

Agenda of the Regular Meeting
of the Board of Trustees of the
VILLAGE OF FOREST VIEW
September 12, 2023
7:00 P.M.

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Approval of Previous Minutes – August 22, 2023

Action Requested: Motion to approve.

5. Reports of Expenditures

1) Payroll- FT /PT/Officials	(8/16/23 - 8/31/23)	\$ 119,128.01
2) Payroll- FT /PT/Officials	(9/01/23 - 9/15/23)	\$ 115,541.07
3) Bills Payable	(8/16/23 - 8/31/23)	\$ 197,585.66
4) Bills Payable	(9/01/23 - 9/15/23)	<u>\$ 718,359.29</u>
Total Expenditures:		\$ 1,150,614.03

Action Requested: Motion to approve.

6. Reports of Revenues as of August 31, 2023

Cash Receipts:	\$ 190,727.28
Sales Tax:	\$ 74,765.62
Home Rule Sales Tax:	\$ 44,701.44
Local Gas Tax:	\$ 538,289.71
Interest:	<u>\$ 17,753.33</u>
Total Revenue:	\$ 866,237.38

Action Requested: None, informational only.

7. Swearing in Ceremony (Police Corporal)

8. Departmental Correspondence

Agenda Item # 1 - Letter from Administrator Dropka requesting the Board to take final action and approve the hiring of Biana Zarate as Police Chief for the Village of Forest View at a salary of \$110,000.

Action Requested: Motion to take final action and approve the hiring of Biana Zarate as Police Chief of the Village of Forest View at a salary of \$110,000.

Agenda Item # 2 - Letter from Administrator Dropka requesting the Board to take final action and approve Ordinance No. 23-09, "An Ordinance Amending Section 1-5-8 of the Forest View Village Code/Salary Ordinance (Covering Non-FOP Employees).

Action Requested: Motion to take final action and approve Ordinance No. 23-09, "An Ordinance Amending Section 1-5-8 of the Forest View Village Code/Salary Ordinance (Covering Non-FOP Employees).

Agenda Item # 3 - Letter from Administrator Dropka to discuss a memo from John O'Connell concerning the installation of the traffic signal. Fed Ex went out for bids on the project and would like to request the board approve awarding the bid to Lyons Pinner Electrical at a cost of \$649,975.

Action Requested: Motion to approve the bid from Lyons Pinner Electric to install the Fed Ex traffic signal at a cost of \$649,975.

Agenda Item # 4 - Letter from Administrator Dropka requesting the Board to consider approving Ordinance No. 23-10 amending section 9-2-3, changing parking regulations on parkways. This new ordinance will prohibit commercial vehicles weighing in excess of eight thousand pounds with (Class D or greater) from parking on either a paved or unpaved surface on any Village parkway in a residential zoning district. regarding Ordinance No. 23-10.

Action Requested: Motion to approve Ordinance No. 23-10 amending section 9-2-3, changing parking regulations on parkways.

Agenda Item # 5 - Letter from Administrator Dropka to discuss the quotes received from Garvey's Office Products, Warehouse Direct and Office Depot Business for eight new office chairs. After looking at samples and comparing prices he is requesting the Board approve the quote from Garvey's Office Products at a cost of \$3,906.48.

Action Requested: Motion to approve the purchase of eight new office chairs for the Village Office, Police Department and Fire Department from Garvey's Office Products at a cost of \$3906.48.

Agenda Item # 6 - Letter from Superintendent of Public Works Filec requesting the Board approve a contract from Homer Tree Service to provide land clearing at 6726 W. 51st Street located at the Village Pump Station at a cost not to exceed \$17,000.00.

Action Requested: Motion to approve a contract with Homer Tree Service to provide land clearing at 6726 W. 51st Street located at the Village Pump Station at a cost not to exceed \$17,000.00.

Agenda Item # - 7 Letter from Administrator Dropka regarding a two-year quote received from Tip 411, a web and phone application that can be used in conjunction with our new website to contact our Police Department with questions and tips. It is all anonymous and communication will happen with our Police Department, and it will also be used to notify residents of major incidents.

Action Requested: Motion to approve the two-year quote from Tip 411 web and phone application at a cost of \$6,600.00.

