Levy and will give to the board to review, ask questions and pass at the next board meeting on December 14, 2021.
- Administrator Dropka reminded the board that President Miller, Trustee Liska, Trustee Nevarez and Trustee Ramirez will be attending the WCMC legislative breakfast meeting on February 5, 2022 and stated that if anyone is interested in attending this meeting to please let him know by the end of the meeting.
- Interim Chief of Police Marco Perez discussed his Officers activity for the month of October .
- Sargent Bianel Zarate discussed an ongoing investigation regarding an issue that occurred at California Auto.
- Fire Chief Mark Jones discussed his departments activity for the month of October.
- Chief Jones mentioned that the mattresses had arrived and wanted to thank the board for approving the purchase.
- Chief Jones stated that a VIN # has been assigned for the new pickup truck and should arrive the 2nd or 3rd week in December.
- Chief Jones informed the board that he has reconsidered on the fire department joining the MABAS division after reviewing what the cost difference would be and said that his department will continue working with the system they currently have.
- Superintendent of Water & Public Works Jack O'Donohue stated they will start planting the parkway trees next week and informed the board that the trees were guaranteed for one year from the day they were planted.
- Superintendent O'Donohue is planning on installing guard rails on 51st street by the Pump House. He stated that if we were to install a concrete or some other material as a barrier we would not be able to remove the graffiti as was recommended in the last board

meeting . He went on to say that there is a Video camera on the site and it can be zoomed in to see who is doing the damage.

- Superintendent O'Donohue wished everyone in the meeting a Happy Thanksgiving.

B.) Report from the Village President

- President Miller addressed an incident involving a resident's dog in the Village.

11. Questions from the Audience

- None

12. PUBLIC COMMENT OR QUESTIONS:

- None

13. MOTION TO GO INTO CLOSED SESSION AT 9:02 p.m.:

ROLL CALL: Village Administrator Dropka, Sargent Zarate, Interim Chief Perez, Trustees Grossi, Trustee Sudkamp, Trustee, Hubacek, Trustee Ramirez, Trustee Nevarez, Trustee Liska.

Agenda # 15 - Discussion from Village Administrator Dropka, to consider individual employee personnel matters, pursuant to Section 2 (c) (1) of the Open Meetings Act (Police dog).

Agenda # 16 - To consider individual employee personnel matter to Section 2 (c) (1) of the Open Meetings Act (Police Officer).

14. MOTION TO RETURN TO REGULAR SESSION AT 9:30 P.M.:

Motion: Trustee Liska
Second: Trustee Grossi

Yes: Trustees Grossi, Sudkamp, Hubacek, Ramirez, Nevarez, Liska
No: None
Motion Carried.

Village President Miller stated that personnel matters were discussed in Closed Session.

Agenda # 15 - Discussion from Village Administrator Dropka, to consider individual employee personnel matters, pursuant to Section 2 (c) (1) of the Open Meetings Act (Police dog).

No action taken. Additional information to be provided at a future meeting.

Agenda # 15 - Discussion from Village Administrator Dropka, to consider individual employee personnel matters, pursuant to Section 2 (c) (1) of the Open Meetings Act (Police Officer).

Action Requested: Motion to approve matters discussed in closed session related to personnel.

Motion: Trustee Sudkamp
Second: Trustee Hubacek

Yes: Trustees Hubacek, Ramirez, Nevarez, Liska, Grossi, Sudkamp

No: None

Motion Carried.

15. ADJOURNMENT:

To adjourn at 9:51 P.M.

Motion: Trustee Ramirez
Second: Trustee Grossi

VOICE VOTE: AYES: ALL NAYS: NONE Motion Carried.

Respectfully submitted,

Laura McGuffey
Village Clerk