

**MINUTES OF THE REGULAR MEETING
OF THE PRESIDENT AND BOARD OF TRUSTEES
OF THE VILLAGE OF FOREST VIEW
VILLAGE HALL – BOARD MEETING ROOM
November 22, 2022**

BOARD MEETING:

1. CALL TO ORDER

The regular board meeting of the Village of Forest View was called to order by Village President at 7:00 P.M.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Present: Trustees Grossi, Sudkamp, Hubacek, Nevarez
Absent: Trustee Ramirez, Liska
No: NA

4. Swearing in Officer Jorge Sanchez to the Part-time Police Officer position.

5. Approve Minutes of Previous Regular Meeting

Action Requested: Motion to approve

Motion: Trustee Grossi
Second: Trustee Sudkamp

Yes: Trustees Grossi, Sudkamp, Hubacek
Absent: Trustee Ramirez, Liska
No: NA
Motion Carried.

6. Reports of Expenditures for

1.)	Payroll – Full-time/Part-Time/Official	\$	108,653.09
	a. Special run (PD - Retro)	\$	4,180.81
	b. Special run (PD)	\$	1,666.66
2.)	Bills Payable	\$	166,038.70
	a. Bills Payable – Manual Check Run	\$	<u>79,208.61</u>
3.)	Total Expenditures:	\$	359,747.97

Action Requested: Motion to approve

Motion: Trustee Sudkamp
Second: Trustee Nevarez

Yes: Trustees Sudkamp, Nevarez, Grossi, Hubacek
Absent: Trustee Ramirez, Liska
No: NA
Motion Carried.

7. Treasurer's report for October 2022

Revenues:	\$	664,133.61
Expenditures:	\$	<u>697,165.79</u>
Exceed Expenses:	\$	- 33,032.18

Action Requested: None, information only.

8. Departmental Correspondence:

Agenda Item # 1 - Letter from Administrator Dropka to discuss Ordinance No. 22-32 an ordinance amending an additional class of liquor license that would only be allowed for village events or other governmental bodies. He is requesting the board to authorize and approve the Class E Liquor License at their discretion for rentals in the Art Treckler Room.

Action Requested: Motion to approve Ordinance No. 22-32 an ordinance amending an additional class of liquor license that would only be allowed for village events or other governmental bodies.

Motion: Trustee Nevarez

Motion Failed.

Agenda Item # 2 - Letter from Administrator Dropka regarding renewal of the liability and workers compensation Insurance policy through Illinois Counties Risk Management Trust (ICRMT) for coverage from December 1, 2022 thru November 30, 2023.

Action Requested: Motion to approve the renewal of liability and workers' compensation insurance with the Illinois Counties Risk Management Trust (ICRMT) for the period December 1, 2022 thru November 20, 2023 and authorize the Village Administrator to execute the renewal application.

Motion: Trustee Grossi
Second: Trustee Sudkamp

Yes: Trustees Grossi, Sudkamp, Hubacek , Nevarez
Absent: Trustee Ramirez, Liska
No: NA

Motion Carried.

Agenda Item # 3 – Letter from Public Works Superintendent Filec regarding the MFT road improvement stop signs. He is providing two options for stop signs. They are both solar-powered, they have the same use/function. (Option A is \$2,000.00 and Option B is 2,300.00.) Option A outlines the entirety of the stop sign and it is slightly cheaper however there is a concern that the brightness of the lights at night will have an impact on the residents who live near the intersection and as a result Option B might be better.

Action Requested: Motion for the Board to approve and move forward with the use of Stop Sign (A) or Stop Sign (B) for the streets being redone in our 2023 MFT road project.

Motion Tabled.

Agenda Item # 4 - Letter from Chief Stelter to discuss the proposals that he received to repair the ventilation systems for the Indoor Shooting Range. He is requesting the board approve the proposal with Carey’s Small Arms Range Ventilation to repair the ventilation system for the indoor shooting range at a budgeted cost of \$135,000.00 to \$160,000.00.

Action Requested: Motion to approve the proposal with Carey’s Small Arms Range Ventilation to repair the ventilation system for the indoor shooting range at a budgeted cost of \$135,000.00 to \$160,000.00.

Motion: Trustee Hubacek
Second: Trustee Sudkamp

Yes: Trustees Hubacek, Sudkamp, Grossi, Nevarez

Absent: Trustee Ramirez, Liska

No: NA

Motion Carried.

Agenda Item # 5 – Letter from Chief Jones proposing to amend Title VII, Chapter 5 of the Forest View Village Code and discussed that the village has not updated ambulance, vehicle fire calls and vehicle accident billing rates since 2006. Amending Ordinance 22-33 Title VII, Chapter 5 will allow the Fire Department to bill at proposed rates for hazardous material incidents, fire investigations, fire inspections, water rescue incidents, and nuisance fire alarms that would be in line with other Fire Departments in the Chicagoland area. Billing of Forest View residents would continue where we only accept what their insurance company pays and the remaining balance would be written off.

Action Requested: Motion to approve amending Ordinance 22-33 Title VII, Chapter 5 of the Forest View Village Code.

Motion: Trustee Grossi
Second: Trustee Sudkamp

Yes: Trustees Grossi, Sudkamp, Hubacek, Nevarez
Absent: Trustee Ramirez, Liska
No: NA
Motion Carried.

Agenda Item # 6 - Letter from Chief Jones is seeking the board's approval to enter into an agreement with Computer Information Systems, Inc. for CAD service, initial startup licenses, professional services, hardware, and system software. The total startup cost would not exceed \$42,000.

Action Requested: Motion to Authorize the Fire Chief to enter into an agreement with CIS for CAD service and equipment not exceeding \$42,000.00.

Motion: Trustee Sudkamp
Second: Trustee Nevarez

Yes: Trustees Sudkamp, Nevarez, Grossi, Hubacek
Absent: Trustee Ramirez, Liska
No: NA
Motion Carried.

Agenda Item # 7 - Letter from Chief Jones to consider appointing Ryan Buda as a Part-time Firefighter/Paramedic.

Action Requested: Motion to Ryan Buda as a Part-time Firefighter/Paramedic.

Motion: Trustee Hubacek
Second: Trustee Sudkamp

Yes: Trustees Hubacek, Sudkamp, Nevarez, Grossi
Absent: Trustee Ramirez, Liska
No: NA
Motion Carried.

9. Applications for Permits:

A. Residential Building Permit Applications:

NF 22-55 Audel Mendoza, 4609 Maple Ave. Replacing garage door.
NF 22-56 Brian Shelton/Lisa Luna, 4620 Wenonah Ave. Replace 12 windows in existing openings.
NF 22-57 Denise Tennant, 4608 Maple Ave. Replace roof on house and garage.

Action Requested: None, information only.

B. Commercial Building Permit Applications:

F 22-49 Rawal Bakshis (owner) Old Dominion Freight, 10915 Lemont Road. Remove the existing vertical platform lift and install a new commercial vertical platform lift.

Action Requested: Motion to approve commercial permit # F22-49.

Motion: Trustee Sudkamp
Second: Trustee Hubacek

Yes: Trustees Sudkamp, Hubacek, Grossi, Nevarez
Absent: Trustee Ramirez, Liska
No: NA
Motion Carried.

11. REPORTS OF OFFICERS

A.) Reports from Department Heads

Village Administrator Dropka reported:

- He will be meeting to go over the final annual audit with our auditor from Seldom Fox and have it prepared for the next board meeting. Auditor Ed Tracy has been invited to attend the board meeting to present the audit and answer any questions regarding our finances.
- Continuing to work on the tax levy to get it finalized and stated he should have it prepared for the next board meeting.
- Organized a health insurance presentation with our Insurance Carriers to go over the Blue Cross Blue Shield plan options which includes an additional PPO plan with our employees this year. They were on hand to answer employees' questions about the plans' pros and cons. At the next board meeting, he will bring it to the board to formally vote to on offering the plans to our employees.
- Mentioned that he and Chief Stelter continue to meet with Conduent, the company that will be installing the red-light cameras at 47th Street and Central Avenue to meet deadlines, and make sure that the project continues in a timely manner.
- Mentioned that he continues to work on the 47th Street and Central Avenue project regarding the Village taking over the sanitary and sewer system project.
- Current Technologies and Mercury Technologies continue to perform tasks to address different issues and deficiencies with our systems.
- Communicated that the Veterans Day program on November 11th was a success and commented that about 50 people, including the 4th and 5th graders from Home School attended the ceremony.
- Provided information regarding Santa's letters, and our agreement with the North Pole was published in the newsletter. He reported that there is a Santa mailbox that will be out in the lobby on Monday and we are inviting all children in the village to write letters to Santa Claus and drop the letters off at the Village Hall anytime between November 14th and

December 14th. He stated that they will get the letters to Santa and that he will provide each child with a response.

- Announced that the Christmas house decorating contest signup begins on Saturday and will end on December 16th. The judging and prizes will be in a similar format as at our Halloween decorating contest.

Public Works Superintendent Filec:

- Reported that Public works is proud to announce that the village was able to secure a grant from Open Lands and will be meeting with them next week to talk about this upcoming opportunity to plant parkway trees that are native to Illinois at no cost to residents for the 2023 spring planting season.
- Reported that he is working along with Assistant Public Works Superintendent Miller, Administrator Dropka, Core & Main, Sensus, and Calumet Plumbing as the water meter project moves forward. He stated that they are making progress and completed the installation of the Radio Signal on the water tower last week and is working on getting letters out to the residents starting December 1st.
- Reported that Public Works received their new articulating Snow Machine Bobcat, which was met with a lot of enthusiasm. He thanked Mayor Miller and the Board for allowing them to get the machine and Public Works is excited to add to the exceptional snow service this village provides to its residents.
- Mentioned that he met with the town of McCook about water-sourcing options.
- *Administrator Dropka mentioned that announcement letters will be going out to residents on December 1st notifying them that new water meters will be installed in the middle of December.*

Police Chief Stelter:

- Reported that the switch over to Cicero Dispatch is moving quickly.
- Mentioned there will be upcoming officer training with the new CAD system and they will be sitting in on 8-hour training sessions on the new record management software.
- Reported that the IGA with Berwyn is complete and starting December 1st we will begin locking our prisoners up at the Berwyn Police Department.
- Mentioned that he has finished testing his officers for the Corporal positions and will bring them on board by Jan 1st.
- Discussions ensued with the Trustees and Chief regarding the number of citations reported on the Monthly and Annual Police activity reports and complaints that there are several vehicles not stopping at stop signs and/or rolling through the stop signs in the Village.

Fire Chief Jones:

- Detailed the Fire Department calls for the month of October which included twenty-seven (27) EMS calls, seven (37) Fire calls, ten (10) Motor Vehicle accident calls, and one (1) invalid assist for a total of 75 calls.
- The Fire Department provided 8 Fire Station tours and completed 496 hours of training.
- Mentioned that the Fire Department employees will be attending the CAD training.

- He reported briefly on an accident involving several vehicles on I-55 this week.

B.) Reports from Village Board Trustees:

- Discussions ensued regarding several vehicles in the Village blocking sidewalks.

C.) Reports from Village President

None

1. QUESTIONS FROM THE AUDIENCE

None

2. PUBLIC COMMENTS OR QUESTIONS

- A resident on 46th and Kenilworth complained that his vehicle was parked on the apron in front of his house and he received a ticket because it was parked 2 inches on the sidewalk. The resident was told that the alternative would be for him to park his vehicle in the parking lot at the Village Hall.
- A resident on 45th and Wisconsin complained that there is a torn-up flag laying on the ground in the backyard, that her neighbor's dog is digging under the fence, and garbage in the yard.
- A resident complained of odors that smell like asphalt in the village.

3. MOTION TO ADJOURN

Motion: Trustee Grossi
Second: Trustee Nevarez

4. ADJOURNMENT

To adjourn at 8:29 P.M.

VOICE VOTE: AYES: ALL NAYS: NONE Motion Carried.

Respectfully submitted,

Laura D. McGuffey
Village Clerk