Agenda Item # - 8 Letter from Administrator Dropka requesting the board consider permission to surplus and sell two public Works and two police vehicles and is requesting the board approve Ordinance No 23-11, authorizing the sale or disposal of certain surplus personal property.

Action Requested: Motion to approve Ordinance No 23-11, authorizing the sale or disposal of certain surplus personal property.

Agenda Item # - 9 Letter from Superintendent of Water and Public Works Filec requesting the Board approve a proposal from Painters USA to prime and paint all of the Village overhead doors including the Public Works Department, Fire Department and Police Department overhead garage doors at a cost not to exceed \$10,700.00.

Action Requested: Motion to approve a proposal from Painters USA to prime and paint all of the Village overhead doors including the Public Works Department, Fire Department and Police Department overhead garage doors at a cost not to exceed \$10,700.00.

Agenda Item # - 10 Letter from Police Chief Zarate requesting the board consider promoting part time Officer Jorge Sanchez to a Lateral Step 4, Full Time Police Officer position at a salary range of \$80,967.16.

Action Requested: Motion to approve promoting part time Officer Jorge Sanchez to a Lateral Step 4, Full Time Police Officer position at a salary range of \$80,967.16.

Agenda Item # - 11 Letter from Police Chief Zarate requesting the board consider appointing Jalan A. Walker as a Part-Time Police Officer.

Action Requested: Motion to approve appointing Jalan A. Walker as a Part-Time Police Officer.

Agenda Item # - 12 Letter from Fire Chief Jones requesting the board consider appointing Daniel Fleming as a Part-Time Firefighter.

Action Requested: Motion to approve the appointment of Daniel Fleming as a Part-Time Firefighter.

Agenda Item # - 13 Letter from Fire Chief Jones requesting the board consider appointing Alejandro Torres as a Part-Time Firefighter.

Action Requested: Motion to approve the appointment of Alejandro Torres as a Part-Time Firefighter.

Agenda Item # - 14 Letter from Administrator Dropka and Fire Chief Jones to discuss the possibility of hiring Full-time Firefighters versus Contractual Services.

Action Requested: None, discussion only.

9. Requests for Block Party:

Agenda Item # 15 - Gregory Smith who resides at 4500 Maple Avenue is requesting to host a Block Party for the 4500 block of Maple on Saturday, October 14, 2023 and has submitted a Petition for a Block party signed by a majority of residents who are in favor of the block party.

Action Requested: Motion to approve resident Gregory Smith to host a Block Party on Saturday October 14, 2023 for the 4500 block of Maple Avenue.

10. Requests for Solicitation:

Agenda Item # 16 – President Miller provided a letter from Candy Day Chairman Alan Brinker with the Stickney-Forest View Lions Club with a copy of their Certificate of Liability Insurance. They are requesting to solicit 46th and Harlem and 46th and Home Avenue on Friday, October 12th from 7am to 6 pm and Saturday, October 13th from 8 am to 3 pm to help humanity and eliminate blindness from the world in our lifetime and to help the hearing impaired.

Action Requested: Motion to approve Stickney-Forest View Club to solicit on Friday, October 12th 7 am to 6 pm and Saturday, October 13th 8 am to 3 pm.

11. Applications for New Business License:

Agenda Item # 17 - Letter from Mike Dropka requesting the Board's approval to issue a Business License to Morgil Concrete Services, LLC. Mr. Ramon Gil, who resides at 4515 Maple Avenue, is requesting to run a home office for his concrete business.

Action requested: Motion to approve a business license to Ramon Gil at 4515 Maple Avenue for Morgil Concrete Services, LLC.

Agenda Item # 23 (out of sequence) – Letter from Administrator Dropka requesting the Board's approval to issue a Business License to Allied Mechanical Contractors,

LLC. Owner Osama Ghrrayir would like to rent approximately 13,000 square feet in the Kinder Morgan building located at 4811 S. Harlem Avenue. Allied Mechanical Contractors, LLC will be storing refrigeration panels.

Action requested: Motion to approve a Business License to Allied Mechanical Contractors, LLC.

12. Applications for Commercial Building Permits:

Agenda Item # 18 – Letter from Building Commissioner Brniak to discuss the follow up call with the President of the company from Azteca Foods on August 30th regarding the Agenda Silo that was tabled at the last board meeting on August 22. He is requesting the board approve Commercial Building permit No F23-16 to Azteca Foods for the Silo.

Action Requested: Motion to approve Commercial Building Permit No. F23-16 to Azteca Foods for the Silo.

13. Applications for Residential Building Permits:

NF 23-26 Gerado Meza, 4500 Clinton Ave. Tear off and install roof on the main dwelling.

NF23-27 Therese Guzman, 4524 Grove Ave. Demo of all interior wall coverings. Demo of existing first floor in bathroom and kitchen.

NF23-28 Donna Cheatham, 4520 Wisconsin Ave. Remove and replace eight (8) windows.

NF23-19 Mr. Sopata, 4504 S. Maple Ave. Install new vinyl siding, fascia, soffit and gutter on house.

Action Requested: None, informational only.

14. Reports from Village Administrator

15. Reports of Officers:

A.) Reports from Department Heads

B.) Reports from Village Trustees

C.) Reports from Village President

16. Questions, Comments, and Announcements:

17. Motion to Adjourn to Executive Session:

18. Roll Call:

Agenda Item # 19 – Requesting the board review and take final action to approve, release or not release the (amended) August 1, 2023 Closed Session Minutes pursuant to Section 2 (c) (21) of the Open Meetings Act.

Agenda Item # 20 – Requesting the board consider releasing or not releasing the 2020 Closed Session Minutes from 1/28/20, 2/11/20, 3/10/20, 6/4/20, 6/30/20, 7/14/20, 7/28/20, 8/18/20, 9/22/20, and 11/4/2020 pursuant to Section 2 (c) (21) of the Open Meetings Act that were approved in open session on July 25, 2023.

Agenda Item # 21 – Requesting the board consider releasing or not releasing the 2021 Closed Session Minutes from 5/4/21, 6/7/21, 7/1/21, 8/16/21, 8/24/21, 10/6/21, 10/26/21, and 11/23/2021 pursuant to Section 2 (c) (21) of the Open Meetings Act that were approved in open session on July 25, 2023.

Agenda Item # 22 – Requesting the board consider releasing or not releasing the 2022 Closed Session Minutes from 1/11/22, 1/25/22, 2/8/22, 3/8/22, 3/29/22, 4/26/22, 5/10/22, 6/21/22, 7/14/22, 8/23/22, and 12/13/22 pursuant to Section 2 (c) (21) of the Open Meetings Act that were approved in open session on July 25, 2023.

19. Motion to Return to Regular Session:

20. Roll Call:

Agenda Item # 19 – Requesting the board review and take final action to approve the minutes, and release or not release the (amended) August 1, 2023 Closed Session Minutes pursuant to Section 2 (c) (21) of the Open Meetings Act.

Action Requested: Motion to approve, release, or not release the (amended) August 1, 2023 Closed Session Minutes.

Agenda Item # 20 – Requesting the board to consider releasing or not releasing the 2020 Closed Session Minutes from 1/28/20, 2/11/20, 3/10/20, 6/4/20, 6/30/20, 7/14/20, 7/28/20, 8/18/20, 9/22/20, and 11/4/2020 pursuant to Section 2 (c) (21) of the Open Meetings Act that were approved in open session on July 25, 2023.

Action Requested: Motion to release or not release the 2020 Closed Session Minutes as discussed.

Agenda Item # 21 – Requesting the board consider releasing or not releasing the 2021 Closed Session Minutes from 5/4/21, 6/7/21, 7/1/21, 8/16/21, 8/24/21, 10/6/21, 10/26/21, and 11/23/2021 pursuant to Section 2 (c) (21) of the Open Meetings Act that were approved in open session on July 25, 2023.

Action Requested: Motion to release or not release the 2020 Closed Session Minutes as discussed.

Agenda Item # 22 – To consider releasing or not releasing the 2022 Closed Session Minutes from 1/11/22, 1/25/22, 2/8/22, 3/8/22, 3/29/22, 4/26/22, 5/10/22, 6/21/22,

7/14/22, 8/23/22, and 12/13/22 pursuant to Section 2 (c) (21) of the Open Meetings Act that were approved in open session on July 25, 2023.

Action Requested: Motion to release or not release the 2020 Closed Session Minutes as discussed.

21. Questions, Comments and Announcements:
22. Adjournment: